

TOWN OF CLARKSON
ZONING BOARD OF APPEALS
January 16, 2008 Minutes

PRESENT

Conrad Ziarniak – Chairperson	Ursula M. Liotta - Deputy Town Clerk
Wade Radtke - Member	* Richard Olson - Town Attorney
Paul Dittman – Member	
* Rick Sheffer - Member	
Jackie Smith - Member	* Excused

CALL TO ORDER

C. Ziarniak called the meeting to order at 7:00 pm. He welcomed Jackie Smith to the Board, and led all present in the Pledge of Allegiance.

NEW BUSINESS - continuation

KB Photography & Design - Kathy Barone & Mike Bitterman
Property Location: 3670 Lake Road, Suite 6, Clarkson, New York
Tax ID#054.14-1-5.11

The Board reviewed the original Addendum provided by the Applicants for their proposed sign, i.e. the specific artwork, the materials to be used, and the dimensions. The Addendum had previously been reviewed and approved by the Architectural Review Board. C. Ziarniak made a motion to schedule the matter for a Public Hearing on February 6, 2008. W. Radtke seconded the motion; unanimously carried. U. Liotta will contact the Applicants to advise them of the Public Hearing and their need to be present, and she will prepare the Legal Notice for publication. U. Liotta will email the Legal Notice to Attorney Olson (cc: C. Ziarniak) for his approval prior to sending it out for printing. Further, the Legal Notice needs to be sent to the Applicants, and all residents within 500 feet of the subject property prior to the meeting on February 6th.

OTHER

The Board discussed that their preferred method of receiving agendas, notices, and/or meeting packets was via US mail.

REVIEW OF MEETING MINUTES

C. Ziarniak noted a change in the minutes of January 2, 2008, i.e. under New Business, 2nd paragraph, and the word “Amendment” was changed to “Addendum”. A motion was made by P. Dittman to approve the January 2nd minutes as corrected; seconded by C. Ziarniak; unanimously carried. The minutes will be amended and an “**Approved Copy 1/16/08**” will be entered into the minute book.

ADJOURNMENT

Motion by C. Ziarniak to adjourn at 7:30 pm. The motion was seconded, and unanimously carried. P. Dittman mentioned that he is unable to attend the meeting on February 6th. U. Liotta mentioned that she will not be at the meeting scheduled for March 19th. J. Smith asked how many make a quorum – 3.

Respectfully Submitted,
Ursula M. Liotta, Deputy Town Clerk