

TOWN OF CLARKSON
TOWN BOARD MEETING
April 23, 2019

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, April 23, 2019 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

Christa Filipowicz	Supervisor
Allan Hoy	Councilperson
Patrick Didas	Councilperson
Jackie Smith	Councilperson
Leslie Zink	Councilperson
Sharon Mattison	Town Clerk
Robert Viscardi	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

** Elizabeth Spencer	Assessor
**excused	

Supervisor Filipowicz opened the meeting. Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for our service men and women as well as our first responders, particularly those who have paid the ultimate sacrifice. In addition, for Councilman Didas on the loss of his mother this week.

OPEN FORUM

Wayne Ward of 3267 Sweden Walker Road commented on the recent re-assessments. He requested a listing illustrating the percentage increases of sales for the past ten years. He would like this published in the Pennysaver. He also requested that the Town publish information on what we paid for Kimball Park; breaking down the purchase price to show the amount of the grant as well as the amount the Town paid. He stated that a comment was made at the last Board meeting that Clarkson's rates were a bit higher than the Town of Sweden. He remarked that our taxes should not be comparable to the Town of Sweden as Clarkson is mainly rural and does not have the commercial properties that Sweden has.

Martha Clasquin of 34 Sherwood Drive asked about the necessity for a deputy attorney. She feels that an assistant for the assessor would be more prudent. In addition, she asked about the apparent appointment of an assistant to the new supervisor; she did not see any posting of this position being filled. Attorney Olson answered that he is getting closer to retirement and is hourly, so the deputy attorney, Keith O'Toole, will be assisting him and be able to cover when he is not available. Supervisor Filipowicz added that another reason for eliciting Attorney O'Toole is that the Town has been receiving an inordinate amount of FOIL requests and we are consulting him for legal advice when needed. Supervisor Filipowicz went on to explain that Liz Spencer has had an assistant working with her for the past two years, a position paid for by the Town, as well as a representative from the State who has been coming in at least once a week to help with the reassessment project. M. Clasquin again asked about the supervisor's assistant and Ursula Liotta's position. C. Filipowicz responded that she does not have an assistant; she utilizes the assistance of current employees as needed. With regard to U. Liotta, she has been assisting with HR responsibilities.

Theresa Alano of 16 Crescent Drive remarked that it might be more cost effective to hire an assistant clerk to assist with FOIL requests rather than an attorney. C. Filipowicz responded that are legal issues to FOIL responses.

Samantha Golden of 47 Tearose Meadow Lane asked for confirmation that recent FOILs have been charged at a copy rate of \$0.25/page. She stated that the total paid to date is upwards of \$500 to the Town and asked if the money collected would cover the expenses of completing the requests. S. Mattison responded that \$500 does not begin to cover the amount of hours it has taken to complete recent FOIL requests.

04.23.19**SOLAR ENERGY LAW**

Supervisor Filipowicz stated that the Town is working on the new solar energy law and hope to have a public hearing in approximately three weeks.

8438 RIDGE ROAD

Supervisor Filipowicz reported that per our Code Enforcement Officer, this property needs to be secured based on imminent danger of safety and health to the general public. A licensed architect has determined that the building needs to be demolished. Attorney Olson commented that once we secure the building, we need to designate D. Strabel or MRB Group to inspect the inside of the building. He added that expenses incurred will be assessed to the property. MRB Group will be contacted for inspection of 8438 Ridge Road.

RESOLUTION #125**AUTHORIZE SECURING BUILDING AT 8438 RIDGE ROAD**

Introduced by Councilperson Didas

Seconded by Councilperson Smith

Whereas, the Town Board has received a report and recommendation from the Code Enforcement Officer regarding 8438 Ridge Road; and

Whereas, that based on an inspection of the premises, the report recommends that the building be immediately secured; and

Whereas, the report also recommends that the Town cause the building to be inspected by a professional engineer or licensed architect to determine if the building needs to be repaired or demolished.

Now, therefore, be it resolved:

1. that the Code Enforcement Officer is authorized to contract to have the building secured as soon as possible;
2. that the Town engage the services of MRB Group to inspect the premises and make the determination as to repair or demolition; and
3. that upon receipt of a report, that the town follow the procedures set forth in Chapter 48; and
4. That all expenses be assessed to the property as set forth in Chapter 48.

To secure building at 8438 Ridge Road as soon as possible and engage services of MRB Group to inspect the property.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

NYS URBAN FORESTRY GRANT

Councilperson Didas announced that we received a \$1,000 grant for the Arbor Day event which will be held on July 18th at 7:00 P.M. as part of our Bicentennial Celebration. This will help cover cost of the tree plantings at Kimball Park. We receive \$500 upfront and then we submit a report of expenses associated with the event to receive the remaining \$500.

04.23.19

RESOLUTION #126
ACCEPT NYS URBAN FORESTRY GRANT

Introduced by Councilperson Smith

Seconded by Councilperson Hoy

RESOLVED: that the Town Supervisor, Town of Clarkson, Clarkson, New York, is hereby authorized and directed to file an application for an Urban Forestry Council Arbor Day Program Community Grant in an amount not to exceed \$1,000 and upon approval of said request to enter into and execute a project agreement with the New York State Department of Environmental Conservation for such financial assistance to the Town of Clarkson for Kimball Park Tree Program.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

RESIGNATION OF BAR MEMBER

Supervisor Filipowicz accepted, with regret the resignation of Board of Assessment member, Donald Osborne.

RESOLUTION #127
APPOINT BOARD OF ASSESSMENT REVIEW MEMBER

Introduced by Councilperson Smith

Seconded by Councilperson Zink

To appoint Deborah Fasciano, 1099 Lawrence Road, Clarkson, NY to the Board of Assessment Review beginning immediately and ending September 30, 2021.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

RESOLUTION #128
AUTHORIZE LOCATION CHANGE OF MAY 28, 2019 TOWN BOARD
MEETING

Introduced by Councilperson Smith

Seconded by Councilperson Hoy

To change the location of the May 28, 2019 Town Board meeting to the Courthouse so that the Board of Assessment Review may use the Town Hall.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

STATUS ON TOWN-WIDE WATER DISTRICTS

Jay Grasso of G&G Municipal Consulting stated that the original town-wide survey was submitted and approved at hardship status. However, some changes have been made that include the addition of nine residences on Edmunds Road that had been omitted and removal of approximately 22 residences on Roosevelt Highway. The survey was then re-submitted and he is waiting for new authorization. He feels we should receive a substantial grant (perhaps \$650,000 to \$1,000,000) and stated that the Town Board is doing everything they can to move this project along. Supervisor Filipowicz explained that when G. Underwood was here, we started work on a Roosevelt Highway water district. The Town then engaged J. Grasso's firm to perform the income survey which included all areas without water. J. Grasso explained that the original number from the income survey was \$45,000 which is \$505 below the required amount to qualify for hardship status. When Roosevelt Highway was removed, the result was still \$45,000. W. Ward asked what happened to the State and Federal grants for water districts that G. Underwood applied for. J. Grasso confirmed that Clarkson did not apply for any grants to assist with water districts in 2018.

04.23.19

ROOSEVELT HIGHWAY WATER DISTRICT

Supervisor Filipowicz gave an update on the Roosevelt Highway Water District that will be a joint district with the Town of Hamlin. MRB Group has submitted permits to the NYS DOT, Monroe County DOH, and the NYS DEC. We have the engineer's estimate, which is under the State Comptroller's threshold. Attorney Olson has prepared petitions so that we can have residents sign the petitions indicating the new dollar amount.

SUPERVISOR REPORT

Supervisor Filipowicz met with representatives from Just Solutions who performed an audit of our server and computers. We have two computers that are at replacement age and eight or nine computers still using Windows 7, which will not be supported after January. They have submitted a proposal of \$5,412.87 to replace older equipment and perform software updates. The recommended replacement age for computers is three to four years and we are at five to six years. Our server is five years old and our LinkSys (wireless) is over ten years old. Just Solutions also recommended we contact Spectrum to confirm that we are receiving and being charged appropriately for our internet services.

Just Solutions also provided us with information regarding a cyber security grant. It is a multi-state information sharing analysis center. This grant is from the Department of Homeland Security, who provides training, and we could use some of the money for the computer and software updates.

Supervisor Filipowicz shared some information she received from National Grid on their outdoor street lighting opt-in program. They will replace the current street lights with energy efficient LED lights, at no cost. These replacements will be done at the time of failure. This will eventually lead to a decrease in our National Grid charges.

We have received information about a bridge rehab project on Clarkson-Parma Town Line Road, over Otis Creek. The detour will involve the use of Roosevelt Highway and Lawrence Road. This project is scheduled to take approximately 90 days. Further information along with a map will be posted on the Town website.

RESOLUTION #129

UPGRADE COMPUTER SERVICES PER JUST SOLUTIONS

Introduced by Councilperson Didas

Seconded by Councilperson Hoy

To follow the recommendations of Just Solutions with regards to upgrading equipment and software.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

TOWN CLERK REPORT

S. Mattison reported that tax collection has slowed down, so her office will begin their annual records management project. She would like to offer a free public shredding event in the fall, once the records project is completed. She reminded those present that we will be starting our summer hours beginning Friday, May 24th through August 30th. We will be opening every morning at 7:30 a.m. The weekly summer schedule is: Monday, Wednesday and Thursday, 7:30 a.m. to 4 p.m.; Tuesdays 7:30 a.m. to 6 p.m.; and Fridays 7:30 a.m. to 1 p.m.

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TOWN BOARD REPORTS

Councilperson Smith thanked those who have donated food for our Food Drive. We will be collecting until Saturday at noon.

I want to thank Clarkson Resident John Rombaut for the incredible job he has done for the Library, building a stand for the tree slab which was donated by the Brockport Community Museum. John also is a faithful volunteer handyman for the library.

Received bids for the building of the study rooms – which have come in under the architect’s estimation. Study rooms should be complete by early July

Overdrive/Libby Mobile will be at the Arts Festival this year encouraging residents to better understand how to use the online service of online books

Shout out to both Stephanie Teen Librarian and Natalie Kids Librarian for doing an incredible job at both of their programs in April. Leslie and I both attended the 1st every Glow in the Dark Easter Egg Hunt for Teens which had a great turn out
The family Easter Event on Sat April 20th at the library was also very well attended, Natalie did a great job with the different activities she planned for the families

I want to thank the Lions club who is excited to participate in our event in Aug again this year and who are doing a great job advertising the Bicentennial Event/GND – our event with their other car show

The Bronze plaque for the Veterans Park has been delivered and is on the back counter for anyone who is interested in viewing it before it is mounted on the rock and placed at the park for the dedication. Thank you to Bob and the highway dept. who have been assisting with this process.

One of the goals for 2019 for the Rec Center was to increase program participation measured quarterly on fee income year over year comparison. Q1 is complete and there was an 8.95% increase

Spring 2019 Walking Club is will be starting in May or June plans to incorporate all the local’s parks as locations to walk. With the end goal for participants to participate in the Clarkson Historical Swift Comet 5k Race on Sat Aug 24th

Jill and her staff did an incredible job at their Easter Event it was attended by 323 people with the BHS Soccer and Key Club as volunteers. I commend Jill for using local resources to help with events and how smoothly they run for the amount of people who come through the doors.

Councilperson Zink reported that the Planning Board is extremely busy. They are thankful to have a clerk in place now, Anna Beardslee.

ASSESSOR REPORT

L. Spencer is excused from the meeting as she is downstairs doing informal hearings with residents regarding the new assessments.

HIGHWAY SUPERINTENDENT REPORT

R. Viscardi reported that his newest employee had a satisfactory six-month review and he recommends a merit increase to Step 2, \$18.65/hour. R. Viscardi shared information about a Bob Cat Mill that he is interested in purchasing. They have been borrowing one from different towns for the past five to six years. It is a State priced item with a purchase price of \$12,678.32. Half of the cost will come from scrap metal monies and the other half from his new equipment budget.

04.23.19

RESOLUTION #130
APPROVE MERIT INCREASE

Introduced by Councilperson Didas

Seconded by Councilperson Smith

To approve merit increase for Highway employee to Step 2, \$18.65/hour as recommended by the Highway Superintendent.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

RESOLUTION #131
APPROVE PURCHASE OF BOB CAT MILL

Introduced by Councilperson Hoy

Seconded by Councilperson Didas

To approve the purchase of a Bob Cat Mill at State price of \$12,678.32

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

He recently signed five Monroe County contracts for summer work with a total revenue goal of approximately \$300,000 to \$350,000. He also noted that the State has promised that repair of Sweden Walker Road is their first project this year. He received notification from Albany regarding our State funding and unfortunately our budget has been cut \$10,000, which is about one-third of our State funding. Our total is \$30,669.37 and we were hoping for about \$40,000. He shared a letter from our State legislator explaining the decrease.

RESOLUTION #132
MINUTES

Introduced by Councilperson Zink

Seconded by Councilperson Smith

To approve meeting minutes from April 9, 2019.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

RESOLUTION #133
AUDIT—4-02-2019

Introduced by Councilperson Hoy

Seconded by Councilperson Didas

To authorize payment of audit 4-02-2019 to include the following:

Total \$27,688.52: AA General \$13,226.20; BB General \$313.99; DA Highway

\$10,687.76; DB Highway \$851.25; SS Sewer \$320.84; TA Agency \$2288.48.

For distribution of checks from Joint Checking; 34345 – 34379; and Trust & Agency: 06005 – 06007.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

RESOLUTION #134
EXECUTIVE SESSION

Introduced by Councilperson Didas

Seconded by Councilperson Hoy

To enter executive session at 6:45 P.M. to discuss a matter with the attorney.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

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RESOLUTION #135
RETURN TO REGULAR SESSION

Introduced by Councilperson Smith
Seconded by Councilperson Zink
To return to regular session at 7:49 P.M.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

RESOLUTION #136
ADJOURNMENT

Introduced by Councilperson Didas
Seconded by Councilperson Smith
To adjourn the Town Board meeting at 7:50 P.M.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

Respectfully submitted,

Sharon S. Mattison
Town Clerk

Approved 05-14-2019