

TOWN OF CLARKSON
TOWN BOARD MEETING
January 24, 2012

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, January 24, 2012 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 7:00 PM

PRESENT:

Paul Kimball	Supervisor
Allan Hoy	Councilperson
Christa Filipowicz	Councilperson
Patrick Didas	Councilperson
Scott Tantalo	Councilperson
Sharon Mattison	Town Clerk
David Goodwin	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

William Ey	Ass't to Supervisor
Christopher Lyon	Assessor
Chad Fabry	Building Insp/Code Enf.

**excused

Supervisor Kimball opened the meeting, and Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military.

OPEN FORUM

No one spoke

MOTION TO APPROVE STAFF PERFORMANCE IMPROVEMENT PROCESS AND PROCEDURES

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To approve the Staff performance Improvement Process and Procedures guidelines.

Unanimously carried

Discussion: Supervisor Kimball stated that the guidelines will be updated in the Employee Handbook.

***see attached guidelines**

DISSOLUTION PLAN FOR THE CLARKSON FIRE PROTECTION DISTRICT

Attorney Richard Olson stated that he is working with the Village of Brockport, Town of Sweden and representatives for the new Fire District to have the plan in place on or before July 1st, 2012. A subdivision of the Clarkson Fire House parcel will be necessary due to shared parking with the Justice Court building.

SUPERVISOR REPORTS

Supervisor Kimball provided a brief update regarding the separation of the Brockport Ambulance.

MOTION TO CHANGE TOWN BOARD MEETING TIME

Motion by Councilperson Didas

Seconded by Councilperson Filipowicz

To change the Town Board meeting time from 7:00 PM to 6:00 PM.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz and Didas

NAYS: Councilperson Tantalo

01.24.12**BUILDING INSPECTOR REPORTS**

Insp. Fabry reported that due to illness, he will be covering for the Town of Hamlin Building Inspector until approximately the middle of February. Supervisor Kimball will contact the Hamlin Supervisor to discuss reimbursement for Insp. Fabry's services. On Tuesday, January 31st Insp. Fabry will be serving on an advisory committee to help create an upper floor guidebook for regional revitalization. The FLBOA Education conference will be held at RIT March 12-16th at a cost of \$390.00 per person. The Board instructed Insp. Fabry to reserve one spot for either himself or Deputy Bldg. Insp. Farrell.

ASSESSOR REPORTS

C. Lyon reported that he is currently working on exemptions.

TOWN CLERK REPORTS

S. Mattison acknowledged receipt of a letter of appreciation from the American Red Cross for the use of the Lodge for blood drives twice a year.

HIGHWAY SUPT. REPORTS

Supt. Goodwin was contacted by Deborah Krekic, Special Projects Coordinator with R. E. Woodson, Inc. regarding the installation of a Family Fitness Energi Trail at Hafner Park. Ms. Krekic has requested the opportunity to present her ideas to the Town Board and Parks Committee. The overall cost of the proposed project is yet to be determined. Supt. Goodwin will speak with Councilperson Didas to schedule a time for the Parks Committee to meet with Ms. Krekic.

Bids were solicited from six vendors for the roof system (trusses and lumber) on the lodge at Ridgewood Park. Elitsac Lumber from Castile New York was low bid at \$6,893.33 with an additional \$40 delivery charge; Stall's \$7,562.38; Commercial Materials \$7,640.22; Matthews & Fields 7,710.18; Lowes \$7,950.07 and Stockham \$8,093.87. Councilperson Filipowicz questioned the use of asphalt shingles as it was her understanding from the last meeting that a metal roof was to be installed. Supt. Goodwin explained that he has not yet determined what material will be used.

Supt. Goodwin solicited three bids for plumbing supplies for the lodge at Ridgewood Park. Ferguson Plumbing \$870.98; V.P. Supply \$984.00 and Commercial Material who chose not to submit a bid. No action will be necessary as all submitted bids are under \$1,000.

MOTION TO AWARD ROOF SYSTEM BID; RIDGEWOOD PARK LODGE

Motion by Councilperson Filipowicz

Seconded by Councilperson Didas

To award low bid to Elitsac Lumber of Castile, NY for a total of \$6,893.33 plus an additional \$40.00 for delivery.

Unanimously carried

MINUTES

Defer January 10, 2012 minutes to February 14, 2012 meeting.

AUDIT—01-2-2012

Motion by Councilperson Hoy

Seconded by Councilperson Tantalo

To authorize payment of audit 01-2-2012 to include the following:

Vouchers 20120013-20120070; Total \$299,051.89; Gen. \$284,730.28; Hwy. \$12,926.14; H \$248.56; SS \$1,146.91

For distribution checks from 23607 - 23658

Unanimously carried

EXECUTIVE SESSION

Motion by Councilperson Hoy

Seconded by Councilperson Filipowicz

To enter executive session at 7:25 PM to discuss a personnel matter.

Unanimously carried

01.24.12

RETURN TO REGULAR SESSION

Motion by Councilperson Hoy
Seconded by Councilperson Tantalo
To return to regular session at 8:10 PM
Unanimously carried

MOTION TO ADJOURN

Motion to adjourn at 8:15 PM by Councilperson Hoy
Seconded by Councilperson Tantalo
Unanimously carried

Respectfully submitted,

Sharon S. Mattison
Town Clerk

APPROVED 02-14-2012