

TOWN OF CLARKSON
TOWN BOARD MEETING
May 14, 2019

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, May 14, 2019 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

Christa Filipowicz	Supervisor
Allan Hoy	Councilperson
Patrick Didas	Councilperson
Jackie Smith	Councilperson
Leslie Zink	Councilperson
Sharon Mattison	Town Clerk
Robert Viscardi	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

Elizabeth Spencer	Assessor
**excused	

Supervisor Filipowicz opened the meeting. Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military and our First Responders.

CERTIFICATE OF APPRECIATION

Councilperson Smith spoke on behalf of the Board recognizing Carl Gouveia, Seymour Library Director with a Certificate of Appreciation for his dedication to our Town and residents.

HISTORIAN

Leanna Hale presented Part II in a series of historical background details surrounding the creation of Clarkson.

OPEN FORUM

No one spoke.

PROPOSED SOLAR ENERGY LAW

Attorney Richard Olson sent the proposed Solar Energy Law to the town engineer for review.

SEYMOUR LIBRARY FEASIBILITY STUDY

Councilperson Zink remarked that the Seymour Library does not charge for holds. She did some research and found that Gates, Greece and Parma do charge; Ogden recently discontinuing charging for holds, and Hamlin does not charge. C. Gouveia responded that when they instituted a \$1 hold charge, they saw a significant decrease in service. Therefore, the Library Board voted to discontinue the hold charge. Some libraries also discontinued restrictions on which materials to circulate would be held. Supervisor Filipowicz asked about limits on PC use. C. Gouveia explained that there is a 90 minute limit. However, at the end of that 90 minute session, if the computers are not full, a resident would not be denied continued use. Councilperson Smith commented on building maintenance and how expenses would be distributed between the three municipalities. She also mentioned that financial planning responsibilities be reassigned. She suggested a subcommittee be formed involving members from all three municipalities and the Library Board to work on these individual concerns. Carl explained that on average, using a 1:1 ratio, the library has 20,911 residents (per the 2010 census) and the square footage of library should equal that. Our library is 19,000 square feet. Councilperson Hoy reiterated the buildings and grounds issue. A budget needs to be prepared and preventative maintenance scheduled. Carl said that perhaps an engineer could be consulted to determine “end of useful life” on equipment, etc. at the library.

05.14.19

RESOLUTION #137

ADOPT RECORDS MANAGEMENT POLICIES AND PROCEDURES MANUAL

Introduced by Councilperson Hoy

Seconded by Councilperson Zink

To adopt Records Management Policies and Procedures Manual.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

RESOLUTION #138

APPROVE ESTABLISHMENT OF SEYMOUR LIBRARY RESERVE FUND

Introduced by Councilperson Smith

Seconded by Councilperson Didas

To approve the establishment of a reserve fund for the Seymour Library.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, and Zink

NAYS: None

PROPOSED RT. 18 CLARKSON HAMLIN WATER DISTRICT

Attorney, Richard Olson explained that Hamlin is still circulating their petition; Clarkson has more than the required number of signatures. The district will be comprised of approximately 41 parcels and each parcel will pay an equal amount. The cost of creating the district is \$370,693.30. He reviewed initial costs for residents to include installing water service and internal plumbing changes. This varies from house to house.

Repayment of bonding will be \$622.09 per year, based on a 5.25% interest rate for 30 years. Total cost after the first year, including water usage for a typical one family residence will be \$897.99, which is below the State Comptroller's threshold of \$898. A public hearing is now required and the State requires publication be more than 10 days but not more than 20 days. June 11th would be the next available date for a public hearing. Hamlin would also hold a public hearing and then we would create the district. Hamlin and Clarkson would then enter into an intermunicipal agreement.

RESOLUTION #139

ORDER SETTING PUBLIC HEARING

PROPOSED RT. 18 CLARKSON HAMLIN WATER DISTRICT

The following order was offered by Councilperson Hoy who moved its adoption, seconded by Councilperson Zink, to wit:

WHEREAS, a written Petition, dated May 7, 2019, in due form and containing the required signatures, has been presented to and filed with the Town Board of the Town of Clarkson, Monroe County, New York, for the creation of a Water District in the Town of Clarkson, Monroe County, New York, to be known as Route 18 Clarkson Hamlin Water District, and to be bounded and described as follows:

Beginning at a point, said point being the intersection of the centerline of Clarkson Parma Town Line Road and Roosevelt Highway Extension; thence

- C1. Southerly, 528 feet more or less, the centerline of Clarkson Parma Town Line Road, thence
- C2. Westerly, 8,150 feet more or less, along a line parallel to and 500 feet southerly of the centerline of Roosevelt Highway Extension and Roosevelt Highway (NYS Rt. 18) to a point, said point being on the easterly boundary of the Town of Clarkson Lawrence Road West Water District, also being the easterly property line of Tax Account No. 30.02-2-6; thence

05.14.19

- C3. Northerly, 83 feet more or less, along the easterly boundary of Town of Clarkson Lawrence Road West Water District to a point, said point being the northeast property corner of Tax Account No. 30.02-2-6; thence
- C4. Westerly, 278 feet more or less, along a northerly boundary of Town of Clarkson Lawrence Road West Water District to a point, said point being the southeast property corner of Tax Account No. 30.02-2-7; thence
- C5. Northerly, 444 feet more or less, along an easterly boundary of Town of Clarkson Lawrence Road West Water District also being the easterly property line of Tax Account No. 30.02-2-7 to a point, said point being the centerline of Roosevelt Highway (NYS Rt. 18); thence
- C6. Easterly, 8,433 feet more or less, along the centerline of Roosevelt Highway (NYS Rt. 18) and Roosevelt Highway Extension to a point, said point being the point of beginning.

and

WHEREAS, all the lands and territory above described are situated within said Town of Clarkson and outside of any incorporated village or city; and

WHEREAS, the improvements proposed consist of the erection, construction and maintenance of a water supply system to serve said property, including mains, hydrants, valves and all incidental equipment, including the acquisition of the necessary land and right-of-way therefore, in accordance with certain plans made a part of such Petition and heretofore adopted by this Board and now on file in the office of the Clerk of said Town; and

WHEREAS, the maximum amount proposed to be expended by the Town of Clarkson for the improvement as stated in said Petition is the sum of \$370,693.30; and

WHEREAS, it is intended that upon this district being created and the Town of Hamlin creating a water district in the same vicinity, which will share some of the lines, valves and hydrants, that the Town of Clarkson and the Town of Hamlin will enter into an Intermunicipal Agreement regarding the sharing of costs including the debt; and

WHEREAS, the estimated cost to a single-family residence during the first year will be \$1,000.00 for installation of water service, \$125.00 for internal plumbing changes, \$622.09 for the repayment of bonding, \$80.30 for the annual meter fee, \$195.60 for the purchase of water (estimated at 60,000.00 gallons per year at an estimated cost of \$3.26 per 1000 gallons) for a total first year cost of \$2,022.99; and

WHEREAS, the estimated cost to a single-family residence after the first year will be \$622.09 for repayment of bonding, \$ 80.30 for the annual meter fee, and \$195.60 for the average water charges, for a total cost per household of \$897.99 per year; it is therefore; and

ORDERED, that a meeting of the Town Board of the Town of Clarkson, Monroe County, New York, shall be held at the Town Hall, 3710 Lake Road in said Town, on the 11th day of June, 2019, at 6:00 P.M., to consider said Petition and to hear all persons interested in the subject thereof concerning the same, and for such other action on the part of the said Town Board with relation to said Petition as may be required by law or proper in the premises; and it is further

05.14.19

ORDERED, that a copy of this order, certified by the Town Clerk, shall be published in the Hamlin Clarkson Herald, a newspaper of general circulation in the Town, and shall be posted conspicuously on the signboard of the Town of Clarkson, maintained in the Town Hall at the Town Clerk's office. Such publication and posting to be not less than ten (10) nor more than twenty (20) days before the day designated for the hearing aforesaid.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

LAKE-COOK SEWER UPDATE

Supervisor Filipowicz reported that all easements have now been obtained and work will begin on the sewer district as soon as weather allows.

SUPERVISOR REPORTS

Supervisor Filipowicz reported that she obtained quotes for painting the Town Hall. One was \$10,000 and another was \$20,000. It was mentioned that we might check into siding and apparently there is a type of siding specifically for historic buildings. She is waiting for an estimate. She also recently met with a representative from National Grid who gave her a proposal for their Energy Savings Plan. This would involve changing lights over to LEDs in the Town Hall, Courthouse and Highway. This proposal of \$9,722.34, with a 10% discount if paid lump sum, falls within our budget. Councilperson Didas stated that the plan makes good sense as the pay back is under four years.

RESOLUTION #140**APPROVE ENERGY SAVING PLAN**

Introduced by Councilperson Didas

Seconded by Councilperson Smith

To approve National Grid Energy Saving Plan at a total cost of \$9,722.34.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

SECURITY CAMERAS

Supervisor Filipowicz opened discussion regarding security cameras for the Highway Department. Highway Superintendent Bob Viscardi reported that quotes were received from Doyle Security Systems, Shield Alarm Systems, Inc. and Churchville Electric, Inc. After comparing all quotes, it was decided to go with the lowest bid of \$4,400 from Churchville Electric.

RESOLUTION #141**SECURITY CAMERA PURCHASE**

Introduced by Councilperson Hoy

Seconded by Councilperson Didas

To approve the purchase of security cameras for the Highway Department from Churchville Electric at a total cost of \$4,400.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

RESOLUTION #142**AUTHORIZING SUPERVISOR TO SIGN AMENDMENT B TO CHANGE THE ESTIMATED EXPENDITURE FOR 2018-19 SNOW & ICE AGREEMENT**

Introduced by: Councilperson Smith

Seconded by: Councilperson Hoy

WHEREAS, the Town Board has authorized the Supervisor of the Town of Clarkson, County of Monroe, State of New York to sign the **Amendment B - Agreement to Change the Estimated Expenditure for Snow & Ice Agreement** with NYS DOT, **due to the severity of the 2018/19 winter season.**

05.14.19

The Original Estimated Expenditure of \$212,261.60 plus Index Adjustment of \$42,988.79 equals a total revised estimated expenditure of **\$255,250.39**.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Didas, Hoy, Smith and Zink

NAYS: None

BICENTENNIAL UPDATE

Supervisor Filipowicz reported that the event schedule has been finalized. The next event is May 23 with the plaque dedication at Veterans' Memorial Park. In June Leanna Hale is working on the History Room at the Seymour Library. July is the tree dedication at Kimball Park. August 24 is Good Neighbor Day. December is the Children's Christmas Party and tree lighting ceremony. The Bicentennial Committee continues to work on details of these events.

BUILDING INSPECTOR

Kevin Moore began his certification training this past week, which will continue to involve one week a month for the next several months.

TOWN BOARD REPORTS

Councilperson Smith reported that we received over 300 pounds of food at the recent Food Drive. She reminded everyone of the plaque dedication ceremony at the Veteran's Memorial Park to be held on May 23 at 7 p.m. Senator Joseph Robach will be our guest speaker. Special thanks to Kermit Mercer and Bill Fine for assistance with this project. Thanks also to the Highway Department as well as the Town Clerk's office for their assistance. Volunteers are still needed to help place flags in both the Garland and West Clarkson Cemetery. She updated the Board on Dog Control Officer and Deputy, Dave Maynard and Caroline Thompson, thanking them for their dedication to their jobs during difficult calls. She reminded everyone that the Clarkson and Hamlin Free Rabies Clinic is on Friday, May 17 from 6 to 8 p.m. at the Hamlin Highway Garage which is located at 91 Railroad Avenue. Sweden Clarkson Rec Center is working on the summer brochure.

Highlights of new programs coming this summer include the Walking Club starting on June 8 at 9 a.m. and Back to School Health Youth Fair event on August 17.

Councilperson Zink commented on the new Smart TV for support board use. This can be used in conjunction with applicants and engineers' laptops to display information at meetings.

Councilperson Didas has been working with a sign vendor regarding "smoke free signs" for our parks in keeping with Town policy. The tree sponsor program for 2019 was capped off at 17 trees, all future sponsorships will be planted in 2020. Sara's will assist in placement. He is working on the placards.

ASSESSOR REPORTS

L. Spencer reported that beginning April 9 through the end of Wednesday, May 15, she will have done 478 informal hearings. That calculates to about 18%. She tried to accommodate all residents. Liz feels for the most part that residents have left with a better understanding of the process. She has spoken to both Brockport and Hilton School Districts and she has been told that their tax rates will be coming down now that we are at 100%.

HIGHWAY SUPERINDENDENT REPORTS

R. Viscardi reported that NYS has re-paved Sweden Walker Road and are currently working on Lake Road. Monroe County will be doing the same "scratch and burn" process on Clarkson-Hamlin TL Road from Drake Road to Route 18. Spring Junk Days and brush pick-up are completed. Once the weather allows, the Highway Department will begin work on the Lake-Cook sewer. He recently sold \$6,000 of equipment at Municipal Auction.

05.14.19

He purchased a 6-wheel dump truck for \$17,000, a contractor's dump truck for \$19,000, and a F250 pick-up for \$11,000, totaling \$49,600 which is a considerable savings. Attorney Olson thanked B. Viscardi for pressing the State to repair Sweden Walker Road.

RESOLUTION #143
MINUTES

Introduced by Councilperson Smith
Seconded by Councilperson Hoy
To approve April 23, 2019 minutes.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

RESOLUTION #144
SPECIAL MEETING MINUTES

Introduced by Councilperson Smith
Seconded by Councilperson Zink
To approve April 30, 2019 special meeting minutes.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

RESOLUTION #145
AUDIT—5-01-2019

Introduced by Councilperson Hoy
Seconded by Councilperson Didas
To authorize payment of audit 5-01-2019 to include the following:
Total \$103,131.07 Gen. \$28,767.57; Hwy. \$68,239.85; HH \$567.30; SL \$3,540.17;
SS \$150.12; TA \$1,866.06
For distribution checks from 34380 – 34427, 6008 -- 6009

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

RESOLUTION #146
ADJOURNMENT

Introduced by Councilperson Didas
Seconded by Councilperson Smith
To adjourn the Town Board meeting at 6:50 P.M.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

Respectfully submitted,

Sharon S. Mattison
Town Clerk

Approved 05-28-19