

TOWN OF CLARKSON
TOWN BOARD MEETING
December 12, 2017

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, December 12, 2017 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

Paul Kimball	Supervisor
Allan Hoy	Councilperson
Christa Filipowicz	Councilperson
Patrick Didas	Councilperson
Jackie Smith	Councilperson
Sharon Mattison	Town Clerk
Robert Viscardi	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

Kristin Coon	Ass't to Supervisor
Chad Fabry	Building Insp/Code Enf.
Elizabeth Spencer	Assessor
**excused	

Supervisor Kimball opened the meeting, and Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military.

OPEN FORUM

No one spoke.

PUBLIC HEARING; RT. 18, CLARKSON HAMLIN TOWN LINE WATER DISTRICT

Supervisor Kimball opened the public hearing. No one spoke. Supervisor Kimball closed the public hearing.

RESOLUTION ADOPTING NEGATIVE DECLARATION

PRESENT: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

ABSENT: None

WHEREAS, the Town Board has before it a Map, Plan and Report for the proposed Clarkson Hamlin Town Line Water District in the Town of Clarkson; and

WHEREAS, that the Town Board has also received a Petition signed by the owners of properties in the proposed District; and

WHEREAS, this Board has determined that it is the Lead Agency; and

WHEREAS, this project is an Unlisted Action for the purposes of SEQRA; and

WHEREAS, the Project Engineer, Chatfield Engineers, P.C. has prepared a Short Environmental Assessment Form which has been signed by the Town Supervisor; and

WHEREAS, this Board having thoroughly reviewed the Environmental Assessment Form and considered each and every impact in accordance with SEQRA

NOW, upon consideration of the above and all of the previous documents, discussion and debate, upon the motion of Councilperson Hoy, seconded by Councilperson Filipowicz.

12.12.17

BE IT RESOLVED

1. That the creation and construction of this water district will not have a negative impact on the environment
2. That the Town Board adopts a Negative Declaration.
3. That this resolution shall take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

RESOLUTION ESTABLISHING WATER DISTRICT

PRESENT: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

ABSENT: None

In the Matter
of

The Creation of the Route 18 Clarkson Hamlin Town Line Water District, Town of
Clarkson, Monroe County, New York

WHEREAS, a petition for the creation of the Route 18 Clarkson Hamlin Town Line Water in the Town of Clarkson, Monroe County, New York, said petition being dated November 6, 2017, was duly presented to this Board together with the necessary map and plan attached thereto; and

WHEREAS, an order was duly adopted by The Town Board on the 14th day of November, 2017, reciting the filing of said petition for the proposed district and the estimated expense thereof, and specifying December 12, 2017, at 6:00 P.M., as the time, and the Town Hall, 3710 Lake Road, Clarkson, New York, as the place, where the said Board would meet to consider the petition and to hear all persons interested in the subject thereof concerning the same; and

WHEREAS, such order was duly posted and published and served as required by law; and

WHEREAS, a hearing in the matter was duly held by the Town Board on the 12th day of December, 2017, commencing at 6:00 P.M., in the Town Hall, 3710 Lake Road in said Town, and considerable discussion upon the matter having been had and all persons desiring to be heard having been duly heard; and

WHEREAS, it is proposed that the cost of said district in an amount not to exceed \$378,752.75 to pay for the following improvements: seven thousand four hundred (7,400) feet of twelve inch PVC water main, seven valves, thirteen fire hydrants and all incidental equipment, including the necessary access to lands and the right-of-way therefore in accordance with plans prepared by Chatfield Engineers, P.C. and which were part of the petition filed on June 23, 2017; and

WHEREAS, the method for financing the balance of construction of the water district is by the issuance of Serial bonds in an amount not to exceed \$378,752.75 for a maturity not to exceed forty years in accordance with the provisions of the Local Finance Law of the State of New York; and

WHEREAS, the Town of Clarkson, by prior Resolution, has determined that this action will not have a significant impact on the environment and has issued a negative declaration for this project.

12.12.17

NOW, upon the evidence given at such hearing, upon the motion of Councilperson Didas, seconded by Councilperson Smith, it is

RESOLVED AND DETERMINED THAT:

A. The petition aforesaid is signed and acknowledged or proved as required by law, in due compliance with the requirements of Section 191 of the Town Law as to sufficiency of signers with respect to the boundaries of the proposed extension as herein approved, and it is otherwise sufficient;

B. All the property and property owners within the proposed extension are benefited thereby;

C. All the property and property owners benefited are included within the limits of the proposed district; and

D. It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND DETERMINED that the establishment of the district as proposed in said petition be approved; that the improvement therein mentioned be constructed upon the required funds being made available or provided for; and that such district shall be designated and known as the Route 18 Clarkson-Hamlin Town Line Water District of the Town of Clarkson, and shall be bounded and described as follows:

Beginning at a point, said point being the intersection of the centerline of Clarkson Parma Town Line Road and Roosevelt Highway Extension; thence

- C1. Southerly, 528 feet more or less, the centerline of Clarkson Parma Town Line Road, thence
- C2. Westerly, 8,150 feet more or less, along a line parallel to and 500 feet southerly of the centerline of Roosevelt Highway Extension and Roosevelt Highway (NYS Rt. 18) to a point, said point being on the easterly boundary of the Town of Clarkson Lawrence Road West Water District, also being the easterly property line of Tax Account No. 30.02-2-6; thence
- C3. Northerly, 83 feet more or less, along the easterly boundary of Town of Clarkson Lawrence Road West Water District to a point, said point being the northeast property corner of Tax Account No. 30.02-2-6; thence
- C4. Westerly, 278 feet more or less, along a northerly boundary of Town of Clarkson Lawrence Road West Water District to a point, said point being the southeast property corner of Tax Account No. 30.02-2-7; thence
- C5. Northerly, 444 feet more or less, along an easterly boundary of Town of Clarkson Lawrence Road West Water District also being the easterly property line of Tax Account No. 30.02-2-7 to a point, said point being the centerline of Roosevelt Highway (NYS Rt. 18); thence
- C6. Easterly, 8,433 feet more or less, along the centerline of Roosevelt Highway (NYS Rt. 18) and Roosevelt Highway Extension to a point, said point being the point of beginning.

All the lands and territory above described are situate within the Town of Clarkson and outside of any incorporated village or city; and it is further

RESOLVED that a Water District be established in said Town of Clarkson, Monroe County, New York, the description and boundaries of which shall be as above described; and it is further

12.12.17

RESOLVED that this district be established and combined with a district formed by the Town of Hamlin, Monroe County, New York, pursuant to a duly adopted Resolution of the Town Board of the Town of Hamlin, and that said districts, using an intermunicipal agreement, be managed as one joint district and that the total cost of said districts being of \$397,055.84 and indebtedness of said joint district be in the amount of \$397,055.84; and it is further

RESOLVED that the Town Clerk be and she hereby is authorized and directed to file a certified copy of this resolution, in duplicate, in the office of the State Department of Audit and Control, at Albany, New York; and it is further

RESOLVED that this project does not require the approval of the Office of the State Department of Audit and Control, at Albany, New York, because the projected annual cost of \$920.58 for a single-family residence is less than \$966.00 per year; and it is further

RESOLVED, that the Supervisor be, and he hereby is authorized and directed to make application to the Water Resources Commission of the State of New York for the approval of the Route 18 Clarkson Hamlin Town Line Water District; and it is further

RESOLVED, that this resolution shall take effect immediately.

Dated: December 12, 2017

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

MOTION TO RELEASE LETTER OF CREDIT FUNDS; AUTUMN WOODS

Motion by Councilperson Didas

Seconded by Councilperson Filipowicz

To return, upon the recommendation of Chatfield Engineers and Supt. Viscardi, the fund balance of \$10,663.62.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

RESOLUTION RECOGNIZING PAUL M. KIMBALL

PRESENT: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

ABSENT: None

Introduced by: Councilpersons Hoy, Filipowicz, Didas and Smith

WHEREAS, Paul Kimball began his career in public service for the Town of Clarkson in 1982; and

WHEREAS, Paul was elected Town Supervisor in 1984; and

WHEREAS, Paul has conscientiously guided the Town's finances, while keeping residents' property taxes stable and never breaking the New York State Tax Cap; and

WHEREAS, Paul balanced growth with maintenance of the historical character which attracts people to the great Town of Clarkson,

WHEREAS, Paul was instrumental in providing public water to nearly 90% of the Town's residents; and

WHEREAS, Paul spearheaded the effort to successfully change a New York State law which allows lower cost water and sanitary sewer districts to be created without burdensome red tape; and

12.12.17

WHEREAS, Paul played an integral role in obtaining over 160 acres of land through grants and donations for use as recreational parks including playgrounds, a boat launch, a horse arena and sports fields, for the citizens of Clarkson to enjoy; and

WHEREAS, Paul oversaw the construction of the Courthouse and two lodges using Town forces; and

WHEREAS, Paul has served as Chairman of the Clarkson Good Neighbor Days festival for many years; and

WHEREAS, Paul has hosted a Children's Christmas Party for the children of Clarkson for "umpteen" years:

NOW, THEREFORE BE IT RESOLVED by the Town Board of the Town of Clarkson, Monroe County, New York, as follows:

The Town Board does hereby recognize and express appreciation to Paul M. Kimball for his many years of exceptional service to his community.

The Town Board, by the authority vested in us as Councilpersons of the great Town of Clarkson, and speaking on behalf of all of our citizens, does hereby rename the park located at 8000 Ridge Road, Clarkson as "Kimball Park" in honor of Paul's 36 years of service to the residents of the Town of Clarkson.

VOTE OF THE BOARD

AYES: Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

ABSTAIN: Supervisor Kimball

DISCUSS COMMITTEE FORMATION FOR GREEN AREA TRUST AND INCENTIVE ZONING FUNDS

Supervisor Kimball suggested a committee of five be formed for forthcoming Green Acre Trust and Incentive Zoning funds from the Brook Field project as well as the Express Mart project. Councilperson Smith volunteered to Chair this committee, and Councilperson Filipowicz and Town Clerk Sharon Mattison volunteered to serve as committee members. Representatives from the Rec Center and the Library will be invited to come in and speak. The Town Board will make all final decisions.

MOTION AUTHORIZING VACATION ROLLOVER

Motion by Councilperson Didas

Seconded by Councilperson Smith

To approve employee vacation rollover requests as permitted.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

2018 MERIT/STEP INCREASES

Motion by Councilperson Smith

Seconded by Councilperson Filipowicz

To approve, based on merit, per the recommendation of Hwy. Supt. Viscardi, step increases for the following employees:

			<u>2018</u>
Kyle Donahue	from Laborer to MEO	Start	17.75
Robert Farrell	MEO from Step 16 to	Step 18	23.20
Justin Holberton	HEO from Step 10 to	Step 14	23.49
Wayne Swanger	HEO from Step 18 to	Step 20	25.69

Note: Kyle Donahue: per first 6 mo. review; position changed from Laborer to MEO.

12.12.17**VOTE OF THE BOARD**

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

R. Viscardi also stated that he has hired a new employee to start December 18, 2017.

AUTHORIZE SUPERVISOR TO SIGN AUDIT ENGAGEMENT LETTERS

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To authorize the Supervisor to sign the Audit Engagement Letters

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

MOTION TO APPROVE CIVIL SERVICE TITLE CHANGE

Motion by Councilperson Didas

Seconded by Councilperson Hoy

To approve Civil Service title change from Assistant to Supervisor to Director of Finance.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

MOTION TO SCHEDULE SPECIAL TOWN BOARD MEETING

Motion by Councilperson Hoy

Seconded by Councilperson Smith

To schedule a special Town Board meeting on December 26, 2017 at 12:00 P.M. at the Clarkson Town Hall, 3710 Lake Road, Clarkson N.Y.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

MOTION ACKNOWLEDGING RECEIPT OF SUPERVISOR'S FINANCIAL REPORT

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To acknowledge receipt of the Supervisor's financial report.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

TOWN CLERK REPORTS

S. Mattison reported on 2017 statistics, which included 170 lodge rentals and revenue of approximately \$10,000 for passport processing and photos. She commented about the possibility of an addition to the Justice Court to be used as the Town Hall in the future. She has been in touch with Senator Robach's office who will be investigating possible grants to help fund this proposed project.

BUILDING INSPECTOR REPORTS

C. Fabry has been busy doing fire inspections. Building projects have slowed down which is the norm for this time of year. Basset is ready to move forward with their second phase. The first phase is at approximately 60 to 70% capacity.

ASSESSOR REPORTS

L. Spencer reported that she is still very busy updating inventory.

12.12.17

HIGHWAY SUPT. REPORTS

R. Viscardi reported that final revenues for this year totaled \$289,561.71. A short discussion was held regarding the 2017 projects as well as possible projects for 2018. He reported on the age of current plow trucks, which include 2015, 2007, 2002, and 1999. He would like to replace the 1999 truck and suggests ordering a cab and rolling chassis, automatic, International, as has been done in the past. He purchased a body from Ogden for \$2,000 last year. The last truck cost \$225,000 and the one he is looking for is \$131,000. For another \$10,000 in incidentals we could have another truck. There is a 3% price increase after January 1st so he is hoping to place the order before then. The old truck would be sold at spring auction and hopefully sell for \$7,000 to \$8,000. We have \$80,000 in the budget for 2018. Two leases will be fulfilled in 2018 (Bobcat excavator and loader). We pay an upgrade fee every year on these leases.

R. Viscardi gave an update on the NYS Recycling Grant. We are slated to receive \$75,000, which could cover \$50,000 for a new used truck, \$25,000 for a new stationery compactor, two new packer boxes and an open top.

MOTION TO PURCHASE NEW CAB AND CHASSIS

Motion by Councilperson Didas

Seconded by Councilperson Hoy

To order a 2018 International 10-wheel dump truck cab and chassis to recognize the 2017 savings and retire the 1999 truck.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

MINUTES

Motion by Councilperson Didas

Seconded by Councilperson Smith

To approve November 28, 2017 minutes.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

AUDIT—12-01-2017

Motion by Councilperson Hoy

Seconded by Councilperson Filipowicz

To authorize payment of audit 12-01-2017 to include the following:

Vouchers 20170917-20170959; Total \$33,848.36; Gen. \$24,757.77; Hwy. \$5,423.49; SL \$3,667.10

For distribution checks from 32758 - 32797

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

EXECUTIVE SESSION

Motion by Councilperson Filipowicz

Seconded by Councilperson Didas

To enter executive session at 6:30 P.M. to discuss a personnel matter.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

RETURN TO REGULAR SESSION

Motion by Councilperson Filipowicz

Seconded by Councilperson Didas

To return to regular session at 6:46 P.M.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

12.12.17

MOTION TO ADJOURN

Motion to adjourn at 6:51 P.M. by Councilperson Smith

Seconded by Councilperson Didas

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

Respectfully submitted,

Sharon S. Mattison

Town Clerk

Approved 12-26-2017