

TOWN OF CLARKSON  
TOWN BOARD MEETING  
May 23, 2017

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, May 23, 2017 at the Clarkson Courthouse, 3655 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

Paul Kimball	Supervisor
Allan Hoy	Councilperson
Christa Filipowicz	Councilperson
Patrick Didas	Councilperson
Jackie Smith	Councilperson
Sharon Mattison	Town Clerk
Robert Viscardi	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

** Kristin Coon	Ass't to Supervisor
Chad Fabry	Building Insp/Code Enf.
** Elizabeth Spencer	Assessor
**excused	

Supervisor Kimball opened the meeting, and Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military.

**OPEN FORUM**

No one spoke.

**AMERICAN CELL TOWER LEASE AGREEMENT**

R. Olson reviewed the proposed new lease agreement. The current lease agreement gives us a net of \$313,320, which includes a 10% bonus in 2038. The new agreement still goes up 15% every five years and goes through 2068, with a net of \$292,000. The difference is \$21,000, with a \$2,500 increase in the signing bonus. He led discussion with a short question and answer session.

Motion by Councilperson Didas

Seconded by Councilperson Smith

To approve the revised proposal from American Cell Tower subject to review of final contract by Attorney Olson.

Unanimously carried

**SEYMOUR LIBRARY UPDATE**

C. Gouveia, Director of the Seymour Library, shared updated user statistics. Questions regarding the budget adjustments were addressed. He reported that there has been a shift in the overall percentage of population, Clarkson going from 32.21% to 33.22%. Mr. Gouveia explained that per the agreement between the three towns, every five years the allotment was supposed to be adjusted. This did not happen for approximately 15 to 20 years, which explains the recent significant increase of \$15,000. This increase also reflects the shift in population. The library will be updating their system to more accurately demonstrate resident locality. Councilperson Smith reported that she attended a recent Library Board meeting, noting that C. Gouveia took a voluntary salary reduction.

**MOTION TO APPROVE WINDOW CLEANING**

Motion by Councilperson Smith

Seconded by Councilperson Filipowicz

To approve window cleaning at the Courthouse at a cost of \$177, as well as the Town Hall at a cost of \$288. The low bid was awarded to Rochester Window Cleaning Company, Inc.

Unanimously carried

**05.23.17**

**BILL ANDREWS-VILLAGE OF BROCKPORT TRUSTEE**

Mr. Andrews commented that the Village recently held a workshop regarding proposed public nuisance law. They have applied for a grant to repair the tower clock in the Methodist Church. The Lyon's Club will help with fundraising to pay for half of the repair costs.

**RESOLUTION APPROPRIATING AMOUNT TO PAY THE COST OF PREPARING A MAP, PLAN AND REPORT FOR A PROPOSED SEWER DISTRICT**

PRESENT: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith  
ABSENT: None

Introduced by: Councilperson Hoy  
Seconded by: Councilperson Filipowicz

WHEREAS, a proposal has been made to the Town Board of the Town of Clarkson, to create a sewer district on Lake Road from 3003 Lake Road to connect with an existing sewer line located at 3105 Lake Road; and

WHEREAS, Chatfield Engineers has prepared an estimate of the costs required to prepare a preliminary map, plan and report for the creation of this district,

NOW, THEREFORE, BE IT RESOLVED, that the total sum, not to exceed \$3,000.00, is hereby appropriated to pay the cost of preparing a general plan, report and map in relation to said improvement, and

BE IT FURTHER RESOLVED, that in accordance with Section 191-a of the New York State Town Law, the adoption of this Resolution is subject to a permissive referendum pursuant to Article 7 of the Town Law.

**VOTE OF THE BOARD**

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith  
NAYS: None

**SUPERVISOR REPORTS**

P. Kimball stated that he is looking for non-profit vendors to sell food at Good Neighbor Days as the Lyon's Club will not be available this year.

**TOWN CLERK REPORTS**

S. Mattison reported on petition signatures for the two water districts.

**BUILDING INSPECTOR REPORTS**

C. Fabry just completed the final inspection for The Residences. Together with Councilpersons Hoy and Filipowicz, twenty candidates were interviewed for the Building Department clerk position. After a second interview/typing test, he has narrowed his clerk selection down to two individuals.

**ASSESSOR REPORTS**

The Assessor is currently at Grievance Day along with members of the Board of Assessment Review.

**HIGHWAY SUPT. REPORTS**

R. Viscardi reported that the second round of brush pick-up is finished. Summer work is now full with two more contracts recently signed - one with Ogden and one with Hilton. The Highway Office addition is nearing completion. Sara's Farm Market donated multiple trees and flowers to the Town of Clarkson. The Town will acknowledge these donations on the website and Facebook page.

**MINUTES**

Motion by Councilperson Didas  
Seconded by Councilperson Hoy  
To approve May 9, 2017 minutes.  
Unanimously carried

**05.23.17****AUDIT—5-02-2017**

Motion by Councilperson Hoy

Seconded by Councilperson Filipowicz

To authorize payment of audit 5-02-2017 to include the following:

Vouchers 20170346-20170383; Total \$62,464.76; Gen. \$18010.22; Hwy. \$44,238.16;  
SS \$216.38;

For distribution checks from 32230 - 32264

Unanimously carried

**EXECUTIVE SESSION**

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To enter executive session at 6:47 P.M. to discuss a personnel matter.

Unanimously carried

**RETURN TO REGULAR SESSION**

Motion by Councilperson Smith

Seconded by Councilperson Didas

To return to regular session at 6:50 P.M.

Unanimously carried

**MOTION TO HIRE CLERK III**

Motion by Councilperson Hoy

Seconded by Councilperson Filipowicz

To hire Susan Kelly as a part-time Clerk III. This position will report directly to the Building Inspector.

Unanimously carried

**MOTION TO ADJOURN**

Motion to adjourn at 6:55 P.M. by Councilperson Hoy

Seconded by Councilperson Smith

Unanimously carried

Respectfully submitted,

*Sharon S. Mattison*

Town Clerk

Approved June 13, 2017