

TOWN OF CLARKSON
TOWN BOARD MEETING
January 22, 2019
DRAFT

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, January 22, 2019 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

Christa Filipowicz	Supervisor
Allan Hoy	Councilperson
Patrick Didas	Councilperson
Jackie Smith	Councilperson
Leslie Zink	Councilperson
Sharon Mattison	Town Clerk
** Robert Viscardi	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

Elizabeth Spencer	Assessor
**excused	

Supervisor Filipowicz opened the meeting. Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military and our First Responders.

OPEN FORUM

Supervisor Filipowicz announced that a podium has been provided for those wishing to speak in open forum so that they can be better heard. She requested that speakers please state their name and address for the record, with a time limit of two minutes per speaker.

Martha Clasquin of 34 Sherwood Drive thanked the Board for the opportunity to speak and inquired about the status of the water survey.

APPOINTMENT OF NEW AUDITOR

Supervisor Filipowicz explained that since June of 2018 the Town has been utilizing EFPR Solutions for accounting services; therefore, they cannot continue as our auditor. The process is underway to locate an independent auditor.

RESOLUTION #73

AUTHORIZE SUPERVISOR TO SIGN AGREEMENT TO SHARE TOWN OF HAMLIN DOG BOARDING FACILITIES AND VEHICLE

Introduced by Councilperson Smith

Seconded by Councilperson Hoy

To authorize the Supervisor to sign the agreement with the Town of Hamlin to share Hamlin's dog boarding facilities and vehicle.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

(agreement attached)

TOWN BOARD REPORTS

Councilperson Smith explained she has had many residents asking when the new business at Route 104 and Sweden Walker Road will be opening. Attorney Olson stated that it was in NYS DOT hands.

Councilperson Smith gave an update on the recent Library Board meeting held on January 16th as well as a Rec Center update.

Councilperson Didas reported that currently there are ten trees sponsored for Kimball Park. He also commended the Highway staff on keeping our roads safe during the recent snow storm.

01.22.19

ASSESSOR REPORT

L. Spencer recently attended a County-wide meeting of assessors regarding solar. More information will be forthcoming as the individual towns make their decisions on solar.

RESOLUTION #74
MINUTES

Introduced by Councilperson Smith
Seconded by Councilperson Didas
To approve the January 8, 2019 minutes.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

RESOLUTION #75
MINUTES

Introduced by Councilperson Didas
Seconded by Councilperson Hoy
To approve the January 15, 2019 special meeting minutes.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

RESOLUTION #76
AUDIT—1-01-2019

Introduced by Councilperson Hoy
Seconded by Councilperson Didas
To authorize payment of audit 1-01-2019 to include the following:
Vouchers 181256-181318; Total \$332,604.56; General A Fund \$92,751.15; General B Fund \$170,107.94;
Highway DA Fund \$66,600.09; H Fund \$1,976.70; SS Fund \$1,168.68.
For checks 33986; 34040-34094

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

RESOLUTION #77
APPROVE BUDGET TRANSFERS

Supervisor Filipowicz shared information from EFPR Solutions on recommended routine budget transfers (attached).

Introduced by Councilperson Didas
Seconded by Councilperson Hoy
To approve budget transfers as recommended by EFPR Solutions.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

RESOLUTION #78
EXECUTIVE SESSION

Motion by Councilperson Hoy
Seconded by Councilperson Didas
To enter executive session at 6:15 P.M to discuss a personnel issue.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

01.22.19

RESOLUTION #79
RETURN TO REGULAR SESSION

Motion by Councilperson Didas
Seconded by Councilperson Smith
To return to regular session at 7:30 P.M.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

RESOLUTION #80
ADJOURNMENT

Introduced by Councilperson Smith
Seconded by Councilperson Didas
To adjourn the Town Board meeting at 7:31 P.M.

VOTE OF THE BOARD

AYES: Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

Respectfully submitted,

Sharon S. Mattison

Town Clerk

AGREEMENT

THIS AGREEMENT made this 23 day of January 2019, by and between the TOWN OF HAMLIN, 1658 Lake Road, Hamlin, New York 14464 and the TOWN OF CLARKSON, 3710 Lake Toad, Clarkson, New York 14430;

WITNESSETH

WHEREAS, the Town of Hamlin has for some years hired a part-time dog control officer of the Town of Hamlin and for the performance of his duties, the Town of Hamlin operates and maintains a dog detention and boarding facility on Railroad Avenue in said Town and provides him with a vehicle for his use in the performance of his duties, and

WHEREAS, the Town of Clarkson has also hired a part-time Town of Clarkson Dog Control Officer, but does not have a dog detention and boarding facility or vehicle available for use in the performance of the duties of the dog control officer, and

WHEREAS, the Town of Clarkson has requested that the Town of Hamlin allow the Town of Clarkson Dog Control Officer to use the Hamlin Dog detention and boarding facility and vehicle in the performance of his duties, and

WHEREAS, the Town Board of the Town of Hamlin has determined that there is excess space availability in the facility for the holding and boarding of dogs seized by the Clarkson Dog Control Officer and the rental of the dog control vehicle to the Town of Clarkson, when not in use in the Town of Hamlin, would be an economical use of vehicle, and in the spirit of cooperation between the two towns, the Town Boards of each Town desires to enter into an agreement setting forth the terms of such use,

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The Dog Control Officer of the Town of Clarkson is authorized to use the Town of Hamlin Dog Detention and Boarding Facility on Railroad Avenue in the Town of Hamlin, whenever space is available, for the retention and boarding of dogs seized in the Town of Clarkson in the performance of the duties of the Clarkson Dog Control Officer.
2. The Shelter and feeding of dogs placed in the facility by the Clarkson Dog Control Officer shall be the responsibility of the Town of Hamlin and its Dog Control Officer, but the Town of Clarkson shall continue to be responsible for any veterinary care for injuries, sickness or disease to/or for dogs brought to the facility by the Clarkson Dog Control Officer and the Town of Clarkson will hold harmless the Town of Hamlin from any claims or damages arising from retention of dogs in the facility by the Town of Clarkson beyond the limited responsibility of the Town of Hamlin to shelter and feed.
3. The Town of Clarkson understands and agrees that retention and boarding of its dogs is limited to excess space at the facility and the Town of Hamlin accepts no responsibility for providing and/or locating space for Clarkson dogs if no space is available at the Hamlin facility. At the end of the detention period unclaimed dogs become the property of the Town of Hamlin to be adopted out. Dangerous dogs that are not adoptable will be transported to Lollipop Farm with fees for transport to be paid by the Town of origin.
4. For so long as the same individual is serving as the Dog Control Officer of Towns of Hamlin and Clarkson, the Town of Hamlin agrees that he may use the Hamlin Dog Control vehicle in the performance of his duties as the Clarkson Dog Control Officer.
5. The Town of Clarkson agrees to pay to the Town of Hamlin for the use of the Hamlin facility and vehicle, upon the submission of monthly statements by the Town of Hamlin, on the following schedule:
 - a. The sum of \$25.00 shall be charged to the owner for a dog pickup fee in the Town of Clarkson and this fee(s) shall be collected by the Dog Control Officer who will disburse these monies to the Town of Clarkson.
 - b. Veterinary visit fee will be \$36.
 - c. For the detention and boarding of each dog per day or part therefore, the Town of Clarkson shall pay the sum of \$20.

- d. For mileage for use of the vehicle at the IRS rate per mile whenever the Hamlin vehicle is used for dog control purposes for the Town of Clarkson, including, but not limited to, dog pickups, responses to dog complaints, dog census and transportation of dogs to veterinary clinics.
- 6. Either party may terminate this agreement upon 60 days written notice to the other party mailed or delivered to the office of the Town Clerk of the other municipality.
- 7. This contract shall be for a term commencing January 14, 2019 and expire on January 14, 2020 unless extended in writing by the parties.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed and sealed by its proper officers.

TOWN OF HAMLIN

By _____
Eric G. Peters, Supervisor

TOWN OF CLARKSON

By _____
Christa Filpowicz, Supervisor

TOWN OF CLARKSON
PLEASE MAKE THE FOLLOWING TRANSFERS AT YOUR 1/22/19 MEETING:

GENERAL FUND - TOWNWIDE

<i>Transfer</i>			
<i>From:</i>	A1355.4	Assessor Contractual	\$ 5,000.00
	A1410.4	Town Clerk Contractual	\$ 3,681.00
	A1440.4	Engineering Contractual	\$ 2,280.00
	A1620.2	Buildings Equipment	\$ 5,500.00
	A1620.4	Buildings Contractual	\$ 3,400.00
	A1660.4	Central Storeroom Contractual	\$ 2,335.00
	A1680.4	Central Data Processing Equipment	\$ 5,000.00
	A1990.4	Contingency	\$ 6,000.00
		Unanticipated Revenue	
	A1170	Franchise Fees	\$ 14,500.00
	A1255	Clerk Fees	\$ 2,700.00
	A2025	Special Recreational Facility Charges	\$ 4,990.00
	A2089	Other Culture & Recreation	\$ 22,500.00
	A2680	Insurance Recoveries	\$ 8,500.00
	A2701	Refund of Prior Year Expense	\$ 7,314.00
	A2770	Miscellaneous Revenue	\$ 15,000.00
	A3089	Other General Government	\$ 11,000.00
			\$ 119,700.00
<i>Transfer To:</i>	A1110.1	Justice Services	\$ 3,535.00
	A1110.4	Justice Contractual	\$ 6,937.00
	A1320.4	Auditor Contractual	\$ 2,500.00
	A1355.1	Assessor Services	\$ 2,397.00
	A1410.1	Town Clerk Services	\$ 3,696.00
	A1420.4	Attorney Contractual	\$ 775.00
	A1450.4	Elections Contractual	\$ 3,660.00
	A1620.1	Buildings Services	\$ 9,660.00
	A3120.1	Police Services	\$ 20.00
	A3510.1	Control of Dogs Services	\$ 1,264.00
	A5010.1	Highway Supt Services	\$ 4,040.00
	A5132.4	Garage Contractual	\$ 3,194.00
	A5182.4	Street Lighting Contractual	\$ 2,803.00
	A7110.1	Parks Services	\$ 855.00
	A7110.2	Parks Equipment	\$ 13,538.00
	A7110.4	Parks Contractual	\$ 26,767.00
	A7510.1	Historian Services	\$ 47.00
	A9030.8	Social Security	\$ 3,787.00
	A9050.8	Unemployment Insurance	\$ 780.00
	A9060.8	Hospital/Medical Insurance	\$ 29,445.00
			\$ 119,700.00

GENERAL FUND - OUTSIDE VILLAGE

<i>Transfer</i>			
<i>From:</i>	B1990.4	Contingency	\$ 6,000.00
	B3620.1	Safety Inspection Services	\$ 11,400.00
		Unanticipated Revenue	
	B1120	Non-Property Tac Distribution - Sales Tax	\$ 29,288.00
			<hr/>
			\$ 46,688.00
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<i>Transfer To:</i>			
	B3620.1	Safety Inspection Equipment	\$ 364.00
	B8010.1	Zoning Services	\$ 1,503.00
	B8010.4	Zoning Contractual	\$ 195.00
	B8020.1	Planning Services	\$ 1,558.00
	B8160.1	Refuse & Garbage Services	\$ 9,939.00
	B8160.2	Refuse & Garbage Equipment	\$ 30,158.00
	B8160.4	Refuse & Garbage Contractual	\$ 2,971.00
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			\$ 46,688.00
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HIGHWAY FUND - TOWNWIDE

<i>Transfer</i>			
<i>From:</i>	DA5130.1	Machinery Services	\$ 30,871.00
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			\$ 30,871.00
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<i>Transfer To:</i>			
	DA5130.4	Machinery Contractual	\$ 13,304.00
	DA5142.4	Snow Removal Contractual	\$ 4,649.00
	DA9785	Installment Purchase Debt	\$ 270.00
	DA9950.9	Transfer to Capital Project	\$ 12,648.00
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			\$ 30,871.00
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HIGHWAY FUND - OUTSIDE VILLAGE

<i>Transfer</i>			
<i>From:</i>	DB5110.4	Maintenance of Roads Contractual	\$ 47,544.00
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			\$ 47,544.00
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<i>Transfer To:</i>			
	DB5110.1	Maintenance of Roads Services	\$ 43,744.00
	DB5140.4	Misc (Brush & Weed) Contractual	\$ 3,800.00
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			\$ 47,544.00
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