

TOWN OF CLARKSON
TOWN BOARD MEETING
June 14, 2011

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, June 14, 2011 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM

PRESENT:

Paul Kimball	Supervisor
Allan Hoy	Councilperson
Christa Filipowicz	Councilperson
Patrick Didas	Councilperson
Sheldon Meyers	Councilperson
Sharon Mattison	Town Clerk
David Goodwin	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

William Ey	Ass't to Supervisor
Christopher Lyon	Assessor
Chad Fabry	Building Insp/Code Enf.

**excused

Supervisor Kimball opened the meeting, and Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military and P. Kimball stated that tonight is particularly poignant as we observe the return of U. S. Army Sgt. Devin Snyder's remains.

2010 ANNUAL UPDATE

Robert Fox, Independent Accountant for the Town gave a review of Annual Update Document that is filed with the State Comptroller's Office. R. Fox will appear before the Board on June 28th to finalize budget transfers.

OPEN FORUM

Harold Mundy of 85 Mission Hill suggested that the Town seek volunteers to erect the Ridgewood Park ADA compliant playground equipment. Councilperson Filipowicz will contact BISCO organizations to see if they would be interested in doing this as a service project. Attorney Olson stated the Town's insurance company would need to be contacted regarding the use of volunteers.

APPOINTMENT – MARRIAGE OFFICER

BE IT RESOLVED AS FOLLOWS:

Section 1. That, Colleen Rogers, 9 Glidden Circle, Clarkson, NY be and is hereby appointed Marriage Officer for the Town of Clarkson, beginning immediately and ending December 31, 2011.

Section 2. That this resolution shall take effect immediately.

Discussion:

Motion for adoption of this resolution by Councilperson Meyers

Seconded by Councilperson Filipowicz

Unanimously carried

COURTHOUSE LANDSCAPING

C. Rogers received estimates from Salmon Creek Nursery and Evergreen Landscape Inc. After much discussion it was determined that clarification is needed on the type of plant materials to be used along with warranty terms.

06.14.11

RESOLUTION AUTHORIZING SUPERVISOR TO SIGN CONTRACT AGREEMENT FOR CDBG; RIDGEWOOD PARK ADA PLAYGROUND PROJECT

Present: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Meyers
Absent: None

Introduced by: Councilperson Hoy
Seconded by: Councilperson Didas

Whereas, Monroe County has awarded the Town of Clarkson a Community Development Block Grant (CDBG) in the amount of \$44,055.00 for the ADA Playground Project at Ridgewood Park,

Now, therefore, be it resolved: That the Town Board of the Town of Clarkson accepts the grant, and authorizes the Town Supervisor to sign the contract.

Vote of the Board

Ayes: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Meyers

Nays: None

Discussion: Attorney for the Town, Olson stated that Monroe County has a relatively new requirement which mandates that municipalities notify them of all available job openings, (not elected or civil service), so they can be posted and made available to the greatest number of people.

RESOLUTION AUTHORIZING SUPERVISOR TO SIGN CONTRACT AGREEMENT FOR CDBG; TOWN HALL ADA IMPROVEMENT PROJECT

Present: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Meyers
Absent: None

Introduced by: Councilperson Didas
Seconded by: Councilperson Filipowicz

Whereas, Monroe County has awarded the Town of Clarkson a Community Development Block Grant (CDBG) in the amount of \$33,098.00 for the Town Hall ADA Improvement Project,

Now, therefore, be it resolved: That the Town Board of the Town of Clarkson accepts the grant, and authorizes the Town Supervisor to sign the contract.

Vote of the Board

Ayes: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Meyers

Nays: None

RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN THE 2010/11 AGREEMENT FOR AN AMENDMENT TO CHANGE THE ESTIMATED EXPENDITURE FOR SNOW & ICE AGREEMENT—N.Y.S.

Due to the severity of the winter during 2010/11 the Town of Clarkson requests that the Municipal Snow and Ice Agreement estimated expenditure be revised to reflect the additional lane miles of state roads that were plowed/treated during the winter season. All the terms and conditions of the original contract extension remain in effect except as follows:

Original	\$251,709.15
Index Adj.	\$ 89,828.73
Rev. Est. Exp	\$341,537.88

Motion by Councilperson Hoy
Second by Councilperson Didas

To authorize the Supervisor of the Town of Clarkson to sign the amendment to change the estimated expenditure for the 2010/11 snow and ice agreement.

Unanimously carried

Adopted: June 14, 2011

06.14.11**ACCEPT BID FOR COURTHOUSE ROOF REPLACEMENT**

Discussion: Highway Supt. Goodwin received three bids for replacement of the courthouse roof. Bids were received as follows: A Best Construction \$13,215, Mr. Fussy Contracting \$12,493 and Mark Donahue Contracting LLC \$11,964.

Motion by Councilperson Meyers

Seconded by Councilperson Filipowicz

To accept lowest bid from Mark Donahue for re-roofing the courthouse with 30 year architectural shingles at a cost of \$11,964.00. The re-roofing is to be done in conjunction with the installation of the solar panels.

Unanimously carried

AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH R.E.WOODSON, INC. FOR PURCHASE OF ADA PLAYGROUND HARDWARE; PROJECT # 2011-040101

Motion by Councilperson Hoy

Seconded by Councilperson Meyers

To authorize the Supervisor to sign contract with R.E. Woodson, Inc. for the purchase of ADA playground hardware at a State Contract cost of \$44,000.00 which includes wood carpet package. The cost of installation is additional.

Unanimously carried

SUPERVISOR REPORTS

Supervisor Kimball stated that he received a revised Sweden Clarkson Fire Protection Study which the Committee amended June 11th. There has been some confusion over the word Sweden Clarkson Fire Protection District in the report when all along their intent was to say Sweden Clarkson Fire District.

BUILDING INSPECTOR REPORTS

Insp. Fabry has been busy working on the new software program. Supervisor Kimball asked about progress at the nursing home, adding that the CEO told him that the plan involves going to two one-story buildings in phases. He anticipates the building department will be contacted shortly as this project begins. There is a significant hole in the roof that needs to be patched as soon as possible, according to Inspector Fabry.

HISTORIAN REPORTS

Historian, Leanna Hale was not present at this time.

ASSESSOR REPORTS

Assessor C. Lyon stated he has placed the final inventory on the roll, and in the process discovered a structure for which a permit was never obtained. This was reported to Inspector Fabry for follow-up.

TOWN CLERK REPORTS

Town Clerk Sharon S. Mattison stated that Deputy Clerk Kristin Coon attended the NY Assn. of Local Government Records Officers school on a full scholarship recently, learning about social media in government, electronic records management policy and Freedom of Information law. Annual maintenance was performed in the storage room and 28 boxes were pulled for destruction. S. Mattison reported that Town property tax collection for this year has concluded as of May 31 and all residents still owing will need to make their payment directly to Monroe County. Discussion of cleaning estimates was tabled until the next meeting so that the final bids can be collected.

Discussion: Councilperson Hoy asked what the criteria are for records destruction.

Deputy Clerk Coon replied that the guidelines in the MU-1 manual provided by the New York State Archives are followed; retention times vary by type of document. A professional shredding company will come in to securely destroy the documents.

06.14.11

HIGHWAY SUPT. REPORTS

Superintendent Goodwin stated his crew is working on the parking lots and access road at the new park and mowing grass. Trucking work on County jobs will begin in Hamlin, Ogden and Parma shortly. He anticipates parking lot and roadway work from the Hilton School District. Along with the ADA project at the Town Hall, he stated his department is extremely busy at this time. Goodwin recently attended highway superintendants school in Ithaca and received an award recognizing his 25 years of attendance. He said the school was very informative.

Councilperson Didas asked who is responsible for removing the rodeo signs that remain up and Superintendent Goodwin replied that the rodeo staff should be removing them.

Councilperson Meyers inquired about the possibility of making shredding available to the residents; Town Clerk Mattison stated she is currently organizing a document destruction day for this fall where residents can bring their documents in for shredding. Details and fees are being worked out currently.

MINUTES

Motion by Councilperson Didas
 Seconded by Councilperson Hoy
 To approve 05-24-2011 and 05-24-2011 intermunicipal minutes.
 Unanimously carried

AUDIT—6-1-2011

Motion by Councilperson Hoy
 Seconded by Councilperson Didas
 To authorize payment of audit 6-1-2011 to include the following:
 Vouchers 20110535-20110661; Total \$112,049.26; Gen. \$50,301.61; Hwy. \$53,254.06;
 H \$794.45; SF \$11.83; SL \$3,018.05; SS \$4,669.26
 For distribution checks from 22584 - 22682
 Unanimously carried

MOTION TO ADJOURN

Motion to adjourn at 6:50 PM by Councilperson Hoy
 Seconded by Councilperson Meyers
 Unanimously carried

Respectfully submitted,

Sharon S. Mattison
 Town Clerk

APPROVED JUNE 28, 2011