

PTOWN OF CLARKSON
TOWN BOARD MEETING
September 11, 2018

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, September 11, 2018 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 5:00 PM.

PRESENT:

**	Gerald Underwood	Supervisor
	Allan Hoy	Councilperson
	Christa Filipowicz	Councilperson
**	Patrick Didas	Councilperson
	Jackie Smith	Councilperson
	Sharon Mattison	Town Clerk
	Robert Viscardi	Highway Supt.
	Richard Olson	Attorney for the Town

ALSO:

**	Kristin Coon	Director of Finance
**	Chad Fabry	Building Insp/Code Enf.
	Elizabeth Spencer	Assessor
	**excused	

Deputy Supervisor Hoy opened the meeting, and Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for the victims of the September 11, 2001 attack who lost their lives 17 years ago today.

OPEN FORUM

M. Clasquin commented on the successful Good Neighbor Day celebration and thanked Councilperson Smith for her hard work. Councilperson Smith thanked everyone for their assistance.

TOWN HALL MODIFICATIONS

A proposal was received from David Strabel, R.A. for architectural services to convert the town hall meeting room and existing offices into a departmental office suite on the first floor of the town hall including accessible toilet room(s). In this scheme public meetings would be held in the court building. Councilperson Smith stated that more time is needed to review the proposal. This issue will be re-visited at the next Board meeting.

TOWN BOARD REPORTS

Councilperson Smith reported the library committee sent out the RFP's to the consultant companies last week and responses are expected to be returned by the end of September. They should be able to provide an update at that time.

Councilperson Filipowicz reported that she met with Supervisor Underwood to review handbook revisions. When the revisions have been finalized they can't be inserted into the old handbook because they are not in the same format and may have additions as we move forward.

TOWN CLERK REPORTS

S. Mattison has nothing to report.

ASSESSOR REPORTS

L. Spencer reported that she continues to be extremely busy updating property records, exemptions and working on special district reports. The Town will receive State Aid in 2020 for the 2019 reval. She stated that she would like to meet with the Town Board regarding her budget for 2019. Councilperson Filipowicz recommended that Supervisor Underwood formally request all department budgets.

HIGHWAY SUPT. REPORTS

B. Viscardi reported that he is meeting with Supervisor Underwood and CPA, Bob Fox on Thursday to review the 2019 budget. The Edgemere Drive job is complete.

RESOLUTION #205
MINUTES

Introduced by Councilperson Smith
Seconded by Councilperson Filipowicz
To approve August 14, 2018 minutes.

VOTE OF THE BOARD

AYES: Councilpersons Hoy, Filipowicz and Smith
NAYS: None

RESOLUTION #206
AUDIT—9-01-2018

Introduced by Councilperson Smith
Seconded by Councilperson Filipowicz
To authorize payment of audit 9-01-2018 to include the following:
Vouchers 20180793-20180827; Total \$87,982.44; Gen. \$10,562.30; Hwy. \$74,088.59;
H \$74.29; SL \$3,257.26
For distribution checks from 33561 - 33592

VOTE OF THE BOARD

AYES: Councilpersons Hoy, Filipowicz and Smith
NAYS: None

RESOLUTION #207
ADJOURNMENT

Introduced by Councilperson Smith
Seconded by Councilperson Filipowicz
To adjourn the Town Board meeting at 6:12 P.M.

VOTE OF THE BOARD

AYES: Councilpersons Hoy, Filipowicz and Smith
NAYS: None

Respectfully submitted,

Sharon S. Mattison
Town Clerk

Approved 09-25-18