

**TOWN OF CLARKSON
ZONING BOARD OF APPEALS
June 15, 2016**

The Zoning Board of Appeals of the Town of Clarkson met on Wednesday, June 15, 2016 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 7:00 p.m.

PRESENT-Board Members

Conrad Ziarniak – Chairperson
Paul Dittman
Leslie Zink
Tom Guarino
Joe Perry

Support Staff

Kristen DiFilippo – Building Coordinator

*Excused

CALL TO ORDER

Conrad Ziarniak-Chairperson called the meeting to order at 7:00 p.m. and led all those present in the Pledge of Allegiance. The agenda was reviewed by the Board Members.

WORK SESSION

Zoning Board reviewed WebQA, specifically documents uploaded and compiled a list of missing documents and renamed all the documents to a standard naming convention.

REVIEW OF MEETING MINUTES

Motion by Conrad Ziarniak
Seconded by Tom Guarino
To approve the June 1, 2016 minutes as amended.
Unanimously carried

AJOURNMENT

Motion by Conrad Ziarniak
Seconded by Paul Dittman
To adjourn the meeting at 8:20 pm.
Unanimously carried

NEXT MEETING

The next regularly scheduled meeting of the Zoning Board of Appeals will be Wednesday, July 6, 2016 at 7:00 p.m.

Respectfully submitted
Kristen DiFilippo
Building Department Coordinator

Approved 07/06/2016