

TOWN OF CLARKSON
TOWN BOARD MEETING
November 8, 2016

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, November 8, 2016 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

Paul Kimball	Supervisor
Allan Hoy	Councilperson
Christa Filipowicz	Councilperson
Patrick Didas	Councilperson
Jackie Smith	Councilperson
Sharon Mattison	Town Clerk
Robert Viscardi	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

Kristin Coon	Ass't to Supervisor
Chad Fabry	Building Insp/Code Enf.
Elizabeth Spencer	Assessor
**excused	

Supervisor Kimball opened the meeting, and Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military.

OPEN FORUM

Cheryl Beardslee of 8258 Ridge Road reported that she has new neighbors who have set up their garage as a band practice location. Police and Chad Fabry, the Town Code Enforcement Officer, have both responded to her calls on multiple occasions, but these visits have not resolved the issue. She states the music goes on for hours at a time, sometimes until 2 or 3 a.m. Supervisor Kimball stated that the Town Code may need to be revised and made more specific, e.g. the use of a sound meter which would measure the volume in decibels. The Town Board will review the Code with Attorney Olson. A definable/measurable threshold may need to be established. In addition, she is inquiring about the drainage issues on Sugar Tree. Bob Viscardi, Highway Superintendent, has already sent a letter with pictures to the State regarding her complaint. Mrs. Beardslee was informed to check back in two weeks for an update on this situation.

Claudia Cowling of 140 Sugar Tree Circle confirms Mrs. Beardslee complaints. Ms. Cowling also asked about fireworks in the community. Supervisor Kimball confirmed that fireworks are illegal in New York State without a permit.

PUBLIC HEARING; 2017 PRELIMINARY BUDGET

Supervisor Kimball opened the public hearing. Copies of the preliminary budget are available at the Town Hall and on the Town website. The levy is within the tax cap allowed by New York State. No one spoke. Supervisor Kimball closed the public hearing.

MOTION TO ADOPT THE 2017 BUDGET

Motion by Councilperson Hoy
Seconded by Councilperson Filipowicz
To adopt the 2017 budget.
Unanimously carried

11.08.16**MOTION TO CLARIFY HANDBOOK; MEDICAL INSURANCE**

Motion by Councilperson Smith

Seconded by Councilperson Didas

To clarify handbook by adding the highlighted statement.

Unanimously carried

Premium Payment (Full-Time Employees) – For eligible full-time employees hired after October 28, 2014, the Town will fully fund the Single policy premium **as determined annually by the Town Board**. If the employee desires a different policy level, the employee must pay the difference between the Single level premium and the desired policy level premium through payroll deduction.

RESOLUTION**CRIME BOND FOR TAX COLLECTOR**

Motion by Councilperson Didas

Seconded by Councilperson Hoy

AUTHORIZING SURETY, FORM AND AMOUNT OF OFFICIAL UNDERTAKING FOR THE FAITHFUL PERFORMANCE OF THE DUTIES OF THE TOWN CLERK AND RECEIVER OF TAXES AND ASSESSMENTS

Be it resolved by the Board of the Town of Clarkson as follows:

Section. 1. The Board hereby approves the surety, form and amount of the official undertaking for the faithful performance of the duties of the town clerk and receiver of taxes and assessments, as follows:

Type of undertaking: **Crime Bond**

Insurance company: **Utica Mutual Insurance Company**

Amount: **\$250,000.00**

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law section 25 and filed in the office of the Town Clerk.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

AUTHORIZE SUPERVISOR TO SIGN DOG CONTROL AGREEMENT WITH TOWN OF HAMLIN

Motion by Councilperson Didas

Seconded by Councilperson Smith

To authorize the Supervisor to sign the agreement with the Town of Hamlin commencing October 1, 2016 for the calendar year 2016/2017 and expiring on January 15, 2018 unless extended in writing by the parties.

Unanimously carried

AGREEMENT

THIS AGREEMENT made this 8th day of November 2016, by and between the TOWN OF HAMLIN, 1658 Lake Road, Hamlin, New York 14464 and the TOWN OF CLARKSON, 3710 Lake Road, Clarkson, New York 14430;

WITNESSETH

WHEREAS, the Town of Hamlin has for some years hired a part-time dog control officer of the Town of Hamlin and for the performance of his duties, the Town of Hamlin operates and maintains a dog detention and boarding facility on Railroad Avenue in said Town and provides him with a vehicle for his use in the performance of his duties, and

WHEREAS, the Town of Clarkson has also hired a part-time Town of Clarkson Dog Control Officer, but does not have a dog detention and boarding facility or vehicle available for use in the performance of the duties of the dog control officer, and

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WHEREAS, the Town of Clarkson has requested that the Town of Hamlin allow the Town of Clarkson Dog Control Officer to use the Hamlin dog detention and boarding facility and vehicle in the performance of his duties, and

WHEREAS, the Town Board of the Town of Hamlin has determined that there is excess space availability in the facility for the holding and boarding of dogs seized by the Clarkson Dog Control Officer and that rental of the dog control vehicle to the Town of Clarkson, when not in use in the Town of Hamlin, would be an economical use of vehicle, and in a spirit of cooperation between the two Towns, the Town Boards of each Town desires to enter into an agreement setting forth the terms of such use,

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The Dog Control Officer of the Town of Clarkson is authorized to use the Town of Hamlin Dog Detention and Boarding Facility on Railroad Avenue in the Town of Hamlin, whenever space is available, for the retention and boarding of dogs seized in the Town of Clarkson in the performance of the duties of the Clarkson Dog Control Officer.
2. The shelter and feeding of dogs placed in the facility by the Clarkson Dog Control Officer shall be the responsibility of the Town of Hamlin and its Dog Control Officer, but the Town of Clarkson shall continue to be responsible for any veterinary care for injuries, sickness or disease to/or for dogs brought to the facility by the Clarkson Dog Control Officer and the Town of Clarkson will hold harmless the Town of Hamlin from any claims or damages arising from the retention of dogs in the facility by the Town of Clarkson beyond the limited responsibility of the Town of Hamlin to shelter and feed.
3. The Town of Clarkson understands and agrees that retention and boarding of its dogs is limited to excess space at the facility and the Town of Hamlin accepts no responsibility for providing and/or locating space for Clarkson dogs if no space is available at the Hamlin facility. At the end of the detention period unclaimed dogs become the property of the Town of Hamlin to be adopted out. Dangerous dogs that are not adoptable will be transported to Lollipop Farm with fees for transport to be paid by the Town of origin.
4. For so long as the same individual is serving as the Dog Control Officer of both Towns of Hamlin and Clarkson, the Town of Hamlin agrees that he may use the Hamlin dog control vehicle in the performance of his duties as the Clarkson Dog Control Officer.
5. The Town of Clarkson agrees to pay to the Town of Hamlin for the use of the Hamlin facility and vehicle, upon the submission of monthly statements by the Town of Hamlin, on the following schedule:
 - a. The sum of \$25 shall be charged to the owner for a dog pickup fee in the Town of Clarkson and this fee(s) shall be collected by the Dog Control Officer who will disburse these monies to the Town of Clarkson.
 - b. Veterinary visit fee will be \$36.
 - c. For the detention and boarding of each dog per day or part therefore, the Town of Clarkson shall pay the sum of \$20.
 - d. For mileage for use of the vehicle at the IRS rate per mile whenever the Hamlin vehicle is used for dog control purposes for the Town of Clarkson, including, but not limited to, dog pickups, responses to dog complaints, dog census and transportation of dogs to veterinary clinics.

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6. Either party may terminate this agreement upon 60 days written notice to the other party mailed or delivered to the office of the Town Clark of the other municipality.
7. This contract shall be for a term commencing October 1, 2016 for the calendar year 2016/2017 and shall expire on January 15, 2018 unless extended in writing by the parties.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed and sealed by its proper officers the day and year first above written.

TOWN OF HAMLIN

By _____, Eric G. Peters, Supervisor

TOWN OF CLARKSON

By _____, Paul M. Kimball, Supervisor

SUPPORT BOARD INTERVIEWS

Interviews for Support Board positions will be held on December 13th. Don Osborne has decided not to seek another term as Planning Board member and Chairperson.

Councilperson Smith made a motion thanking Don for his 20 years of service on both the Planning Board as well as the Zoning Board of Appeals. There was a unanimous second.

RESOLUTION RELEASING WATER DISTRICT FUNDS

PRESENT: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

ABSENT: none

Introduced by: Councilperson Smith

Seconded by: Councilperson Hoy

WHEREAS, The Town of Clarkson carries a fund balance of \$4,993.27 for Water District #7 (aka CL 410, aka Sweden-Walker Water District) consisting of tax revenue; and

WHEREAS, there will be no outstanding debt service for Water District #7 at the end of calendar year 2016.

NOW, THEREFORE BE IT RESOLVED by the Town Board of the Town of Clarkson, Monroe County, New York, as follows:

SECTION I: The Town Board does hereby release the funds held by the Town as identified above.

SECTION II: The Town Board authorizes the distribution of the funds (less expenses) equally to the 55 parcels within Water District #7, such refunds to be credited to the 2017 Town tax bill for the property in the approximate amount of \$90.00 each.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

SUPERVISOR REPORTS

Mary Pfeffer of 1296 Roosevelt Hwy expressed an interest in obtaining public water. Supervisor Kimball stated that a letter will be sent to residents in that area polling their interest in public water. The matter will be reviewed at the December 13th Board meeting.

11.08.16**MOTION ACKNOWLEDGING RECEIPT OF SUPERVISOR'S FINANCIAL REPORT**

Motion by Councilperson Hoy
 Seconded by Councilperson Filipowicz
 Acknowledging receipt of Supervisor's Financial Report.
 Unanimously carried

TOWN CLERK REPORTS

S. Mattison had nothing to report

BUILDING INSPECTOR REPORTS

C. Fabry had nothing to report.

ASSESSOR REPORTS

L. Spencer had nothing to report.

HIGHWAY SUPT. REPORTS

Supt. Viscardi stated that his department is finishing up drainage projects and prepping for winter.

MINUTES

Motion by Councilperson Didas
 Seconded by Councilperson Smith
 To approve October 25, 2016 minutes.
 Unanimously carried

AUDIT—11-01-2016

Motion by Councilperson Hoy
 Seconded by Councilperson Didas
 To authorize payment of audit 11-01-2016 to include the following:
 Vouchers 20160848-20160887; Total \$27,509.76; Gen. \$9,948.66; Hwy. \$8,940.98;
 SS \$4,986.00; SL \$3,634.12
 For distribution checks from 31700 - 31738
 Unanimously carried

EXECUTIVE SESSION

Motion by Councilperson Didas
 Seconded by Councilperson Hoy
 To enter executive session at 6:35 P.M. to discuss a personnel matter.
 Unanimously carried

RETURN TO REGULAR SESSION

Motion by Councilperson Filipowicz
 Seconded by Councilperson Didas
 To return to regular session at 7:05 P.M.
 Unanimously carried

SCHEDULED WORKSHOP

A workshop regarding property valuations is scheduled for Tuesday, November 15th at 6:00 P.M. at the Clarkson Town Hall, 3710 Lake Road.

MOTION TO ADJOURN

Motion to adjourn at 7:26 P.M. by Councilperson Didas
 Seconded by Councilperson Smith
 Unanimously carried

Respectfully submitted,
Sharon S. Mattison
 Town Clerk

Approved 11-22-2016