

**TOWN OF CLARKSON
ZONING BOARD OF APPEALS
March 20, 2019**

The Zoning Board of Appeals of the Town of Clarkson held their regularly scheduled meeting on Wednesday, March 20, 2019 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 7:00 p.m.

PRESENT

Board Members

Paul Dittman, Chairperson
Jim Gillette
Harold Mundy
Lisa Rivera-French*
Joseph Perry

Support Staff

Richard Olson, Town Attorney *
Kevin Moore, Code Enforcement
Building Department Clerk*

*Excused

CALL TO ORDER:

P. Dittman, opened the meeting at 7:00 PM with Pledge of Allegiance.

NEW BUSINESS:

Met with Kevin Moore, the new Code Enforcement Officer. We discussed the Building Department and ZBA interactions with it.

OLD BUSINESS:

WEBQA – Continued discussion was had regarding a User Manual for operation of WebQA from sign to adding data and a naming convention for files and how to add them. Joe Perry has offered to create a template.

REVIEW OF MEETING MINUTES:

ADJOURNMENT

Motion by P. Dittman
Seconded by J. Gillette
To adjourn the meeting at 7:55 PM
Unanimously carried

NEXT MEETING

The next regularly scheduled meeting of the Zoning Board of Appeals will be Wednesday, April 3, 2019

Respectfully submitted,
ZBA

Approved 04-03-19