

**TOWN OF CLARKSON**  
**PLANNING BOARD – MINUTES**

**November 1, 2011**

**Board Members**

Don Osborne – Chairperson  
John Jackson \*  
Scott Hanko  
Dave Virgilio  
Tom Schrage

**Support Board Members**

Richard Olson, Town Attorney  
John Paul Schepp, Town Engineer  
Chad Fabry, Building Inspector/Code Enforcement  
Ursula Liotta, Administrative Assistant  
\*excused

**CALL TO ORDER**

D. Osborne called the meeting to order at 7:00 p.m., led in reciting the Pledge of Allegiance, and reviewed the agenda.

**OPEN FORUM** - none

**OTHER**

1. **NBCF Church** – status report - temporary C/O extended to 11-30-11

C. Fabry reported that the detention pond work has been completed; that he will remove the condition to the Certificate of Occupancy, and issue the final C/O to the church.

2. **Review of General Code – Driveway and Parking Area Surfacing Samples**

R. Olson researched code re: parking lots, paved areas, and overflow parking. A hand-out was provided for the Board members to review and discussion followed, including:

- Is there an environmentally friendly way to create overflow parking areas? Impervious parking, i.e. concrete grid pavers; asphalt paving w/o sand (doesn't last); plastic cell pavers (grass is planted, mowed, & maintained). These ideas are environmentally friendly, but expensive.
- How do we encourage the use of alternative methods? Should it be added to town code as an option? What would be the incentive?
- Town Code should require a "primary" parking area, and define "infrequent" parking, as for a church.
- The definition should be added to the Design Criteria.
- C. Fabry offered to contact Monroe County Soil and Water to inquire if they had any information re: impermeable parking areas.

**REVIEW OF MEETING MINUTES:** October 4, 2011

D. Osborne made a motion to approve the minutes; second by D. Virgilio; unanimously carried.

**NEXT MEETING:** November 15, 2011 – relocated to the Clarkson Courthouse.

**ADJOURNMENT:** S. Hanko made a motion to adjourn at 7:30 p.m.; second by T. Schrage; unanimously carried.

***Approved 11-15-11***

Respectfully submitted,

Ursula M. Liotta  
Administrative Assistant