

**TOWN OF CLARKSON
PLANNING BOARD MEETING
December 4, 2018**

The Planning Board of the Town of Clarkson held their regularly scheduled meeting on Tuesday, December 4, 2018 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 7:00 p.m.

PRESENT

Board Members

Conrad Ziarniak, Chairperson
John Jackson
William Rowe
Dave Virgilio
Leslie Zink

Support Board Members

*Richard Olson, Town Attorney
*J.P. Schepp, Town Engineer
Susan Kelly, Bldg. Dept.

*Excused

CALL TO ORDER

Conrad Ziarniak called the meeting to order at 7:00 p.m. and led all those present in the Pledge of Allegiance.

GENERAL BUSINESS

C. Ziarniak informed the Board that he has been reappointed as Chairman of the Planning Board.
D. Virgilio has been reappointed as a Board Member.

C. Ziarniak discussed his wish to have all meeting minutes from prior years available on the Town website – not just the last two years. C. Ziarniak would also like to have presentation equipment available for Board meetings, such as a large flat-screen smart TV connected to a computer to make it easier to display meeting materials. He suggested that the Town hire an AV company or get bids to procure such equipment. Future incentive zoning revenue could possibly fund the purchase. He will discuss this with the Town Board; any other Planning Board members are also welcome to attend.

The Board discussed their CE credits. They would like more in-house training.

The Board discussed how best to handle things while the Town is without a Building Inspector/CEO. It was stated that they will need to rely more on R. Olson (Town Attorney) and J.P. Schepp (Town Engineer). J.P. Schepp would need to review site plans and at least one of them should be in attendance at all meetings. The Board would also like R. Olson and J.P. Schepp to review the process for making referrals to Monroe County Planning and Development.

C. Ziarniak thanked the Board for their service and thanked L. Zink for keeping Dropbox files up to date.

MINUTES

Motion by D. Virgilio
Seconded by W. Rowe
To approve the November 20, 2018 minutes.
Approved unanimously

ADJOURNMENT

Motion by C. Ziarniak
Seconded by J. Jackson
To adjourn the meeting at 8:00 pm.
Approved unanimously

12/4/18

NEXT MEETING

The next regularly scheduled meeting of the Planning Board will be Tuesday, January 15, 2019 at 7:00 pm.

Respectfully submitted,

Susan Kelly
Building Department

Approved 1/15/2019