

**TOWN OF CLARKSON
ZONING BOARD OF APPEALS
February 20, 2019**

The Zoning Board of Appeals of the Town of Clarkson held their regularly scheduled meeting on Wednesday, February 20, 2019 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 7:00 p.m.

PRESENT

Board Members

Paul Dittman, Chairperson
Jim Gillette
Harold Mundy
Lisa Rivera-French*
Joseph Perry*

Support Staff

Richard Olson, Town Attorney *
Chad Fabry, Code Enforcement *
Building Department Clerk*

*Excused

CALL TO ORDER:

P. Dittman, opened the meeting at 7:00 PM with Pledge of Allegiance.

NEW BUSINESS:

OTHER

1. WEBQA – Continued discussion regarding a User Manual for operation of WebQA including sign into adding Data plus a naming convention for files and how to add them. A start will be to make screen captures for a Win10 computer. One example was shown. More at next meeting.

REVIEW OF MEETING MINUTES:

February 20, 2019 J. Gillette made a motion to approve the minutes; second by H. Mundy; unanimously carried.

ADJOURNMENT

Motion by P. Dittman
Seconded by J. Gillette
To adjourn the meeting at 7:35 PM
Unanimously carried

NEXT MEETING

The next regularly scheduled meeting of the Zoning Board of Appeals will be Wednesday, March 6, 2019

Respectfully submitted,

ZBA
Building Department

Approved 03-06-19