

TOWN OF CLARKSON  
TOWN BOARD MEETING  
December 11, 2018

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, December 11, 2018 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

**PRESENT:**

Gerald Underwood	Supervisor
Allan Hoy	Councilperson
Christa Filipowicz	Councilperson
Patrick Didas	Councilperson
Jackie Smith	Councilperson
Sharon Mattison	Town Clerk
Robert Viscardi	Highway Supt.
Richard Olson	Attorney for the Town

**ALSO:**

** Kristin Coon	Director of Finance
Elizabeth Spencer	Assessor
**excused	

Supervisor Underwood opened the meeting, and Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military, our First Responders and former President, George H. Bush.

**OPEN FORUM**

Historian, Leanna Hale thanked the Board for allowing her to go to State Conference. She would like to know what she can do to assist with the upcoming Bicentennial Celebration and thinks it is a good time for the Town to think about establishing a museum to display historical artifacts.

**DOG CONTROL**

Dave Maynard gave a detailed description of his responsibilities as Dog Control Officer. Dave stated that he resigned as Clarkson Dog Control Officer due to miscommunication and lack of fair pay. Dave is requesting a salary of \$13,500 for 2019, if the Town of Clarkson would like to continue using his services, utilizing the Town of Hamlin's kennel and truck. Attorney Olson stated that our current Dog Licensing Local Law needs to be reviewed and possible updates needed, i.e. limit the number of dogs per household and issuing tickets via certified mail versus serving them in person. In addition, a dog census needs to be done. The Board requested a detailed job description. Dave stated that the Board should review NYS Agriculture and Markets Law; Article 7, as this best describes his responsibilities.

**RESOLUTION #272**

**AUTHORIZE VACATION ROLLOVER**

Introduced by Councilperson Didas

Seconded by Councilperson Smith

To authorize vacation rollover up to a maximum of two weeks as stated in the Employee Handbook.

**VOTE OF THE BOARD**

AYES: Supervisor Underwood, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

**RESOLUTION #273**

**SCHEDULE ORGANIZATIONAL MEETING**

Introduced by Councilperson Filipowicz

Seconded by Councilperson Hoy

To schedule the 2019 Organizational Meeting for Wednesday, January 2, 2019 at 6:00 P.M. at the Clarkson Town Hall, 3710 Lake Rd, Clarkson NY.

**VOTE OF THE BOARD**

AYES: Supervisor Underwood, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

**12.11.18**

**RESOLUTION #274**

**AUTHORIZE SUPERVISOR TO SIGN LIBRARY CONSULTANT CONTRACT**

Introduced by Councilperson Smith

Seconded by Councilperson Hoy

Authorize the Supervisor to sign the Library Consultant Contract.

**VOTE OF THE BOARD**

AYES: Supervisor Underwood, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

**RESOLUTION #275**

**AUTHORIZE SUPERVISOR TO SIGN EAP AGREEMENT**

Introduced by Councilperson Didas

Seconded by Councilperson Hoy

Authorize the Supervisor to sign the Employee Assistance Agreement (EAP).

**VOTE OF THE BOARD**

AYES: Supervisor Underwood, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

**RESOLUTION #276**

**AUTHORIZE SUPERVISOR TO SIGN COMMERCIAL PROPERTY VALUATION CONSULTANT AGREEMENT**

Introduced by Councilperson Didas

Seconded by Councilperson Smith

Authorize the Supervisor to sign the Commercial Property Valuation Consultant Agreement.

**VOTE OF THE BOARD**

AYES: Supervisor Underwood, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

**TOWN BOARD REPORTS**

Councilperson Smith reported that the winter Recreation Center brochure features new icons and health guidelines. These are just some of the things that were taken from the survey done last summer.

Councilperson Filipowicz commented that she attended the Children's Christmas party on the 7<sup>th</sup> along with J. Smith, P. Didas, S. Mattison and K. Kemp. She commended P. Didas on his role as event chairperson. There were approximately 15 children.

Councilperson Didas asked that the Town Board consider the purchase of banners for next year's bicentennial. He shared information on sizes and pricing. The Board was in agreement on purchasing Bicentennial banners. The Bicentennial Committee will begin meeting early in 2019.

**SUPERVISOR REPORTS**

Supervisor Underwood reminded everyone of the Fire District vote from 5:00-9:00 P.M. this evening.

**TOWN CLERK REPORTS**

S. Mattison did not have a report.

**ASSESSOR REPORTS**

L. Spencer reported that Don Osborne and Joscelyn Ruscio have indicated interest in becoming BAR members. They would both have to attend training classes for this five-year appointment.

**12.11.18**

**RESOLUTION #277**

**APPOINT BOARD OF ASSESSMENT REVIEW MEMBER**

Introduced by Councilperson Hoy

Seconded by Councilperson Smith

To appoint Donald Osborne, 1086 West Avenue, Clarkson, N.Y., to the Board of Assessment Review beginning October 1, 2018 and ending September 30, 2021.

**VOTE OF THE BOARD**

AYES: Supervisor Underwood, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

**RESOLUTION #278**

**APPOINT BOARD OF ASSESSMENT REVIEW MEMBER**

Introduced by Councilperson Hoy

Seconded by Councilperson Smith

To appoint Joscelyn Ruscio, 2660 Redman Road, Clarkson, N.Y., to the Board of Assessment Review beginning October 1, 2018 and ending September 30, 2020.

**VOTE OF THE BOARD**

AYES: Supervisor Underwood, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

**HIGHWAY SUPT. REPORTS**

B. Viscardi commented that their sewer vector/cleaner is no longer usable. They are currently using Brockport's equipment. Replacement options include self-contained units at an approximate cost of \$250,000 to \$300,000; trailer units run about \$70,000. He has spoken with a couple of repair shops, but they are unable to repair our unit because it is so old. Sharing equipment with Brockport is not feasible long-term as most of the time it would be needed for emergency calls/nights/weekends. Cyncon Equipment has a used one (2011) for approximately \$40,000 to \$45,000 that Bob is going to look at. This purchase will need to be made in the near future. Another piece of equipment that needs replacement is a 40-year-old lift in the garage. B. Viscardi is looking at a used one for \$4,000. He would like to have it inspected and feels that he can cover this cost with scrap metal that he has been saving. Kendall Highway Superintendent recently contacted him regarding a water line project. Bob will provide more details to the Board after meeting with the Kendall superintendent. Discussion took place about the holiday schedule for the Highway Department. The three *make your own* holidays are more desirable for Highway staff than fixed holidays. This will be clarified in the employee handbook which is currently being updated.

**RESOLUTION #279**

**MINUTES 2018-12-27**

Introduced by Councilperson Didas

Seconded by Councilperson Smith

To approve November 27, 2018 minutes.

**VOTE OF THE BOARD**

AYES: Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

**RESOLUTION #280**

**AUDIT—11-02-2018**

Introduced by Councilperson Hoy

Seconded by Councilperson Filipowicz

To authorize payment of audit 11-02-2018 to include the following:

Vouchers 20181081-20181135; Total \$57,858.23 Gen. \$28,462.45; Hwy. \$22,048.44; H \$6,764.00; SL \$583.34

For distribution checks from 33823 - 33871

**VOTE OF THE BOARD**

AYES: Supervisor Underwood, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

**12.11.18**

**RESOLUTION #281**

**AUDIT—12-01-2018**

Introduced by Councilperson Hoy

Seconded by Councilperson Didas

To authorize payment of audit 12-01-2018 to include the following:

Vouchers 20181136-20181171; Total \$78,709.79 Gen. \$52,769.09; Hwy. \$13,981.37;

SW \$8,475.81; SL \$3,428.98; SS \$54.54

For distribution checks from 33872 - 33904

**VOTE OF THE BOARD**

AYES: Supervisor Underwood, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

**RESOLUTION#282**

**ALLOWING ATTORNEY-CLIENT PRIVILEGE**

Introduced by Councilperson Smith

Seconded by Councilperson Didas

**Whereas**, Section 108(3) of the Public Officers Law exempts “any matter made confidential by federal or state law” from the provisions of the Open Meetings Law; and

**Whereas**, Section 4503 of the New York State Civil Practice Law and Rules provides for confidential and privileged communications between an attorney and his or her client in the course of professional employment; and

**Whereas**, the Town Attorney has requested the opportunity to discuss legal matters with his client, the Town Board;

**Now, therefore, be it resolved;**

That the Town Board enter into a private session with its attorney to discuss legal matters and that in addition to the Town Board and the Attorney, the following individuals shall be included:

1. Town Clerk
2. Building Inspector
3. Assessor
4. Superintendent of Highways
5. Assistant to the Supervisor

**VOTE OF THE BOARD**

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

**RESOLUTION #283**

**RETURN TO REGULAR SESSION**

Motion by Councilperson Didas

Seconded by Councilperson Smith

To return to regular session at 8:17 P.M.

**VOTE OF THE BOARD**

AYES: Supervisor Underwood, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

**12.11.18**

**RESOLUTION #284**  
**ADJOURNMENT**

Introduced by Councilperson Didas

Seconded by Councilperson Filipowicz

To adjourn the Town Board meeting at 8:18 P.M.

**VOTE OF THE BOARD**

AYES: Supervisor Underwood, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

Respectfully submitted,

*Sharon S. Mattison*

Town Clerk

Approved 01-08-2019