

**TOWN OF CLARKSON
PLANNING BOARD MEETING
December 5, 2017**

The Planning Board of the Town of Clarkson held their regularly scheduled meeting on Tuesday, December 5, 2017 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 7:00 p.m.

PRESENT – Board Members

Conrad Ziarniak, Chairperson
John Jackson
William Rowe
Dave Virgilio
Leslie Zink

Support Board Members

Richard Olson, Town Attorney
*J.P. Schepp, Town Engineer
Chad Fabry, Bldg. Inspector
Susan Kelly, Bldg. Dept.

*Excused

ALSO ATTENDING

Gerald Underwood, Town Supervisor-Elect

CALL TO ORDER

Conrad Ziarniak called the meeting to order at 7:00 p.m. and led all those present in the Pledge of Allegiance.

C. Ziarniak asked the Board Members to make a list of their CE credits for the past two years. List should include hours, carryover hours, date, course, location, and credits.

TRAINING SESSION

R. Olson gave a presentation on the site plan and subdivision approval process.

MINUTES

Motion by John Jackson
Seconded by Dave Virgilio
To approve the November 21, 2017 minutes.
Unanimously carried

ADJOURNMENT

Motion by Dave Virgilio
Seconded by Bill Rowe
To adjourn the meeting at 8:20 pm.
Unanimously carried

NEXT MEETING

The next regularly scheduled meeting of the Planning Board will be Tuesday, December 19, 2017 at 7:00 pm.

Respectfully submitted,

Susan Kelly
Building Department

Approved 12/19/2017