

TOWN OF CLARKSON
TOWN BOARD MEETING
August 13, 2019
DRAFT

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, August 13, 2019 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

Christa Filipowicz	Supervisor
Allan Hoy	Councilperson
Patrick Didas	Councilperson
Jackie Smith	Councilperson
Leslie Zink	Councilperson
Sharon Mattison	Town Clerk
Robert Viscardi	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

Elizabeth Spencer	Assessor
** Kevin Moore	Bldg. Inspector
**excused	

Supervisor Filipowicz opened the meeting. Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military and our First Responders.

OPEN FORUM

No one spoke.

AUDIT REPORT

Sean Hucko and Lawrence Johnston of Sean Hucko, CPA, LLC, auditors for the Town of Clarkson, recently audited the Town of Clarkson. Their findings yielded a clean opinion with no discrepancies. A summarized version of the report is attached to these minutes. R. Fox highlighted a couple topics: (1) One of our largest sources of revenue comes from the Highway Department who takes on Monroe County work each year. This brings in new money to the Town that offsets taxes. Working with the County is very critical and has allowed Clarkson to be one of the top conservative towns, in a good financial situation; (2) our capital leases are being paid off and the Town has virtually little or no debt, putting Clarkson in the top 10% of municipalities in Monroe County in Mr. Fox's opinion.

RESOLUTION # 186
ESTABLISHING NUMBER OF HOURS THAT CONSTITUTE A
STANDARD WORKDAY FOR RETIREMENT PURPOSES

Introduced by Councilperson Smith
Seconded by Councilperson Didas

WHEREAS, the Town Board is required to establish the number of hours that constitute a standard workday for retirement purposes.

NOW, THEREFORE, BE IT RESOLVED:

- Section 1. That a six-hour workday be established as a standard workday for retirement purposes for Support Board positions.
- Section 2. That this resolution shall take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Smith and Zink
NAYS: None

08.13.19

RESOLUTION #187
BUDGET TRANSFERS

Introduced by Councilperson Didas

Seconded by Councilperson Hoy

To approve budget transfers as recommended by Bob Fox to better align with the new accounting system.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

***see attached**

RESOLUTION #188
APPOINTING SOLE ASSESSOR; ELIZABETH A. SPENCER

Introduced by: Councilperson Hoy

Seconded by: Councilperson Smith

To reappoint Elizabeth A. Spencer, 54 Hidden Creek Lane, Hamlin N.Y, to the position of Sole Assessor effective October 01, 2019 and ending September 30, 2025.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

RESOLUTION #189
APPROVE PART II NATIONAL GRID ENERGY SAVING PLAN

Introduced by Councilperson Didas

Seconded by Councilperson Zink

To approve Part II National Grid Energy Saving Plan at a total cost of \$3,607.07. The estimated annual savings is \$2,887.69

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

RESOLUTION #190
AUTHORIZE SUPERVISOR TO SIGN INTERMUNICIPAL AGREEMENT

Introduced by Councilperson Didas

Seconded by Councilperson Smith

To authorize the Supervisor to sign the Intermunicipal Agreement regarding the Route 18 Clarkson Hamlin Water District in the Towns of Clarkson and Hamlin, Monroe County, New York.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink

NAYS: None

SUPERVISOR REPORTS

Supervisor Filipowicz met again with Supervisor Johnson and Mayor Blackman working on the path forward for the library and the result of the Bonadio report. We are very close to finalizing the Triple-Net Lease Agreement where we are the “landlords” to the library. She reported on a phone call she received from someone in Buffalo who has a quilt made by Nancy Moore in 1848. She wants to display it in our Bicentennial quilt show and ultimately wants to donate it to Clarkson. This has been passed down through her family for years. They met at the Town Hall along with Anita O’Brien and Leanna Hale and discussed historical names and places in Clarkson. The Bicentennial Committee’s final meeting is Thursday, August 15th.

TOWN BOARD REPORTS

Councilperson Smith reported that the Rec Center is holding a Back-to-School Fair on August 17th. The Library will be holding second interviews for the director position.

08.13.19

Councilperson Zink commented that on August 4th, Oak Orchard Health Center had a health fair and food truck rodeo. She and C. Filipowicz attended and participated in their parade. The Planning Board is busy with subdivisions. Zoning Board has a resident applying for an area variance for a shed.

Councilperson Didas has been gathering information required for finalizing the second half of the Arbor Day Grant. Per Sara's some trees that were on back order and have now arrived. He is working on a smooth traffic flow plan for GND.

ASSESSOR REPORTS

L. Spencer thanked the Town Board for the re-appointment. She still has a lot of paperwork to do from the reassessment.

HIGHWAY SUPERINDENDENT REPORTS

R. Viscardi reported that today they did a process called Fibermat in parts of Mission Hill, Summer Hill, Wellington Woods and the Library. Lawrence Road culvert is finished. On September 3rd they will begin a milling and paving project on County Line Road. A lot of drainage work has been done. They are finding a lot of Ash trees which may be an issue in the next few years. Lake Cook sewer project will begin approximately September 16th.

RESOLUTION #191
MINUTES

Introduced by Councilperson Smith
Seconded by Councilperson Zink
To approve July 23, 2019 minutes.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, and Zink
NAYS: None
ABSTAIN: Councilperson Smith

RESOLUTION #192
AUDIT—8-01-2019

Introduced by Councilperson Hoy
Seconded by Councilperson Didas
To authorize payment of audit 8-01-2019: AA General \$24,919.96; BB General \$2,901.11; DA \$18,424.10; DB \$4,275.00; HH \$162.42; SL \$3,470.12; SS \$200.00; TA \$3,237.78.
For distribution of checks: Joint Checking 34664- 34708; Trust & Agency 06023 – 06027.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

RESOLUTION #193
ADJOURNMENT

Introduced by Councilperson Hoy
Seconded by Councilperson Didas
To adjourn the Town Board meeting at 6:40 P.M.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Smith and Zink
NAYS: None

Respectfully submitted,

Sharon S. Mattison
Town Clerk

TOWN OF CLARKSON
PLEASE MAKE THE FOLLOWING TRANSFERS AT YOUR 8/13/19 MEETING:

GENERAL FUND - TOWNWIDE

<i>Transfer From:</i>	AA.1110.100	Municipal Court Services	\$ 35,057.00
	AA.1355.100	Assessment Services	\$ 7,800.00
	AA.1410.100	Town Clerk Services	\$ 38,760.00
	AA.1430.400	Personnel, Contractual	\$ 56,406.00
	AA.1990.400	Contingency	\$ 8,000.00
		Unanticipated Revenue	
	AA.3005.000	Mortgage Tax	\$ 15,000.00
	AA.5999.000	Appropriated Fund Balance	<u>\$ 22,620.00</u>
			<u>\$ 183,643.00</u>
<i>Transfer To:</i>	AA.1010.400	Legislative Board Contractual	\$ 100.00
	AA.1110.102	Municipal Court Services, Clerk	\$ 35,057.00
	AA.1220.400	Supervisor Contractual	\$ 400.00
	AA.1315.400	Comptroller Contractual	\$ 27,750.00
	AA.1355.102	Assessment Services, Deputy	\$ 7,800.00
	AA.1410.102	Town Clerk Services, Deputy	\$ 31,760.00
	AA.1410.103	Town Clerk Services, Financial	\$ 7,000.00
	AA.1420.400	Attorney Contractual	\$ 5,000.00
	AA.1440.400	Engineer Contractual	\$ 17,000.00
	AA.1910.400	Unallocated Insurance Contractual	\$ 1,900.00
	AA.1920.400	Municipal Assn Dues, Contractual	\$ 100.00
	AA.3510.100	Control of Animals Services	\$ 9,189.00
	AA.5010.102	Street Admin Services, Clerk	\$ 23,092.00
	AA.5010.103	Street Admin Services, Finance	\$ 13,200.00
	AA.5132.200	Garage, Equip & Cap Outlay	\$ 1,000.00
	AA.8560.400	Shade Trees Contractual	\$ 1,295.00
	AA.9050.800	Unemployment Insurance	\$ 1,500.00
	AA.9060.800	Hospital/Medical Insurance	<u>\$ 500.00</u>
			<u>\$ 183,643.00</u>

GENERAL FUND - OUTSIDE VILLAGE

<i>Transfer From:</i>	BB.1990.400	Contingency	\$	11,201.00
	BB.8010.100	Zoning Services	\$	3,000.00
	BB.9010.800	State Retirement	<u>\$</u>	<u>8,300.00</u>
			<u>\$</u>	<u>22,501.00</u>

<i>Transfer To:</i>	BB.7410.400	Library Contractual	\$	5,000.00
	BB.8010.103	Zoning Services Clerk (Zoning Board)	\$	6,360.00
	BB.8020.103	Planning Services (Planning Board)	<u>\$</u>	<u>11,141.00</u>
			<u>\$</u>	<u>22,501.00</u>

HIGHWAY FUND - TOWNWIDE

<i>Transfer From:</i>	DA.8989.100	Misc Home & Comm Services	\$	14,000.00
	DA.8989.400	Misc Home & Comm Contractual	\$	16,200.00
	DA.9010.800	State Retirement	\$	9,000.00
	DA.9785.600	Install Pur Debt Principal	\$	30,000.00
	DA.9785.700	Install Pur Debt Interest	<u>\$</u>	<u>8,751.00</u>
			<u>\$</u>	<u>77,951.00</u>

<i>Transfer To:</i>	DA.5148.400	Services Other Gov't Contractual	\$	9,000.00
	DA.8540.100	Drainage Services	\$	14,000.00
	DA.8540.400	Drainage Contractual	\$	16,200.00
	DA.9710.600	Serial Bond Principal	\$	30,000.00
	DA.9710.700	Serial Bond Interest	<u>\$</u>	<u>8,751.00</u>
			<u>\$</u>	<u>77,951.00</u>

HIGHWAY FUND - OUTSIDE VILLAGE

<i>Transfer From:</i>		Unanticipated Revenue		
	DB.5999.000	Appropriated Fund Balance	<u>\$</u>	<u>16,000.00</u>
			<u>\$</u>	<u>16,000.00</u>

<i>Transfer To:</i>	DB.5110.100	Maint of Streets Services	\$	3,000.00
	DB.5140.100	Misc (Brush & Weed) Services	<u>\$</u>	<u>13,000.00</u>
			<u>\$</u>	<u>16,000.00</u>

SEWER DISTRICT #5

<i>Transfer From:</i>		Unanticipated Revenue		
	SS.8120.400	Sanitary Sewers Contractual	<u>\$</u>	<u>920.00</u>
			<u>\$</u>	<u>920.00</u>

<i>Transfer To:</i>	SS.8120.100	Sanitary Sewers Services	\$	850.00
	SS.9030.800	Social Security	<u>\$</u>	<u>70.00</u>
			<u>\$</u>	<u>920.00</u>