

TOWN OF CLARKSON
TOWN BOARD MEETING
March 26, 2019

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, February 26, 2019 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

	Christa Filipowicz	Supervisor
	Allan Hoy	Councilperson
**	Patrick Didas	Councilperson
	Jackie Smith	Councilperson
	Leslie Zink	Councilperson
**	Sharon Mattison	Town Clerk
**	Robert Viscardi	Highway Superintendent
	Richard Olson	Attorney for the Town

ALSO:

**	Elizabeth Spencer	Assessor
	**excused	

Supervisor Filipowicz opened the meeting. Katharine Kemp, Deputy Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military and our First Responders.

OPEN FORUM

Leanna Hale, Town Historian, announced that she would like to present a brief “historical moment” at upcoming Town Board meetings, in honor of our Bicentennial.

RESOLUTION #108
AUTHORIZING FIREWORKS DISPLAY;
CPM GOLF LLC, dba DEERFIELD COUNTRY CLUB

Introduced by Councilperson Hoy

Seconded by Councilperson Smith

To authorize Young Explosives Corp. to hold a firework’s display on July 6, 2019 at CPM Golf LLC; dba Deerfield Country Club at 100 Craig Hill Drive, Clarkson, NY. A Certificate of Liability Insurance for Young Explosives Corp. was provided and is on file with the Town of Clarkson. The Town of Clarkson is aware of Article 405 regarding firework permits.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Smith and Zink

NAYS: None

RESOLUTION #109
VETERAN’S MEMORIAL PARK PLAQUE

Introduced by Councilperson Hoy

Seconded by Supervisor Filipowicz

To purchase a plaque for the Veteran’s Memorial Park with Green Area Trust funds, not to exceed the quoted price of \$2,300. Councilperson Smith stated that a ceremony to present the plaque will be held at the Veteran’s Park on May 23, 2019 at 7 p.m. In addition, a new flag, donated by Bill Fine and Leslie Blake, will be raised. J. Smith also noted that they are looking for volunteers to assist with placing flags on veterans’ graves at the West Clarkson Cemetery, May 18, 2019.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Smith and Zink

NAYS: None

BROCKPORT FIRE DEPARTMENT

Scott Smith, Fire Chief, shared year-end information. He reminded us that his staff is comprised of 100% volunteers. Calls for 2018 were as follows: Town of Clarkson - 263; Town of Sweden – 374; and Village of Brockport – 277. They will be implementing a Facebook page as well as updating their website.

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He is hopeful that these tools will assist them in their recruitment efforts. Community fire prevention activities include fire extinguisher demonstrations and hands-on activities for children. The Fire Department plans to have a booth at the Bicentennial/GND celebration in August. Those in attendance thanked him for his time and service.

SUPERVISOR REPORTS

Supervisor Filipowicz gave a summary of the Monroe County Supervisor's meeting held on March 15th. Spring newsletter is complete and was reduced to four pages instead of eight. This will be distributed shortly. She and Kevin Moore also attended the Brockport Fire District meeting on March 18, 2019 to introduce K. Moore, to the group. Supervisor Filipowicz read a letter from the NYS confirming that the *Clarkson Town Hall is a contributing property to the Clarkson Corners Historic District that was listed on the State and National Registers of Historic Places* (copy of letter attached). Confirmation of this designation will hopefully assist us in our future grant endeavors. In addition, she met with the library consultant on March 19, 2019. Their report will be finalized and reported to the committee on April 30, 2019 at 7 PM.

RESOLUTION #110**ACCEPT SUPERVISOR'S FINANCIAL REPORT FOR FEBRUARY 2019**

Introduced by Councilperson Hoy

Seconded by Councilperson Zink

To approve the February 2019 financial report as presented by our accountant, EFPR Solutions.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Smith and Zink

NAYS: None

***see attached report**

RESOLUTION #111**APPOINT BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER/
FIRE MARSHAL/STORMWATER**

Introduced by Councilperson Hoy

Seconded by Councilperson Smith

To appoint Kevin Moore of 78 South Avenue, Brockport as building inspector/code enforcement officer/fire marshal/ stormwater, effective March 18, 2019. Starting salary is \$22 an hour.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Smith and Zink

NAYS: None

TOWN CLERK'S OFFICE REPORT

Nothing to report.

TOWN BOARD REPORTS

Councilperson Hoy commented that he has been researching costs and specifications on the three bids we received for surveillance cameras. The main reason for price differences is because of storage capacity. He will work with U. Liotta to gather more information and estimates.

Councilperson Smith gave an update on the Seymour Library and the Rec Center. The library is promoting their history room and because of our Bicentennial, the library has given the room to Clarkson for June and July. Leanna Hale commented that she is looking for any historical artifacts that residents might be willing to have displayed during that two-month period. The library recently received a \$34,000 donation which is slated to be used for capital improvements. The Rec Center is promoting wellness events. They are hoping to start a youth pickleball program and would like to utilize the Clarkson pickleball courts.

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Two upcoming community events include a Free Rabies Clinic held in conjunction with the Town of Hamlin on May 17, and a Food Drive scheduled for the week of April 22 to benefit the Brockport Food Shelf as well as Life Solutions in Hamlin. Volunteers are encouraged and welcomed. Further information on these events can be found on the Town website and in the spring newsletter.

ASSESSOR REPORTS

L. Spencer was excused. Supervisor Filipowicz remarked that the Assessor has been working many extra hours on the reassessment project. In addition, one of the BAR members has resigned and will need to be replaced ASAP.

ATTORNEY REPORTS

R. Olson reported that after collaboration with C. Fabry, they are recommending to combine the new solar law with our wind energy law. He should have this combined section completed soon. He also commented that he has a meeting next week with Hamlin regarding the Roosevelt Highway water district and will report the results of that gathering at the next Town Board meeting.

HIGHWAY REPORTS

Superintendent Viscardi was excused.

RESOLUTION #112
MINUTES

Introduced by Councilperson Hoy
Seconded by Councilperson Zink
To approve March 12, 2019 minutes.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Smith and Zink
NAYS: None

RESOLUTION #113
AUDIT—3-02-2019

Introduced by Councilperson Hoy
Seconded by Councilperson Smith
To authorize payment of audit 3-02-2019 to include the following:
Total \$35, 960.35; General AA Fund \$13,679.04; General BB Fund \$413.02; DA Fund \$21634.32; SS Sewer Fund \$196.65; TA Fund \$37.32
For distribution of checks: General (Joint Checking) 34275 – 34307; Payroll (Trust & Agency) 006000

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Smith and Zink
NAYS: None

RESOLUTION #114
EXECUTIVE SESSION

Introduced by Councilperson Smith
Seconded by Councilperson Zink
To enter executive session at 6:30 P.M. to discuss a personnel matter.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Smith and Zink
NAYS: None

RESOLUTION #115
RETURN TO REGULAR SESSION

Introduced by Councilperson Zink
Seconded by Supervisor Filipowicz
To return to regular session at 6:41 P.M.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Smith and Zink
NAYS: None

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RESOLUTION #116
APPOINT FULL-TIME COURT CLERK

Introduced by Councilperson Smith

Seconded by Councilperson Zink

To appoint Brittany N. Pecora of 31 Jennifer Circle, Rochester, NY as full-time court clerk, pending drug and background checks. Starting salary is \$17.97 an hour, Court Clerk step-9.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Smith and Zink

NAYS: None

RESOLUTION #117
APPOINT FULL-TIME BUILDING CLERK

Introduced by Councilperson Smith

Seconded by Councilperson Zink

To appoint Anna Beardslee of 6448 Brockport Spencerport Road, Brockport, NY as full-time building clerk, pending drug and background checks. Starting salary is \$14.10 an hour, Clerk II, step-3.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Smith and Zink

NAYS: None

RESOLUTION #118
ADJOURNMENT

Introduced by Councilperson Smith

Seconded by Councilperson Zink

To adjourn the Town Board meeting at 6:43 PM

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Smith and Zink

NAYS: None

Respectfully submitted,

Katharine J. Kemp

Deputy Town Clerk

Approved 04-09-2019



**Parks, Recreation
and Historic Preservation**

ANDREW M. CUOMO
Governor

ERIK KULLESEID
Acting Commissioner

March 24, 2019

Sharon S. Mattison
Town Clerk
Town of Clarkson
3710 Lake Road
PO Box 858
Clarkson NY 14430

RE: Clarkson Town Hall, Clarkson, Monroe County, New York

Dear Ms. Mattison:

This letter is to confirm that the Clarkson Town Hall, located at 3710 Lake Road, is a contributing property to the Clarkson Corners Historic District that was listed on the State and National Registers of Historic Places. The date of the NYS Register listing is July 25, 1994 and the date of the National Register listing is September 2, 1994. The Clarkson Town Hall is one of 67 contributing buildings located along Lake Road and Ridge Road West, representing the historic development of the village from 1804 through 1910 at what has historically known as Clarkson Corners. The buildings are a collection of historic architecture spanning from the early nineteenth century Federal and Greek Revival periods through early twentieth century designs. In addition to the 1899 Town Hall, the district includes the 1825 Congregational Church, the 1853 Clarkson Academy, and a mid-nineteenth century woodworking shed (Deats). Additional information about the historic district is available at <https://CRIS.parks.ny.gov>.

Listings on the State and National Registers of Historic Places allow municipally owned buildings to apply for state matching grants for capital projects administered through the NYS Office of Parks, Recreation & Historic Preservation. These grants are now part of the consolidated funding component of the Environmental Protection Fund and our office strongly encourages and supports the town's efforts to apply for these grants. Additional information about state grants is available at <https://parks.ny.gov/grants>. The Clarkson Town Hall is an outstanding example of turn-of-the-twentieth century Georgian Revival civic architecture with its columned portico and detailing and is an excellent candidate for preservation matching capital improvement grants.

If you have any questions about this letter or the State and National Registers of Historic Places, please contact me at 518-268-2161 or at virginia.bartos@parks.ny.gov.

Sincerely,

Virginia L. Bartos, Ph.D.
Historic Preservation Program Analyst
Finger Lakes Region

**TOWN OF CLARKSON
FEBRUARY 2019
EXECUTIVE SUMMARY**

BALANCE SHEET

- Bank accounts were reconciled as of 2/28/19.
- The Town has \$3,006,183.04 in the bank.

REVENUES AND EXPENSES

• **REVENUES**

- Total receipts for the month were: \$1,105,996.88
- Major receipts were:
 - Town Clerk Fees (January) - \$62,068.10
 - Justice Fees (January) - \$3,832.00
 - Property Taxes - \$704,067.40
 - Sales Tax (4th Qtr 2018) - \$164,006.37
 - Franchise Fees (Charter Communications) - \$64,736.50
 - Monroe County Snow & Ice - \$97,312.39
 - Sale of Scrap - \$1,466.34
 - Other Revenues - \$8,507.78

• **EXPENSES**

Expenditures through February on average should equal 16.66% of the annual budget.

General Fund Townwide:

- Year to date expenses are \$263,649.47 compared to the annual budget of \$1,152,258.00 or 22.88% of the annual budget.
 - NYS Retirement paid in full

General Fund Outside Village:

- Year to date expenses are \$336,175.22 compared to the annual budget of \$732,013 or 45.92% of the annual budget
 - NYS Retirement, Library Contract & Rec. Center paid in full

Highway Townwide:

- Year to date expenses are \$269,606.17 compared to the annual budget of \$1,228,412.00 or 21.95% of the annual budget.
 - NYS Retirement paid in full

Highway Fund Outside Village:

- Year to date expenses are \$4,667.75 compared to the annual budget of \$209,000.00 or 2.23% of the annual budget.