

TOWN OF CLARKSON  
TOWN BOARD MEETING  
July 12, 2016

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, July 12, 2016 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

**PRESENT:**

	Paul Kimball	Supervisor
	Allan Hoy	Councilperson
**	Christa Filipowicz	Councilperson
	Patrick Didas	Councilperson
**	Jackie Smith	Councilperson
	Sharon Mattison	Town Clerk
	Robert Viscardi	Highway Superintendent
	Richard Olson	Attorney for the Town

**ALSO:**

	Kristin Coon	Assistant to Supervisor
	Chad Fabry	Building Inspector/Code Enforcement
**	Elizabeth Spencer	Assessor
	**excused	

Supervisor Kimball opened the meeting and Sharon Mattison, Town Clerk, led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military.

**OPEN FORUM**

Mike Bove from Monroe Ambulance reported that the Town of Sweden is hearing offers from all interested emergency service providers.

**RESOLUTION REQUIRING CUTTING OF GRASS**

**PRESENT:** Supervisor Kimball, Councilpersons Hoy, and Didas

**ABSENT:** Councilpersons Filipowicz and Smith

Introduced by: Councilperson Hoy

Seconded by: Councilperson Didas

**Whereas**, the Town Board has received a report from Chad Fabry, Building Inspector that property at **288 Lawrence Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

**Whereas**, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

**Whereas**, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

**NOW, THEREFORE, BE IT RESOLVED:**

**Section 1.** That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

**Section 2.** That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

**07.12.16**

**Section 3.** That this resolution shall take effect immediately.

**VOTE OF THE BOARD**

AYES: Supervisor Kimball, Councilpersons Hoy and Didas

NAYS: None

**RESOLUTION REQUIRING CUTTING OF GRASS**

**PRESENT:** Supervisor Kimball, Councilpersons Hoy, and Didas

**ABSENT:** Councilpersons Filipowicz and Smith

Introduced by: Councilperson Hoy

Seconded by: Councilperson Didas

**Whereas**, the Town Board has received a report from Chad Fabry, Building Inspector that property at **334 Gilmore Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

**Whereas**, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

**Whereas**, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

**NOW, THEREFORE, BE IT RESOLVED:**

**Section 1.** That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

**Section 2.** That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

**Section 3.** That this resolution shall take effect immediately.

**VOTE OF THE BOARD**

AYES: Supervisor Kimball, Councilpersons Hoy and Didas

NAYS: None

**RESOLUTION REQUIRING CUTTING OF GRASS**

**PRESENT:** Supervisor Kimball, Councilpersons Hoy, and Didas

**ABSENT:** Councilpersons Filipowicz and Smith

Introduced by: Councilperson Hoy

Seconded by: Councilperson Didas

**Whereas**, the Town Board has received a report from Chad Fabry, Building Inspector that property at **3770 Lake Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

**Whereas**, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

**Whereas**, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

**07.12.16****Now, therefore, be it resolved:**

**Section 1.** That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

**Section 2.** That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

**Section 3.** That this resolution shall take effect immediately.

**VOTE OF THE BOARD**

AYES: Supervisor Kimball, Councilpersons Hoy and Didas

NAYS: None

**RESOLUTION REQUIRING CUTTING OF GRASS**

**PRESENT:** Supervisor Kimball, Councilpersons Hoy, and Didas

**ABSENT:** Councilpersons Filipowicz and Smith

Introduced by: Councilperson Hoy

Seconded by: Councilperson Didas

**Whereas,** the Town Board has received a report from Chad Fabry, Building Inspector that property at **8470 Ridge Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

**Whereas,** the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

**Whereas,** pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

**Now, therefore, be it resolved:**

**Section 1.** That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

**Section 2.** That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

**Section 3.** That this resolution shall take effect immediately.

**VOTE OF THE BOARD**

AYES: Supervisor Kimball, Councilpersons Hoy and Didas

NAYS: None

**RESOLUTION REQUIRING CUTTING OF GRASS**

**PRESENT:** Supervisor Kimball, Councilpersons Hoy, and Didas

**ABSENT:** Councilpersons Filipowicz and Smith

Introduced by: Councilperson Hoy

Seconded by: Councilperson Didas

**Whereas,** the Town Board has received a report from Chad Fabry, Building Inspector that property at **8438 Ridge Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

**07.12.16**

**Whereas**, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

**Whereas**, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

**Now, therefore, be it resolved:**

**Section 1.** That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

**Section 2.** That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

**Section 3.** That this resolution shall take effect immediately.

**VOTE OF THE BOARD**

AYES: Supervisor Kimball, Councilpersons Hoy and Didas

NAYS: None

**RESOLUTION REQUIRING CUTTING OF GRASS**

**PRESENT:** Supervisor Kimball, Councilpersons Hoy, and Didas

**ABSENT:** Councilpersons Filipowicz and Smith

Introduced by: Councilperson Hoy

Seconded by: Councilperson Didas

**Whereas**, the Town Board has received a report from Chad Fabry, Building Inspector that property at **4 Larrigan Crossing, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

**Whereas**, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

**Whereas**, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

**Now, therefore, be it resolved:**

**Section 1.** That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

**Section 2.** That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

**Section 3.** That this resolution shall take effect immediately.

**VOTE OF THE BOARD**

AYES: Supervisor Kimball, Councilpersons Hoy, and Didas

NAYS: None

**07.12.16**

**RESOLUTION REQUIRING CUTTING OF GRASS**

**PRESENT:** Supervisor Kimball, Councilpersons Hoy, and Didas

**ABSENT:** Councilpersons Filipowicz and Smith

Introduced by: Councilperson Hoy

Seconded by: Councilperson Didas

**Whereas**, the Town Board has received a report from Chad Fabry, Building Inspector that property at **8162 Ridge Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

**Whereas**, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

**Whereas**, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

**Now, therefore, be it resolved:**

**Section 1.** That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

**Section 2.** That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

**Section 3.** That this resolution shall take effect immediately.

**VOTE OF THE BOARD**

AYES: Supervisor Kimball, Councilpersons Hoy, and Didas

NAYS: None

**BUILDING PERMIT FEE SCHEDULE**

Tabled until July 26<sup>th</sup> Town Board meeting.

**AUTHORIZE SUPERVISOR TO SIGN MUNICIPAL ENERGY PROGRAM EXTENSION WITH CONSTELLATION NEWENERGY, INC.**

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To authorize the Supervisor to sign the Municipal Energy Contract extension with Constellation NewEnergy, Inc.

Unanimously carried

**RESOLUTION SETTING PUBLIC HEARING**

**PRESENT:** Supervisor Kimball, Councilpersons Hoy and Didas

**ABSENT:** Filipowicz and Smith

Introduced by: Councilperson Didas

Seconded by: Councilperson Hoy

INTRODUCTORY LOCAL LAW #1-2016  
TOWN OF CLARKSON, MONROE COUNTY

**A LOCAL LAW TO PROVIDE FOR EXPEDITED PROPERTY MAINTENANCE FOR PERSISTENT VIOLATORS**

**07.12.16**

**WHEREAS**, the Town Board has before it a proposed Local Law to provide for the expedited maintenance of persistent violators of Chapter 45 of the Clarkson Code; and

**WHEREAS**, in order to adopt said Local Law, the Town Board of the Town of Clarkson is required to hold and conduct a public hearing thereon;

**NOW, THEREFORE, BE IT RESOLVED:**

**SECTION 1.** That the Town Board of the Town of Clarkson shall hold and conduct a Public Hearing on the 26<sup>th</sup> day of July, 2016, at 6:00 p.m. at the Town Hall, 3710 Lake Road, Town of Clarkson, New York, 14430 to consider the changes which are contained on the attached Local Law; at which Public Hearing all interested persons will be heard concerning the subject matter thereof.

**SECTION 2.** That the Town Clerk shall cause due notice of such public hearing to be published as required by law.

**VOTE OF THE BOARD**

AYES: Supervisor Kimball, Councilpersons Hoy and Didas

NAYS: None

**EMPLOYEE HANDBOOK REVISION**

Tabled until July 26<sup>th</sup> Town Board meeting.

**COURTESY PARCEL COMBINATION PROCEDURES**

Tabled until July 26<sup>th</sup> Town Board meeting.

**TOWN CLERK REPORTS**

S. Mattison had nothing to report.

**MOTION TO APPROVE MERIT/STEP INCREASE FOR DEPUTY TOWN CLERK**

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To approve a salary increase for Katharine Kemp from Clerk 1; Step 4 to Step 6 at \$16.27/hr. effective on her anniversary date.

Unanimously carried

**BUILDING INSPECTOR REPORTS**

C. Fabry reported his office is busy with new builds.

**ASSESSOR REPORTS**

L. Spencer was excused.

**HIGHWAY SUPT. REPORTS**

Supt. Viscardi stated that his department is busy with Monroe County road work.

**MOTION ACKNOWLEDGING RECEIPT OF SUPERVISOR'S FINANCIAL REPORT**

Motion by Councilperson Didas

Seconded by Councilperson Hoy

Acknowledging receipt of Supervisor's Financial Report.

Unanimously carried

**MINUTES**

Motion by Councilperson Didas

Seconded by Councilperson Hoy

To approve June 28, 2016 minutes.

Unanimously carried

**07.12.16****AUDIT**—07-01-2016

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To authorize payment of audit 7-01-2016 to include the following:

Vouchers 20160522-20160551: Total \$28,934.19; Gen. \$8,990.16; Hwy. \$16,475.74;  
SL \$3,468.29

For distribution checks from 31386 to 31414

Unanimously carried

**MOTION TO ADJOURN**

Motion to adjourn at 6:15 P.M. by Councilperson Didas

Seconded by Councilperson Hoy

Unanimously carried

Respectfully submitted,

*Sharon S. Mattison*

Town Clerk

Approved 07-26-2016




## Real Property Services

Monroe County, New York

**Maggie Brooks**  
County Executive

**Timothy P. Murphy**  
Director

To: All Assessors

From: Timothy P. Murphy, Director   
Sherif Mansour, Tax Map Supervisor

Date: January 12, 2010

Subject: Courtesy Parcel Combination Procedures

This office has been asked to outline our requirements for making courtesy parcel merges for tax mapping purposes. Please be aware that the following conditions must be met before parcels can be considered for combination into one parcel:

1. All parcels must be located entirely within one city, one town or one village and one school district.
2. All parcels must be contiguous.
3. All parcels must be owned by the same persons.
4. Parcels cannot be in a subdivision.
5. Courtesy combination must be received in Real Property Services between January 1 and March 1.
6. Reverse courtesy combination requires filing a subdivision.
7. Real Property Services must receive an original letter signed by the Assessor or Acting Assessor requesting the combination. That letter shall include the tax map number and owners' names of each parcel to be combined. The letter shall also indicate the tax map number to remain on the tax map that will identify the one parcel.
8. Real Property Services must receive a copy of a letter to the Assessor or Acting Assessor identifying the parcels to be combined and signed by all owners of the properties.
9. Real Property Services must receive copies of proof of payment of all property taxes.

In addition to our requirements, make certain that the property owners have satisfied any local requirements for courtesy combination of parcels.

If local requirements include filing a map with the locality, we will require a copy of such.

2/2/10 304 County Office Building • 39 West Main Street • Rochester, New York 14614  
(585) 753-1125 • fax: (585) 753-1192 • [www.monroecounty.gov](http://www.monroecounty.gov)

cc: PB, R. Olson, JP Schepp, P. Kimball