

TOWN OF CLARKSON  
TOWN BOARD MEETING  
January 10, 2012

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, January 10, 2012 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 7:00 PM

**PRESENT:**

Paul Kimball	Supervisor
Allan Hoy	Councilperson
Christa Filipowicz	Councilperson
Patrick Didas	Councilperson
Scott Tantalo	Councilperson
Sharon Mattison	Town Clerk
David Goodwin	Highway Supt.
Richard Olson	Attorney for the Town

**ALSO:**

** William Ey	Ass't to Supervisor
Christopher Lyon	Assessor
Chad Fabry	Building Insp/Code Enf.

\*\*excused

Supervisor Kimball opened the meeting, and Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military.

**OPEN FORUM**

Historian, Leanna Hale reminded the Board that there will be an open house in honor of the life of Hazel Kleinbach this Saturday from 2:00-4:00 PM at the Clarkson Academy. Hazel was the Town of Clarkson Historian for 25 years.

James Stilson of 31 Deer Track Lane described an on-going traffic safety issue his neighborhood has been experiencing at the intersection of Deer Track Lane and Sweden Walker Road. He asked for support from the Board in requesting that the NYSDOT make this section of Sweden Walker Road a "no passing" zone and install intersection warning signs in the area. There have been a number of collisions involving residents entering and exiting Deer Track Lane due to other drivers' high speeds and unsafe passing. Supervisor Kimball will arrange to meet with a NYSDOT representative and J. Stilson to discuss the matter. Councilperson Didas offered to contact a safety officer with the Monroe County Sheriff Dept. to obtain their input.

**MOTION TO REQUEST NYSDOT ASSISTANCE AT SWEDEN WALKER ROAD AND DEER TRACK LANE**

Motion by Councilperson Filipowicz

Seconded by Councilperson Tantalo

To contact the New York State Department of Transportation and request a double solid line and an intersection sign for a section of Sweden Walker Road at Deer Track Lane.

Unanimously carried

**MOTION APPOINTING NEW YORK ELECTRICAL INSPECTION AGENCY AS ELECTRICAL INSPECTOR**

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To appoint New York Electrical Inspection Agency as electrical inspectors in the Town of Clarkson.

Unanimously carried

Discussion: Building Inspector Fabry stated that he received an application from New York Electrical Inspection Agency. They have met all requirements and he recommended they be approved as electrical inspectors in the Town of Clarkson.

**01.10.12****PUBLIC HEARING ON LOCAL LAW #1-2012**

Supervisor Kimball stated that the stop signs are already present at all three intersections; however the County of Monroe took over jurisdiction of West Avenue making this Local Law a necessary formality.

Supervisor Kimball opened the public hearing at 7:20 PM.

No one spoke

Supervisor Kimball closed the public hearing at 7:22 PM.

Introduced by: Councilperson Filipowicz

Seconded by: Councilperson Didas

**RESOLUTION ADOPTING LOCAL LAW #1-2012**

**A LOCAL LAW TO ESTABLISH STOP SIGNS AT THE INTERSECTIONS OF BEV LANE WITH WEST AVENUE, WELLINGTON WOODS DRIVE SOUTH WITH WEST AVENUE AND SUNSET CENTER LANE WITH WEST AVENUE**

**Whereas**, at the request of the Monroe County Department of Transportation, the Town Board has prepared a proposed local law to establish a stop sign regulating southbound traffic on Bev Lane, Wellington Woods Drive and Sunset Center Lane at the intersections with West Avenue; and

**Whereas**, on December 6, 2011, this board ordered that a Public Hearing be held to consider this proposed local law and set January 10, 2012 at 7:00 p.m. at the Town Hall, 3710 Lake Road Clarkson as the date, time and place of the Public Hearing; and

**Whereas**, the notice of this hearing was duly published and posted as required by law; and

**Whereas**, the Public Hearing was duly held on January 10, 2012 at 7:00 p.m. at the Town Hall, 3710 Lake Road, Clarkson, New York and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to said Proposed Local Law, or any part thereof, and

**Whereas**, this action is a Type II action under the State Environmental Quality Review Act and not subject to further review; and

**Whereas**, the Town Board after due deliberation finds it in the best interest of the Town to adopt said Local Law;

**Now, therefore**, be it resolved:

**Section 1.** That the Town Board of the Town of Clarkson hereby enacts Local Law #1-2012 "A Local Law to Establish Stop Signs at the Intersections of Bev Lane with West Avenue, Wellington Woods Drive South with West Avenue and Sunset Center Lane with West Avenue." a copy of which is attached hereto and made a part of this resolution.

**Section 2.** That the Town Clerk is ordered to publish a legal notice indicating the adoption of this Local Law as required by law and to file a copy of this Local Law with New York State as required by law.

**Section 3.** That this resolution shall take effect immediately

Vote of the Board

Ayes: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Tantalo

Nays: None

**01.10.12**

**STAFF PERFORMANCE IMPROVEMENT PROCESS AND PROCEDURE**

This matter has been deferred to January 24, 2012 Town Board meeting.

**PEST CONTROL CONTRACT**

This matter has been deferred to January 24, 2012 Town Board meeting.

**EMPLOYEE HANDBOOK UPDATES**

Motion by Councilperson Hoy

Seconded Councilperson Filipowicz

To change the Employee Handbook, Section 801-Holidays by removing Election Day and adding Veterans Day.

Unanimously carried

Discussion: Supervisor Kimball stated that the "holiday list" distributed to all departments needs to be corrected by "**bolding**" Christmas Day and designating December 24th a MYOH. The correct numbers are 9 Designated Holidays and 3 MYOH.

**REQUEST FOR JUDICIAL TRAINING**

Supervisor Kimball stated the request has been withdrawn.

**MOTION AUTHORIZING SUPERVISOR TO SIGN CONCENTRA CONTRACT**

Motion by Councilperson Hoy

Seconded by Councilperson Didas

For the Supervisor to sign the EAP agreement with Concentra.

Unanimously carried

Discussion: There are no changes to the 2012 agreement.

**RESOLUTION TO APPOINT BROCKPORT FIRE DISTRICT COMMISSIONERS**

WHEREAS, a referendum was held on November 29, 2011 in the Towns of Sweden and Clarkson and the Village of Brockport and voters approved the establishment of the Brockport Fire District; and

WHEREAS, the Town Boards of the Town of Sweden and the Town of Clarkson are charged with appointing the first Brockport Fire District Commissioners; and

WHEREAS, one commissioner must be a resident of the Town of Sweden; one must be a resident of the Town of Clarkson; and three must be residents of the Village of Brockport; and

WHEREAS, the Towns of Sweden and Clarkson advertised and together with the Village of Brockport interviewed candidates.

**NOW, THEREFORE, BE IT RESOLVED:**

Sec. 1. That the Town Board of the Town of Clarkson does hereby appoint the following individuals as Brockport Fire District Commissioners:

Charles Sanford	Town of Sweden
James Sauberan	Town of Clarkson
Jarl Boyst	Village of Brockport
Debra Finkle	Village of Brockport
Laurence Vaughan	Village of Brockport

Sec. 2. That the term of appointment is through December 31, 2012.

**01.10.12**

**Sec. 3.** That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Hoy  
Seconded by Councilperson Tantalo

Discussion: Supervisor Kimball explained that there will be an election in December 2012. At that time, the top five individuals in terms of votes received would then serve a one- to five-year term. The person receiving the most votes would serve for five years; the second most would serve for four years, and so on. There will be an election for one Fire Commissioner slot each year as that term expires.

**VOTE BY ROLL CALL AND RECORD:**

Councilperson Hoy	Aye
Councilperson Filipowicz	Aye
Councilperson Didas	Aye
Councilperson Tantalo	Aye
Supervisor Kimball	Aye

**MOTION APPOINTING TREASURER; BROCKPORT FIRE DISTRICT**

Motion by Councilperson Hoy

Seconded by Councilperson Tantalo

To appoint Harold Mundy of 85 Mission Hill Drive, Clarkson, NY as the Treasurer of the Brockport Fire District, beginning January 11, 2012 and ending December 31, 2012.

Unanimously carried

**MOTION APPOINTING CONSERVATION BOARD MEMBER**

Motion by Councilperson Filipowicz

Seconded by Councilperson Hoy

To appoint Harold Mundy of 85 Mission Hill Drive, Clarkson, NY as a member of the Conservation Board, beginning immediately and ending December 31, 2014.

Unanimously carried

**BUILDING INSPECTOR REPORTS**

Inspector Fabry reported he will be filling in for the Hamlin Building Inspector for several weeks. He didn't anticipate this would detract significantly from his duties in his own office. He stated he has been invited to participate in a study group of architects, engineers and code people to create a guidelines and possibly some codification for "second story" renewals in business districts of towns and villages.

**ASSESSOR REPORTS**

Assessor Lyon stated he is working on the senior, agricultural and enhanced star exemptions for 2012.

**TOWN BOARD MEETING TIME CHANGE**

Discussion was had regarding changing the time of Town Board meetings to 6:00 P.M. instead of 7:00 P.M. The matter was tabled until the January 24, 2012 meeting.

**SUPERVISOR REPORTS**

Supervisor Kimball formally recognized Supt. Goodwin for his selection by the Genesee Valley Branch of the American Public Works Association as the 2011 recipient of the "Public Works Leader of the Year Award" which was established to inspire excellence and dedication in public service by recognizing the outstanding career service achievements of individual public works professionals.

**01.10.12****TOWN CLERK REPORTS**

Town Clerk Sharon S. Mattison stated she is working with Kristen Segebarth from J. O'Connell & Assoc. to apply for a grant to digitize the Town's records. The safe in the Town Clerk's office contains many old minute books and other valuable documents which need to be digitally preserved. K. Segebarth also recommends that the Town obtain off-site backup for the server at the Town Hall. After discussion, Supervisor Kimball asked Inspector Fabry to research the options available and report back to the Board.

**HIGHWAY SUPT. REPORTS**

Superintendent Goodwin stated due to the quiet winter so far, salt consumption is far below last year's figure for this period. He added that his work crew continues to make progress on the ball park.

**MINUTES**

Motion by Councilperson Didas

Seconded by Councilperson Hoy

To approve December 13, 2011 minutes.

Vote of the Board:

Ayes: Supervisor Kimball, Councilpersons Hoy, Filipowicz, and Didas

Nays: None

Abstain: Councilperson Tantalò

**MINUTES**

Motion by Councilperson Didas

Seconded by Councilperson Hoy

To approve January 2, 2012, Organizational minutes.

Unanimously carried

**AUDIT**—12-4-2011

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To authorize payment of audit 12-04-2011 to include the following:

Vouchers 20111418 - 20111431; Total \$5,144.56; Gen. \$2492.05; Hwy. \$2652.51

For distribution checks from 23581 - 23594

Unanimously carried

**AUDIT**—1-1-2012

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To authorize payment of audit 1-01-2012 to include the following:

Vouchers 20120001 - 20120012; Total \$46,440.58; Gen. \$46,440.58;

For distribution checks from 23595- 23606

Unanimously carried

**EXECUTIVE SESSION**

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To enter executive session at 7:45 P.M. to discuss a personnel matter.

Unanimously carried

**RETURN TO REGULAR SESSION**

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To return to regular session at 8:52 P.M.

Unanimously carried

**01.10.12**

**MOTION TO APPROVE MERIT INCREASES**

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To approve merit increases for the following employees:

Wayne T. Swanger	MEO	step 14	\$19.80
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Eric Weitz	HEO	step 19	\$22.92
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Jill Nundy	Clerk II	step 8	\$13.50
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Unanimously carried

**MOTION TO ADJOURN**

Motion to adjourn at 8:55 P.M. by Councilperson Didas

Seconded by Councilperson Hoy

Unanimously carried

Respectfully submitted,

*Sharon S. Mattison*

Town Clerk

APPROVED 02-14-2012