

TOWN OF CLARKSON
TOWN BOARD MEETING
June 28, 2011

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, June 28, 2011 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM

PRESENT:

Paul Kimball	Supervisor
Allan Hoy	Councilperson
Christa Filipowicz	Councilperson
Patrick Didas	Councilperson
Sheldon Meyers	Councilperson
Sharon Mattison	Town Clerk
David Goodwin	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

William Ey	Ass't to Supervisor
Christopher Lyon	Assessor
Chad Fabry	Building Insp/Code Enf.

**excused

Supervisor Kimball opened the meeting, and Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military.

OPEN FORUM

No one spoke

COURTHOUSE LANDSCAPING

C. Rogers received estimates from Salmon Creek Nursery for \$3,971.70 and Evergreen Landscape Ent. Inc. for \$3,475.00. After much discussion Supervisor Kimball stated that he felt Salmon Creek Nursery offered more landscaping product and better soil preparation for the money.

Motion by Councilperson Hoy

Seconded by Supervisor Kimball

To accept Salmon Creek Nursery's bid for \$3,971.70.

Vote of the Board:

AYES: Supervisor Kimball and Councilperson Hoy

NAYS: Councilpersons Filipowicz, Didas and Meyers

No action taken

Motion by Councilperson Didas

Seconded by councilperson Filipowicz

To accept Evergreen Landscape Ent. Inc. bid in the amount of \$3,475.00 due to lower cost and 2 year warranty.

Unanimously carried

MOTION ACCEPTING PROPOSAL FOR INSTALLATION OF PLAYGROUND EQUIPMENT

Highway Supt. Goodwin reviewed playground installation proposals from R.E.

Woodson, Inc. as follows:

- Complete installation of "equipment only"; cost \$13,000.00
- Maximum of three days "Guided Supervision"; cost \$2,500.00
- Supervised setup; cost \$5,100.00

Goodwin explained that it would be difficult to find 3-20 volunteers for a period of 3-4 full days.

06.28.11

Motion by Councilperson Didas

Seconded by Councilperson Hoy

To have playground equipment installed by R.E. Woodson, Inc. to ensure completion before winter at a cost of \$13,000.00

Vote of the Board:

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz and Didas

NAYS: Councilperson Meyers

AUTHORIZATION TO MOW GRASS AT 3770 LAKE ROAD

At a regular meeting of the Town Board of the Town of Clarkson held at the Town Hall, 3710 Lake Road, Clarkson, New York on June 28, 2011

Present: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas, Meyers

Absent: None

Introduced by: Councilperson Didas

Seconded by: Councilperson Hoy

RESOLUTION REQUIRING CUTTING OF GRASS

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **3770 Lake Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

Now, therefore, be it resolved:

Section 1. That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

Section 2. That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

Section 3. That this resolution shall take effect immediately.

Vote of the Board

Ayes: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas and Meyers

Nays: none

AUTHORIZATION TO MOW GRASS AT 2001 CLARKSON PARMA TOWN LINE ROAD

At a regular meeting of the Town Board of the Town of Clarkson held at the Town Hall, 3710 Lake Road, Clarkson, New York on June 28, 2011

Present: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas, Meyers

Absent: None

Introduced by: Councilperson Didas

Seconded by: Councilperson Hoy

06.28.11

RESOLUTION REQUIRING CUTTING OF GRASS

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **2001 Clarkson Parma TL Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

Now, therefore, be it resolved:

Section 1. That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

Section 2. That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

Section 3. That this resolution shall take effect immediately.

Vote of the Board

Ayes: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas and Meyers

Nays: none

MOTION APPROVING 2010 BUDGET MODIFICATIONS

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To accept 2010 budget modifications as presented.

Unanimously carried

***see attached modifications at end of minutes**

MOTION AUTHORIZING ADDRESS CHANGE; 383 LAWRENCE ROAD TO 1 HIDEAWAY LANE

Motion by Councilperson Filipowicz

Seconded by Councilperson Meyers

To authorize an address change from 382, Lawrence Road to 1 Hideaway Lane. Notice of this change is to be made, in writing, to 911 and the U.S. Postal Service.

Unanimously carried

MOTION AUTHORIZING ADDRESS CHANGE; 3016 REDMAN ROAD TO 90 PESH HOMES TRAIL

Motion by Councilperson Hoy

Seconded by Councilperson Filipowicz

To authorize an address change from 3016 Redman Road to 90 Pesh Homes Trail.

Notice of this change is to be made, in writing, to 911 and the U.S. Postal Service.

Unanimously carried

06.28.11

MOTION TO ACCEPT CUSTODIAL PROPOSAL

S. Mattison obtained three proposals as follows:

- Stratus Building Solutions at an annual cost of \$12,772.00
- Dawn's Cleaning with a Sparkle at an annual cost of \$15,640
- Di Renzo's Janitorial Services at an annual cost of \$20,325.00

Motion by Councilperson Meyers

Seconded by Councilperson Hoy

To accept low bid of \$12,772.00 from Stratus Building Solutions contingent upon the following provisions being included in the contract and approval by Attorney Olson:

STRATUS shall carry General Liability Insurance with Bodily Injury and Property Damage limits of \$1,000,000 each occurrence, \$1,000,000 each individual claim per occurrence and \$2,000,000 aggregate of all claims per occurrence naming the Town as the additional insured.

STRATUS shall also maintain an Excess/Umbrella Liability Insurance policy with a limit of \$5,000,000 for each occurrence and an aggregate of \$5,000,000.

STRATUS shall also maintain Employee Theft of Clients property coverage of not less than \$25,000.00.

STRATUS shall also maintain a combined single limit Automobile Insurance policy in the amount of \$1,000,000 for each accident.

STRATUS shall provide Workers' Compensation Insurance for its employees as required under the laws of the State of New York.

Prior to the commencement of the work, **STRATUS** shall provide a certificate of insurance to the Town detailing the above coverage and naming the Town as an additional insured (Certificate Holder). All such coverage shall be subject to review and approval by the Attorney for the Town.

Unanimously carried

MOTION TO CALL FOR SPECIAL MEETING TO DISCUSS FIRE CONTRACT

Motion by Councilperson Hoy

Seconded by Councilperson Filipowicz

To call for a special meeting on July 6, 2011 at 5:00 PM to review the proposal should the Village provide one. The meeting will be a joint meeting with the Town Board of the Town of Sweden to be held at the Sweden Town Hall, 18 State Street, Brockport, NY.

Unanimously carried

SUPERVISOR REPORTS

Supervisor Kimball attended the supervisor's luncheon where a discussion and presentation took place regarding a new Monroe County radio system which is "trunked" which means everyone is tied together electronically. One of the problems with our current "mid-band" system is the inability to communicate with employees who are working on out-of-town projects; this would solve that issue. The replacement is mandatory because our current system is VHF. Kimball stated the new system would cover all levels; services; EMS, and government will be able to inter-communicate. More information will be provided as it becomes available in the near future. Highway Supt. Goodwin stated that Orleans County has utilized the new system for quite some time now. The cost of the new system will be approximately \$35 per month plus the cost of the new equipment.

HISTORIAN REPORTS

Historian, Leanna Hale was not present at this time.

BUILDING INSPECTOR REPORTS

Inspector Fabry stated he is very busy filling in for Hamlin's building inspector who is temporarily out with medical issues.

ASSESSOR REPORTS

Assessor Lyon reported that he is still working on inventory.

06.28.11**MOTION TO AUTHORIZE ASSESSOR TO ATTEND REQUIRED TRAINING**

Motion by Councilperson Hoy

Seconded by Councilperson Meyers

To allow Assessor Christopher Lyon to attend a two-day training session in Cornell, NY.

Unanimously carried

TOWN CLERK REPORTS

Town Clerk Mattison suggested following the example of the Town of Hamlin when vacant properties need to be cleaned up and mowed. Hamlin takes bids and hires the work done rather than using Town resources. The bill is paid by the Town which is then reimbursed by adding the amount to the property's tax bill. After discussion it was determined that since our Town has few such properties, that the current policy of using highway employees to do this type of work will continue for now.

HIGHWAY SUPT. REPORTS

Superintendent Goodwin said the main parking lot at the ballpark is done as far as stone is concerned and there is plenty of parking. Supervisor Kimball indicated he has received compliments from the players regarding the condition of the fields. Sup't Goodwin reported that the new courthouse roof is completed. Goodwin stated his crew has begun County road work. Goodwin added that Valley Sand & Gravel has offered to loan the Town an ultrasonic algae control device for demonstration purposes. The device floats just below the surface of the pond and prevents the growth of algae on the surface of the water. It is safe for all other aquatic life. After discussion, the Board agreed to the free trial.

MINUTES

Motion by Councilperson Filipowicz

Seconded by Councilperson Didas

To approve June 14, 2011 minutes.

Unanimously carried

AUDIT—06-2-2011

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To authorize payment of audit 06-2-2011 to include the following:

Vouchers 20110662-20110708; Total \$131,139.43; Gen. \$40,047.87; Hwy. \$26,311.75;

SF \$61,262.63; SS \$89.67

For distribution checks from 22683-22719

Unanimously carried

EXECUTIVE SESSION

Motion by Councilperson Meyers

Seconded by Councilperson Didas

To enter executive session at 6:35 P.M. to discuss a personnel matter.

Unanimously carried

RETURN TO REGULAR SESSION

Motion by Councilperson Didas

Seconded by Councilperson Hoy

To return to regular session at 7:40 P.M.

Unanimously carried

MOTION TO ADJOURN

Motion to adjourn at 7:45 P.M. by Councilperson Hoy

Seconded by Councilperson Meyers

Unanimously carried

Respectfully submitted,

Sharon S. Mattison

Town Clerk

APPROVED 07-12-2011

TOWN OF CLARKSON
GENERAL FUND BUDGET MODIFICATIONS
2010

Fund	Description	Account	Budgeted	Budgeted Totals	Actual	Actual Totals	Difference	Increase (Decrease) Appropriation	Increase (Decrease) Balance	Decrease/Fund Balance
			2010	2010	2010	2010	2010			
A										
Expenditures										
Town Board										
Wages		1010.101-A	\$ 27,722.00		\$ 27,720.00		\$ (2.00)	\$ (2.00)		
Expenditures		1010.4XX-A	\$ 200.00		\$ -		\$ (200.00)	\$ (200.00)		
			\$ 27,922.00		\$ 27,720.00					
Justices										
Wages		1110.101-A	\$ 78,888.00		\$ 79,412.32		\$ 528.32	\$ 528.32		
Capital		1110.201-A	\$ 1,500.00		\$ -		\$ (1,500.00)	\$ (1,500.00)		
Expenditures		1110.4XX-A	\$ 8,155.00		\$ 10,298.39		\$ 2,143.39	\$ 2,143.39		
			\$ 88,238.00		\$ 89,710.71					
Supervisor										
Wages		1220.101-A	\$ 20,055.00		\$ 20,084.00		\$ (1.00)	\$ (1.00)		
Capital		1220.201-A	\$ 400.00		\$ -		\$ (400.00)	\$ (400.00)		
Expenditures		1220.4XX-A	\$ 30,200.00		\$ 43,712.13		\$ 13,512.13	\$ 13,512.13		
			\$ 50,655.00		\$ 63,776.13					
Finance										
Auditor		1320.4XX-A	\$ 9,200.00		\$ 12,000.00		\$ 2,800.00	\$ 2,800.00		
Bond Related Exp.		1325.4XX-A	\$ 500.00		\$ 608.56		\$ 108.56	\$ 108.56		
Assessor										
Wages		1355.101-A	\$ 41,921.00		\$ 26,518.51		\$ (15,402.49)	\$ (15,402.49)		
Capital		1355.201-A	\$ 900.00		\$ -		\$ (900.00)	\$ (900.00)		
Expenditures		1355.4XX-A	\$ 19,850.00		\$ 5,947.07		\$ (13,702.93)	\$ (13,702.93)		
			\$ 62,471.00		\$ 32,465.58					
Town Clerk										
Wages		1410.101-A	\$ 75,695.00		\$ 77,972.56		\$ 2,277.56	\$ 2,277.56		
Capital		1410.201-A	\$ 550.00		\$ -		\$ (550.00)	\$ (550.00)		
Expenditures		1410.4XX-A	\$ 5,250.00		\$ 3,754.38		\$ (1,495.64)	\$ (1,495.64)		
			\$ 81,495.00		\$ 81,726.92					
Attorney										
Wages		1420.4XX-A	\$ 19,000.00		\$ 26,808.89		\$ 7,808.89	\$ 7,808.89		
Personnel										
Wages		1430.101-A	\$ 45,415.00		\$ 45,941.04		\$ 526.04	\$ 526.04		
Engineer										
Wages		1440.4XX-A	\$ 5,000.00		\$ 3,178.37		\$ (1,823.63)	\$ (1,823.63)		
Elections										
Wages		1450.4XX-A	\$ 6,620.00		\$ 7,390.00		\$ 770.00	\$ 770.00		
Records Manage. Officer										
Expenditures		1460.4XX-A	\$ 1,200.00		\$ 105.00		\$ (1,095.00)	\$ (1,095.00)		

TOWN OF CLARKSON
TOWN OUTSIDE VILLAGE BUDGET MODIFICATIONS
2010

Fund	Description	Account	Budgeted	Budgeted Totals	Actual	Actual Totals	Difference	Increase (Decrease) Appropriation
			2010	2010	2010	2010	2010	
B								
Expenditures								
Taxes on Municipal Property								
Expenditures		1950.4XX-B	\$ 3.00		\$ 2.00		\$ (1.00)	1.00
Contingent								
Expenditures		1990.4XX-B	\$ 6,000.00		\$ -		\$ (6,000.00)	6,000.00
Safety Inspection								
Wages		3620.101-B	\$ 34,088.00		\$ 42,934.35		\$ 8,846.35	(8,846.35)
Capital		3620.201-B	\$ 1,450.00		\$ 4,800.00		\$ 3,350.00	(3,350.00)
Expenditures		3620.4XX-B	\$ 2,270.00		\$ 880.16		\$ (1,389.84)	1,389.84
			\$ 37,808.00		\$ 48,614.51			
Recreation Center								
Expenditures		7140.4XX-B	\$ 138,325.00		\$ 138,325.00		\$ -	
Library								
Expenditures		7410.4XX-B	\$ 140,900.00		\$ 136,495.00		\$ (4,405.00)	4,405.00
Zoning								
Wages		8010.101-B	\$ 10,881.00		\$ 9,286.78		\$ (1,594.22)	1,594.22
Expenditures		8010.4XX-B	\$ 1,400.00		\$ 901.92		\$ (498.08)	498.08
			\$ 12,281.00		\$ 10,188.70			
Planning								
Wages		8020.101-B	\$ 20,388.00		\$ 13,166.63		\$ (7,221.37)	7,221.37
Expenditures		8020.4XX-B	\$ 12,400.00		\$ 5,839.14		\$ (6,560.86)	6,560.86
			\$ 32,788.00		\$ 19,005.77			
Refuse and Collection & Disposal								
Wages		8160.101-B	\$ 22,683.00		\$ 41,939.96		\$ 19,256.96	(19,256.96)
Wages (Pick up)		8160.102-B	\$ 20,153.00		\$ 17,280.64		\$ (2,872.36)	2,872.36
Capital		8160.201-B	\$ 5,000.00		\$ 3,607.42		\$ (1,392.58)	1,392.58
		8160.4XX-B	\$ 42,900.00		\$ 41,964.24		\$ (935.76)	935.76
			\$ 90,736.00		\$ 104,792.26			
Employee Benefits								
State Retirement		9010.800-B	\$ 7,814.70		\$ 7,749.50		\$ (65.20)	39.24
Social Security		9030.800-B	\$ 8,276.76		\$ 9,416.21		\$ 1,139.45	(1,139.45)
Worker's Compensation		9040.800-B	\$ 4,700.00		\$ 5,017.55		\$ 317.55	(317.55)
			\$ 20,791.46		\$ 22,183.26			
Total for Expenditures B			\$ 479,632.46		\$ 479,606.50		\$ (25.96)	0.00

TOWN OF CLARKSON
HIGHWAY FUND BUDGET MODIFICATIONS
2010

Fund	Description	Account	Budgeted	Actual	Difference	Increase	Increase	Decrease
			Totals	Totals				
			2010	2010	2010			
DA	Machinery - Equipment	5130.201	178,949.00	217,224.17	38,275.17	38,275.17		
	Workers Compensation	9040.800	29,400.00	31,386.35	1,986.35	1,986.35		
	Sale of Equipment	2665	-	(21,094.34)	(21,094.34)		21,094.34	
	Insurance Recoveries	2680	-	(39,677.89)	(39,677.89)			19,167.18
						<u>40,261.52</u>	<u>21,094.34</u>	<u>19,167.18</u>
DB	General Repairs - Personal Services	5110.101	68,180.00	38,910.85	(29,269.15)	(29,269.15)		
	General Repairs - Contractual	5110.437	88,000.00	139,038.33	51,038.33	51,038.33		
	Miscellaneous - Personal Services	5140.101	2,848.00	5,174.58	2,326.58	2,326.58		
	Fund Balance	909					-	24,095.76
						<u>24,095.76</u>	<u>-</u>	<u>24,095.76</u>