

TOWN OF CLARKSON  
TOWN BOARD MEETING  
February 26, 2019

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, February 26, 2019 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

Christa Filipowicz	Supervisor
Allan Hoy	Councilperson
Patrick Didas	Councilperson
Jackie Smith	Councilperson
Leslie Zink	Councilperson
Sharon Mattison	Town Clerk
Robert Viscardi	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

Elizabeth Spencer	Assessor
**excused	

Supervisor Filipowicz opened the meeting. Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military and our First Responders.

**OPEN FORUM**

Martha Clasquin of 34 Sherwood Drive questioned the impact of AIM monies in Albany on small municipalities. She recently emailed a letter to the Governor and encourages other residents to do the same. Supervisor Filipowicz commented that the impact to Clarkson would be approximately \$20,000. She indicated she had also sent a letter to the Governor.

Will Haynes spoke representing the American Diabetes Association's Rochester Tour de Cure, bicycle training rides. These rides will be held every Sunday in the months of April and May, starting and ending at Hafner Park. Since they are a non-profit organization, he is requesting that the rental fee be waived for use of the Goodwin Lodge to hold a luncheon gathering for riders. The main course for Rochester's Tour de Cure is in Webster. Councilperson Smith made a motion to waive the lodge rental fee. Seconded by Councilperson Zink. Councilperson Didas requested a discussion before proceeding. He stated this has come before the Board previously, he feels by waiving the fee it would set a precedence for every other non-profit looking to rent the lodge. Councilperson Didas suggested that all elected officials sitting at the dais make a personal contribution to cover the rental fee in leu of waiving the fee.

**RESOLUTION #89**  
**PERSONAL CONTRIBUTION**

Motion by Councilperson Didas

Seconded by Councilperson Hoy

For Clarkson's elected officials to make a personal contribution to cover the cost of the Goodwin Lodge rental on May 5, 2019 for Tour de Cure.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

**HOFFMAN HANAFIN & ASSOC; BRIAN BATY**

Mr. Baty commented that insurance rates will be rising. Last year the Town switched from NYMIR to BRIT for their insurance carrier. Claims in 2018 resulted in a 90% loss ratio for BRIT (a good risk is considered to be under a 50% loss ratio). Costs are rated as a whole and factors include personal driving records and public official's conduct. Rates increased \$13,000 over last year; however, we did get a \$10,000 reduction in Workers Comp.

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He has been working with U. Liotta on ways to decrease costs related to driving records. Deductible on public officials' liability increased from \$2,500 per claim to \$10,000 per claim. If claims decrease in 2019, rates would most likely decrease for 2020.

**AUDITING SERVICES**

Supervisor Filipowicz explained that because we use EFPR Solutions for day-to-day accounting operations, they can no longer serve as our auditor. We solicited proposals from three different accountants: Roberts Accounting, CPAs, Sean Hucko, CPA, LLC, and Chris Trento, who no longer provides municipal auditing services. Proposals were reviewed by Town Board members. Councilperson Didas recommended retaining Sean Hucko, CPA, LLC based on pricing and municipal experience.

**RESOLUTION #90**  
**APPOINT AUDITING FIRM**

Motion by Councilperson Didas

Seconded by Councilperson Smith

To appoint Sean Hucko, CPA, LLC as the Town's professional auditor, beginning immediately and ending December 31, 2020.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

**SCHEDULE SOLAR WORKSHOP**

To schedule a workshop on Wednesday, March 6, 2019 at 6:00 P.M.

**KENDALL WATERLINE PROJECT**

Highway Superintendent R. Viscardi reported that he is negotiating with Kendall to aid in the installation of 16,000 feet of water main in Kendall. Clarkson would agree to provide three men a day for about 1-1/2 months, obtain a performance bond for the project, which would be reimbursed from their grant, proof of insurance and an intermunicipal agreement. Revenues for this project come from a Rural Development Grant. The project was originally scheduled for April/May, but after speaking with Kendall's Highway Superintendent and the engineer, it may now be June/July. If it works out to be after July 4<sup>th</sup>, Clarkson may not be able to get involved because we have other projects lined up.

**BUILDING INSPECTOR DISCUSSION**

The open Building Inspector position will be discussed in Executive Session.

**RESOLUTION # 91**  
**APPOINTMENT - PLANNING BOARD MEMBER**

Motion by Councilperson Zink

Seconded by Councilperson Smith

That Thomas R. Schrage of 8492 Ridge Road, Town of Clarkson, New York, be and is hereby appointed as member of the Planning Board, beginning immediately and ending December 31, 2019.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

**RESOLUTION # 92**  
**APPOINTMENT - CONSERVATION BOARD MEMBER**

Motion by Councilperson Zink

Seconded by Councilperson Didas

That Daryl P. Fleischer of 327 Chadlee Drive, Town of Clarkson, New York, be and is hereby appointed as member of the Conservation Board, beginning immediately and ending December 31, 2020.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

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**SUPERVISOR REPORTS**

Supervisor Filipowicz reported that on February 15<sup>th</sup> she attended the Monroe County Supervisor's Association meeting. Guest speaker was Dr. Robert King, Director and Senior Agricultural Specialist who spoke on disposal of large animals, i.e. horses, and problems that happen with burial of farm animals that could affect water sources. The other topic discussed was legalization of cannabis. On February 22<sup>nd</sup> she attended the "Town Gown" meeting at SUNY Brockport. Issues discussed included Reimagine RTS, legalization of cannabis and college updates. She was appointed to the Greater Brockport Alcohol and Other Drug Community Coalition. The intent of this group is to improve relations between the community and the college. There is a community breakfast on April 2<sup>nd</sup>, 7:30 to 9 a.m. at Cooper Hall. In addition, Supervisor Filipowicz has been working on updating employee forms, conflict of interest statements, and emergency contact information forms. Prior to the recent wind storm, she and R. Viscardi participated in a conference call with Monroe County, Cheryl Dinolfo, and Office of Emergency Management. They were given log-in credentials to immediately log in if we had power lines down and issues to be addressed by the Office of Emergency Management. This included setting up emergency shelters – the Town Hall and the Courthouse are the two locations in Clarkson that would be used as shelters.

**TOWN BOARD REPORTS**

Councilperson Smith reported that the Veteran's Park Committee recently met. They are looking into purchasing a plaque to place on a large stone in the Park, perhaps one from the old Deats building with a dedication ceremony to be scheduled around Memorial Day. She and Patty Hayles submitted a letter to the Rec Center for their Spring Scoreboard and reviewed information and recommendations compiled as a result of last year's survey. Councilperson Smith also gave an update on Library activities. She thanked R. Viscardi and staff for working on the Library's sewer issue as well as some pending issues on Storybook Lane. She reminded all that the Library and the Rec Center are great resources in our community.

Councilperson Zink commented that she will serve as a liaison between the support boards and the Town Board. At a previous meeting, concern had been raised that there was political preference to become a support board member. Of the 19 support board members, seven are non-Republican, which calculates to 37% non-Republican members. When there is an opening on a support board, we place an ad in the newspaper requesting letters of intent. Members are chosen from those applicants. She also reported that four of five members of the Zoning Board will be attending Monroe County's SEQR training in April, which will fulfill their annual education requirement.

Councilperson Didas is completing an application for an Arbor Day Community Grant. This would allow us to be considered for a grant up to \$1,000. Monies would not have to be used on Arbor Day, but perhaps could be used to help offset costs for tree planting.

**ASSESSOR REPORTS**

L. Spencer reported that taxable status day is Friday which is also the deadline for exemptions. She has been attempting to reach all eligible residents. Her agricultural and forestry exemptions are all in. Clarkson is the only town in Monroe County that have residents qualifying for the forestry exemption. One of these residents notified her information about an upcoming seminar on the forestry exemption. She is hoping to attend this seminar to further her knowledge on this topic. To qualify for a forestry exemption, you have to have 50 acres. The DEC then oversees the land; namely, they plant seedlings and follow the growth. A legal notice was posted on our website regarding the application for agricultural districts – you can only apply for this from March 1 to March 30, 2019. Liz is expecting receipt of her commercial assessments any day now and then she can send out her assessment letters.

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**HIGHWAY SUPERINDENDENT REPORTS**

R. Viscardi reported that we came through the recent wind storm very well with very few power outages. Clean-up efforts will most likely include an extra brush pick-up event. Last year the County implemented a Snow and Ice Board. All 19 towns and villages in Monroe County participate. When it snows, we punch in how much it is snowing, how many trucks are out, and road conditions. He will be headed to Albany next week to campaign for CHIPS monies, as well as monies for repair of local bridges and roads.

**INTERVIEW CLARIFICATION**

During last week's open forum, Sheila Maynard commented that she had not been notified of her support board interview. After investigation, it was discovered that she had indeed talked to S. Mattison, but had forgotten about the appointment.

**RESOLUTION #93**  
**MINUTES**

Introduced by Councilperson Didas  
Seconded by Councilperson Hoy  
To approve February 12, 2019 minutes.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, and Zink

NAYS: None

ABSTAIN: Councilperson Smith

**RESOLUTION #94**  
**AUDIT—2-02-2019**

Introduced by Councilperson Hoy  
Seconded by Councilperson Didas  
To authorize payment of audit 2-02-2019 to include the following:  
Total \$536,440.84: General \$22,967.72; Hwy. \$22,834.34; SS \$103.87; TA \$490,534.91  
For distribution checks from 34200 – 34236 (void ck. #34162-34199)

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

**RESOLUTION #95**  
**EXECUTIVE SESSION**

Motion by Councilperson Zink  
Seconded by Councilperson Smith  
To enter executive session at 6:40 P.M. to discuss a personnel matter.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

**RESOLUTION #96**  
**RETURN TO REGULAR SESSION**

Motion by Councilperson Didas  
Seconded by Councilperson Smith  
To return to regular session at 7:44 P.M.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

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**RESOLUTION #97**  
**BUILDING INSPECTOR OFFER**

Motion by Councilperson Hoy

Seconded by Councilperson Smith

To authorize Supervisor to offer Kevin Moore the open position of Building Inspector, Code Enforcement and Fire Marshall.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

**RESOLUTION #98**  
**ADJOURNMENT**

Introduced by Councilperson Smith

Seconded by Councilperson Zink

To adjourn the Town Board meeting at 7:45 P.M.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

Respectfully submitted,

*Sharon S. Mattison*

Town Clerk

Approved 03-12-2019