

**TOWN OF CLARKSON  
PLANNING BOARD MEETING  
March 1, 2016**

The Planning Board of the Town of Clarkson held their regularly scheduled meeting on Tuesday, March 1, 2016 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 7:00 p.m.

**PRESENT – Board Members**

Donald Osborne – Chairperson  
Scott Hanko  
John Jackson  
Dave Virgilio  
William Rowe

**Support Board Members**

Richard Olson, Town Attorney  
Chad Fabry, Bldg. Inspector/Code Enf.  
JP Schepp, Town Engineer  
Kristen DiFilippo, Bldg. Dept.

\*Excused

**CALL TO ORDER**

D. Osborne opened the meeting at 7:00 p.m. and led all those present in the Pledge of Allegiance with a moment of reflection for those serving in the military. D. Osborne read aloud the agenda.

**NEW BUSINESS**

**Daniel & Mandy Crumb – 2586 Lake Road  
Tax Acct# 029.03-1-45.121  
Zoning: Residential RS-20**

Regarding: Subdivision of land into two parcels and the construction of a single family home on a 6.333 acre lot.

Justin Kellogg of Meagher Engineering presented a preliminary site plan for the proposed Crumb Subdivision on Lake Road. He gave a description of the parcel:

- The proposed lot will be subdivided from the Reis lot on the north.
- 6.333 acre lot.
- Single family dwelling on parcel.
- Connecting to public water and sewer.
- Proposed driveway to lot will be 448 feet.

Building Inspector C. Fabry asked how Lot R-A, tax# 029.03-1-45.21 would be accessed once the subdivision takes place. J. Kellogg stated the existing black top driveway that accesses that lot will remain. Town Engineer JP Schepp stated a cross access easement will be needed.

Town Attorney R. Olson stated Richard Maier, P.L.S of Maier Land Surveying needs to supply more detail on the site plan before the next Planning meeting.

Town Engineer JP Schepp commented on the site plan:

- Erosion and sediment controls plan needs to be submitted.
- The Town of Clarkson Standard Plan Notes need to be included in the site plan.
- The remaining lands need to be addressed with a general indication of the water course.
- All documents concerning this parcel (site plan, subdivision and application) need to be simplified to one name.

Town Engineer JP Schepp stated this application needs a tapping permit from Monroe County Water Authority. Town Attorney R. Olson stated a Development Referral Form of the site plan needs to be submitted to Monroe County Department of Planning and Development. He also stated an Agricultural Data Statement is needed. K. DiFilippo stated a short

Environmental Assessment Form has already been completed by the Conservation Board.

Motion by Donald Osborne  
Seconded by John Jackson  
To schedule a Public Hearing on March 15, 2016.  
Unanimously carried

**MINUTES**

Motion by Donald Osborne  
Seconded by William Rowe  
To approve the February 16, 2016 Minutes.  
Unanimously carried

**NEXT MEETING**

The next regularly scheduled meeting of the Planning Board will be Tuesday, March 15, 2016 at 7:00 p.m.

**ADJOURNMENT**

Motion by Donald Osborne  
Seconded by Scott Hanko  
To adjourn the meeting at 7:30 p.m.  
Unanimously carried

Respectfully,

*Kristen DiFilippo*  
Building Department Coordinator

*Approved [03/15/2016]*

