

TOWN OF CLARKSON
TOWN BOARD MEETING
February 28, 2012

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, February 28, 2012 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

Paul Kimball	Supervisor
Allan Hoy	Councilperson
Christa Filipowicz	Councilperson
Patrick Didas	Councilperson
Scott Tantalo	Councilperson
Sharon Mattison	Town Clerk
David Goodwin	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

Kristin Coon	Ass't to Supervisor
Christopher Lyon	Assessor
Chad Fabry	Building Insp/Code Enf.
Kathy Kemp	Deputy Town Clerk

**excused

Supervisor Kimball opened the meeting, and Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military as well as to acknowledge the loss of Gary Zastrow. Gary was a long-time town resident who was very active in youth sports and scouting.

OPEN FORUM

No one spoke

REQUEST FOR REFUND FOR ZBA APPLICATION

Shepard, Maxwell & Hale Insurance Company of 2176 Lake Road submitted a ZBA application for a sign permit at their February 1, 2012 meeting. Due to sight distance restrictions they have withdrawn their application and requested a refund of the \$150 application fee. A short discussion was held regarding the application process.

Motion by Councilperson Hoy

Seconded by Supervisor Kimball

To refund the \$150 application fee paid by Shepard, Maxwell & Hale.

Vote of the Board

AYES: Supervisor Kimball, Councilpersons Hoy and Tantalo

NAYS: Councilpersons Filipowicz and Didas

MOTION TO AWARD BID FOR RIDGEWOOD LODGE ROOFING

Supt. Goodwin reported that the structure is ready for roofing. He has obtained three price quotes for 1195.46 LF of "Everlast Roofing Type II". Mooretown Mill of Sweet Valley, PA quoted \$3,156.01, Niagara Metal Works of Lockport, NY quoted \$2,893.01 and Lakeshore Metal of Medina, NY quoted \$2,749.56. Quotes were deemed comparable.

Motion by Councilperson Didas

Seconded by Councilperson Hoy

To award the low bid to Lakeshore Metal of Medina, NY for \$2,749.56. The lodge will resemble the Hafner Park Lodge with a dark green metal roof, beige trim and exterior walls.

Unanimously carried

Discussion: Discussion took place regarding different building materials that could be used for the interior walls. The interior walls will consist of T1-11 wood paneling, which is the same material used at Hafner Park. Supt. Goodwin pointed out that once the roof is in place, the next step would be the installation of doors and windows. Much discussion ensued regarding window and door placement.

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The Board determined after a lengthy dialogue that the Ridgewood Lodge will have large double hung windows. The north wall will be left intact for possible construction of a cobblestone fireplace in the future. Insp. Fabry stated that if a heating unit is installed, it will need to be energy code compliant. Further conversation will take place between the Parks Committee, Supt. Goodwin and Insp. Fabry regarding the lodge. Attorney Olson recommended that a building permit be obtained before moving forward with construction.

EMPLOYEE HANDBOOK UPDATE

Assistant to the Supervisor, Kristin Coon has been in contact with Public Sector HR Consultants LLC and Paychex HR Solutions regarding price quotes to update the Town of Clarkson Employee Handbook. K. Coon stated that the last update was in 2002 and there have been several changes since. Proposals were received from both companies; however, more information is needed before a determination can be made. In addition, attorney review must take place before a contract is signed. K. Coon will schedule a meeting with Supervisor Kimball to meet with company representatives.

Attorney Olson stated that a summary of changes needs to be sent to all employees. Employees must then return a signed acknowledgement to the Supervisor's office.

RESOLUTION APPROVING DISSOLUTION PLAN FOR THE CLARKSON FIRE PROTECTION DISTRICT

Introduced by Councilperson Hoy

Seconded by Councilperson Didas

Whereas, the Clarkson Town Board did initiate proceedings to dissolve the Clarkson Fire Protection District pursuant to Article 11 of the General Municipal Law Article 11, which dissolution is contingent upon the establishment of the Brockport Fire District.

Whereas, the Clarkson Town Board did endorse the plan for dissolution of said fire protection district on August 9, 2011; and

Whereas, a lead agency agreement was made among the Village of Brockport, the Town of Sweden and the Town of Clarkson, naming the Town of Clarkson the lead agency for purposes of the dissolution of the Clarkson Fire Protection District and the Sweden Fire Protection District

Whereas, on September 27, 2011, a determination under SEQRA was made by the Clarkson Town Board as lead agency, regarding the dissolution of the Clarkson Fire Protection District of no significant adverse environmental impact, which determination by agreement was binding on all involved agencies

Whereas, the Clarkson Town Board did on September 20, 2011 did hold a public hearing on the plan at the Clarkson Town Hall, at which time all interested person were heard.

Now Therefore, Be it resolved

- 1) The Clarkson Fire Protection District is dissolved in accordance with the plan for dissolution endorsed on August 9, 2011, which terms are incorporated in the resolution as made a part hereof .
- 2) The effective date of the proposed dissolution is June 30, 2012 at 11:59 PM, contingent upon the successful establishment of the Brockport Fire District.

Vote of the Board

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Tantalo

NAYS: None

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BUILDING INSPECTOR REPORTS

Insp. Fabry informed the Board that he has spent a fair amount of time researching the best option for offsite backup of our office computers. He reported that any of the online providers would be able to provide adequate backup at a cost of \$5.00 per month/per work station. Backup information is triple encrypted for security purposes. C. Fabry will contact other small towns in the area to request information regarding their offsite backup procedures and providers.

ASSESSOR REPORTS

C. Lyon reported that he is still busy with exemption forms.

TOWN CLERK REPORTS

S. Mattison reported that to date, the clerk's office has sold 418 transfer station permits.

SUPERVISOR REPORTS

Supervisor Kimball introduced Jill Wisnowski, Recreation Supervisor. Jill updated the Board on what is new at the Recreation Center. It was determined that the Recreation Center would have the first option in regards to booking the fields at Ridgewood Park. If someone contacts the Town of Clarkson regarding use of the fields, the Town will defer them to the Recreation Center for direction. Joe Kincaid, Recreation Assistant will be responsible for daily use of the park. Supt. Goodwin stated that all five fields are available for use; however, two of them are grass fields and may be wet at times, depending on the weather. To be consistent with Town Code, Ridgewood Park will close at 10:00 PM. Supt. Goodwin will meet with Jill and Joe to go over more details regarding use and maintenance of the park. Jill informed the Board that the Recreation Center will hold their 10 year anniversary celebration on September 29, 2012. Jill updated the members on increased usage of the Senior Center and reminded them that this building, the Farmer's Museum, as well as the Recreation Center, are all available for residents to rent. This rental information will be listed in the Recreation Center's newsletter, including Hafner Park Lodge.

HIGHWAY SUPT. REPORTS

Supt. Goodwin reported that the DEC will be holding a public hearing on Thursday, March 1, 2012, 7:00 PM, at the Clarkson Town Hall. The purpose of the meeting is to discuss the remedy proposed for the site of the Veterans Memorial Park at 8264 Ridge Road. The Son's of the American Legion wish to donate a flag pole for the Veterans Memorial Park. The porta potty at the canal park was burned; this was the second unit to be vandalized in 15 years. The winter operation is currently at 28% of what the State contract allows for snow removal.

MOTION AUTHORIZING THE PURCHASE OF 900 SERIES ARMY TRUCK

Motion by Councilperson Hoy

Seconded by Councilperson Filipowicz

To purchase a 1980, 900-Series Army truck for \$2,300.

Unanimously carried

Discussion: Supt. Goodwin stated that the 1968 army truck currently being used for the winter salt operation is rusted out.

MOTION AUTHORIZING THE SALE OF 1968 ARMY TRUCK

Motion by Councilperson Tantalo

Seconded by Councilperson Hoy

To sell the 1968 Army truck via an online auction with a minimum bid of \$2,300.

Unanimously carried

MINUTES

Motion by Councilperson Didas

Seconded by Councilperson Filipowicz

To approve February 14, 2012 minutes.

Unanimously carried

02.28.2012**AUDIT—2-2-2012**

Motion by Councilperson Hoy

Seconded by Councilperson Tantalo

To authorize payment of audit 2-2-2012 to include the following:

Vouchers 20120153-20120209; Total \$78,064.36; Gen. \$9,698.25; Hwy. \$13,637.50;

H \$9,405.92; SF \$44,893.78; SS \$428.91

For distribution checks from 23719-23767

Unanimously carried

EXECUTIVE SESSION

Motion by Councilperson Hoy

Seconded by Councilperson Tantalo

To enter executive session at 7:40 P.M. to discuss a personnel matter.

Unanimously carried

RETURN TO REGULAR SESSION

Motion by Councilperson Filipowicz

Seconded by Councilperson Didas

To return to regular session at 8:00 P.M.

Unanimously carried

MOTION TO ADJOURN

Motion to adjourn at 8:02 P.M. by Councilperson Hoy

Seconded by Councilperson Filipowicz

Unanimously carried

Respectfully submitted,

Sharon S. Mattison

Town Clerk

APPROVED 03-13-2012