

TOWN OF CLARKSON  
TOWN BOARD MEETING  
May 28, 2019

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, May 28, 2019 at the Clarkson Courthouse, 3655 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

Christa Filipowicz	Supervisor
Allan Hoy	Councilperson
Patrick Didas	Councilperson
Jackie Smith	Councilperson
Leslie Zink	Councilperson
Sharon Mattison	Town Clerk
Robert Viscardi	Highway Supt.
** Richard Olson	Attorney for the Town

ALSO:

** Elizabeth Spencer	Assessor
**excused	

Supervisor Filipowicz opened the meeting. Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military and our First Responders.

**MRB, DIRECTOR OF GRANT SERVICES**

Emily Palumbo has been working with Town Clerk, Sharon Mattison on possible funding for a Parks Planning Grant to enhance Kimball Park. A current grant option would be the Consolidated Foundation Application (CFA), which goes from May 1 to July 26, 2019. There are multiple categories, including funding for planning, and Ms. Palumbo recommends we start with that phase. If we are able to get the planning funding, we would be more likely to receive funding for the implementation phase next year. The agency wants to see community planning, is there a comprehensive plan, does the community use the park, are there lodges available, etc. If the planning grant is submitted and it is not approved, you have the option to work with the agency again next year to try again. A grant application should *tell a story of why you should get the money*. Ms. Palumbo has worked at state, local, and federal grant agencies. She has brought in over \$35 million in the Finger Lakes Region in the past two years. Our community would need to show the agency that they are actively behind the project. Invite agency members to visit our park and show them firsthand what we want. S. Mattison asked Ms. Palumbo to submit a proposal on the cost of writing a planning grant, most range from \$5,000 to \$7,000. She stressed that she would require involvement of the Town Board and the Town Clerk to assist with information for the grant writing.

**OPEN FORUM**

Martha Clasquin of 34 Sherwood Drive commented that she appreciated our recognition of Carl Gouveia and our resolution to establish a reserve fund for the Seymour Library. She would like to re-emphasize the importance of Seymour Library to our community and hopes that the Town Board will continue to support this facility.

Norbert Minch of 10 Stag Creek Trail stated that he has not attended a Town Board meeting in about five years and it appears that obtaining grant money is still an issue. He met with the Assessor earlier this evening, which went very well. He understood why the assessments on his street increased and the increase was consistent with the national inflation rates. However, he is very disappointed in the appearance of certain areas of Clarkson-Parma Town Line Road. He went on to describe properties in detail on Clarkson-Parma Town Line Road. He commented on several issues regarding drainage, fire hydrants, water lines, etc. Superintendent Viscardi addressed each of Mr. Minch's concerns. Mr. Minch spoke about compliance with OSHA regulations at the Highway Department. Superintendent Viscardi responded that each employee is outfitted with respirators, paid for by the Town, and workers are supposed to wear this equipment in any environment where there is dust, etc. However, there is a level of personal responsibility for wearing this equipment and employees are written up for not wearing their equipment.

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Viscardi went on to explain that in addition to OSHA, because we are a municipality, we comply with PESH regulations for public employees. Mr. Minch thanked the Board for listening to his concerns.

**DOG CONTROL ORDINANCE**

R. Olson will have information available at the next meeting.

**RESOLUTION #147**  
**REQUIRING CUTTING OF GRASS**

**PRESENT:** Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

**ABSENT:** None

Introduced by: Councilperson Didas

Seconded by: Councilperson Zink

**Whereas**, the Town Board has received a report from Kevin Moore, Building Inspector that property at **125 Leanna Crescent, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

**Whereas**, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

**Whereas**, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

**NOW, THEREFORE, BE IT RESOLVED:**

**Section 1.** That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

**Section 2.** That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

**Section 3.** That this resolution shall take effect immediately.

**VOTE OF THE BOARD**

**AYES:** Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

**NAYS:** None

**SUPERVISOR REPORTS**

Supervisor Filipowicz thanked Councilperson Smith who organized many activities over the last month, including organizing American flag placement at the local cemeteries and the dedication of the Veterans Park. These events were a great beginning to our Bicentennial Celebration. The first phase of our change-over to LED lighting has been completed. She submitted the Homeland Security cyber security grant this morning with assistance from Just Solutions. She reviewed the six projects included with this grant. She attended the Monroe County Supervisor's Association meeting on May 17, 2019 where communication systems were discussed with Christopher Fish, 911 Program Manager. In regards to the Bicentennial, she will be creating a tab on our website home page making it easier for residents to access information on upcoming events. R. Olson has received JP Schepp's comments back regarding our proposed solar law. The next step is to meet with Solar Committee members to finalize the language in our solar law.

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**TOWN BOARD REPORTS**

Councilperson Didas gave an update on the placards for the tree dedication at Kimball Park and reported that a new flag was installed near the kiosk at the canal park.

Councilperson Zink reported that she and Councilperson Smith volunteered at the Free Rabies Clinic that Clarkson sponsored along with the Town of Hamlin. Rabies shots were provided to over 300 animals. She pointed out that the TV was installed at the Town Hall. This was requested by the support boards to assist with training and enabling applicants to display plans, etc. This was much more cost effective than purchasing a white board system. The Board of Assessment Review is actually using this system tonight to display property images. She commented that she is working with R. Olson on job descriptions for our support boards. She would like to institute a flow chart for meetings. She and C. Filipowicz have been trying to include pictures on our website of support board members. Lastly, she reminded those present that the Seymour Library is having a yarn and fabric sale on June 8. Donations for this event are accepted at the Town Hall.

Councilperson Smith remarked that Donna Mancuso, a Clarkson resident, has been named interim director for the Seymour Library. C. Gouveia will be putting together and sharing with the library liaisons and Supervisors a maintenance schedule as well as a facility operating cost. There is a farewell open house for Carl on Thursday, May 30, 2019 from 6 to 8 p.m. She gave an update on Rec Center activities which are publicized in their recently distributed summer program.

**TOWN CLERK REPORTS**

S. Mattison reported summer hours began last week, opening at 7:30 a.m., and has already had residents utilize this earlier time. She is interested in designating Clarkson as a Clean Energy Community. She has selected the required four (out of ten) energy action items that we need to pursue and will provide further information at the next meeting.

**HIGHWAY SUPERINDENDENT REPORTS**

R. Viscardi reported they are in the final stage of their recycling grant. After DEC inspection, the final funds will be released. There are numerous drainage issues throughout the town to be addressed when weather conditions allow. Road work will begin on Gina Way, Amy Lane and Tearose Meadow. They started work on Clarkson-Parma TL Road, but work was halted due to weather.

**RESOLUTION #148**

**MINUTES**

Introduced by Councilperson Zink  
Seconded by Councilperson Smith  
To approve May 14, 2019 minutes.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink  
NAYS: None

**RESOLUTION #149**

**AUDIT—5-02-2019**

Introduced by Councilperson Hoy  
Seconded by Councilperson Smith  
To authorize payment of audit 5-02-2019: AA General \$17,787.30; BB General \$8,469.90; DA-Highway \$11,575.24; TA \$1,654.25; Total \$39,486.69  
For distribution of checks: Joint Checking 34428-34464 (void 34461); Trust & Agency 6010-6011

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink  
NAYS: None

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**RESOLUTION #150**  
**ADJOURNMENT**

Introduced by Councilperson Hoy  
Seconded by Councilperson Didas  
To adjourn the Town Board meeting at 6:55 P.M.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

Respectfully submitted,

*Sharon S. Mattison*

Town Clerk

Approved 06-11-2019