

TOWN OF CLARKSON
TOWN BOARD MEETING
April 14, 2020

The Town Board of the Town of Clarkson held a Town Board meeting via Zoom video on Tuesday, April 14, 2020 at 6:00 P.M.

PRESENT:

Christa Filipowicz	Supervisor
Allan Hoy	Councilperson
Patrick Didas	Councilperson
Tom Guarino	Councilperson
Leslie Zink	Councilperson
Sharon Mattison	Town Clerk
Robert Viscardi	Highway Superintendent
Richard Olson	Attorney for the Town
Kathy Kemp	Deputy Town Clerk

ALSO:

** Kevin Moore	Building Inspector
** Elizabeth Spencer	Assessor
**excused	

Supervisor Filipowicz opened the meeting and led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and those who have paid the ultimate price. In addition, for all those on the front lines fighting the COVID-19 pandemic and keeping our communities running well and safely.

OPEN FORUM

Supervisor Filipowicz: There is no open forum or public hearing scheduled for tonight. However, those who wish may send an email to supervisor@clarksonny.org if appropriate.

RESOLUTION #300

UPDATE/EXTEND CLARKSON'S COVID-19 RESPONSE

Supervisor Filipowicz: Governor Cuomo has extended Pause NY until April 29; therefore I am proposing that we extend the closure of all Town buildings to the public until our first meeting next month, which will be Tuesday, May 12th. Town Board and support board meetings will be suspended until that date as well. Playgrounds with equipment will remain closed. Garage and yard sales will also be prohibited. Our employees continue to be flexible, working staggered shifts and in different locations.

Motion by Councilperson Didas
Seconded by Councilperson Zink
To extend Clarkson's COVID-19 response.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Zink and Guarino
NAYS: None

STATE OF EMERGENCY

Supervisor Filipowicz: As you are aware and pursuant to Article 2-B of the Executive Law of the State of New York, in response to COVID-19 I declared a State of Emergency for the Town of Clarkson on April 3, 2020. This declaration allows me the discretion to use any and all facilities, equipment, supplies, personnel and other resources of the Town of Clarkson in such manner that may be appropriate to cope with the disaster or any resulting emergency. This declaration is for 30 days and will be re-visited at that time. I anticipate that it will be critical to have Town personnel available to respond to specific, but currently unknown needs arising in the Town.

04.14.20

RESOLUTION #301
WELLINGTON WOODS PILOT AGREEMENT

Supervisor Filipowicz: The Town Board is in receipt of the PILOT proposal for Wellington North. Attorney Richard Olson will be reviewing this and report back to the Board.

Motion by Councilperson Hoy
Seconded by Councilperson Didas
To table this matter until the next meeting.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Zink and Guarino
NAYS: None

RESOLUTION #302
ACKNOWLEDGE RECEIPT OF SUPERVISOR'S FINANCIAL REPORT

Supervisor Filipowicz: I have distributed the March financials provided by our accounting firm, EFPR, for Board members to review.

Motion by Councilperson Didas
Seconded by Councilperson Guarino
To acknowledge receipt of the financial report provided by EFPR.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Zink and Guarino
NAYS: None

TOWN BOARD REPORTS

Supervisor Filipowicz: I continue conference calls with the Monroe County Health Department, Dr. Mendoza and the County Executive Adam Bello. I also conference twice a week with all Monroe County Supervisors as this is unknown territory for all of us. I have also spoken with Congressman Joe Morelle and County Legislator Jackie Smith who have reached out and offered their support. The single most important message continues to be social distancing and hand washing. Three weeks ago, Monroe County was rated an A for social distancing and we saw the positive impact with the linear COVID-19 cases recently. Last week the County rating dropped to a C as many are out socializing with people that they do not live with, enjoying weather in close proximity to each other. This could cause a rise in cases so please continue to be vigilant and continue to spread the message.

Councilperson Zink: I have been in communication with Dave Maynard, our Dog Control Officer who reports an increase in dog complaints. I also have been reviewing our Comprehensive Plan and zoning update issues and feel it is important to move forward on these. All agreed we need to move forward and that a complete re-vamp is needed. This update may involve more money than was budgeted for in 2020. R. Olson will review the proposal from Barton & Loguidice/John Steinmetz and report back to the Board.

Councilperson Guarino: Jackie Smith and I nominated Girl Scout Troop #60233 to the Monroe County Legislator for a Young Citizen's Award. This is scheduled for June 19th at Monroe Community College.

Councilperson Hoy: I want to report that since the beginning of the pandemic, there have been fewer and fire and MVA calls.

TOWN CLERK REPORT:

Sharon Mattison reported that she has been covering the Town Clerk telephones 24/7 via her cell phone and responding to calls by email and telephone. Per Monroe County, all tax payments received prior to April 30th are to be collected at only 3% interest. Many residents are not aware of this and are sending incorrect amounts. She would like to order glass shields for the Town Clerk counters and will be obtaining quotes.

04.14.20**ASSESSOR REPORT:**

Supervisor Filipowicz reported that Liz Spencer was excused from tonight's meeting. Liz reports that her change of assessment letters will be going out next week for new builds and buildings that had partial assessments, those with permits for barns and additions, or any property that has had a change in condition.

In-person discussions have been handled via phone calls. BAR remains scheduled for May 26th; Monroe County may change the date in the future if needed. Liz has been driving by properties, checking conditions of homes for assessment data. If anyone reports a black SUV in the area, it is the Assessor.

HIGHWAY REPORT:

R. Viscardi reported that full staff has been working with 8/day, 1 on B shift and 1 on C shift. Employees enter through different doors. They have been working on spring clean-up, removing snow fences, and street sweeping. Apparently, there were some complaints about use of the street sweeper at night; we have to use the equipment when available as it is shared between towns. One-half of the Town has been swept so far. It is difficult to continue work on the Route 18 waterline as staff would not be able to social distancing. R. Viscardi takes part in teleconferences with other highway superintendents in the County. Sixteen departments are working at 50%, rotating employees; two are totally closed down; Clarkson remains the only highway department working with full staff. Spring brush pick-up will take place as scheduled. Junk drop-off will be rescheduled. Councilperson Didas remarked that this information needs to be shared on our Town Facebook page and the Town website. R. Viscardi stated that he is waiting for contracts regarding Monroe County summer work.

BUILDING INSPECTOR REPORT:

Supervisor Filipowicz reported that Kevin Moore was excused from the meeting. He reports that in March he issued 20 permits, 2 certificates of occupancy, and has performed 25 inspections. He has had numerous telephone meetings with contractors regarding exemptions and enforcement of the Executive Order #202.6 and 202.13. He provides contact information for Empire State Development (ESD) since only projects approved by ESD can be exempt from in-person workforce prohibition. There is a \$10,000 fine for violators. Kevin continues to monitor construction project sites and Town playgrounds daily. He has completed his annual education requirement for 2020.

RESOLUTION #303**WAGE INCREASE FOR BUILDING COORDINATOR**

Supervisor Filipowicz reported that she has reviewed the six-month performance evaluation for Building Coordinator, Anna Beardslee. She is eligible for a two-step increase to \$15.25, effective April 10, 2020.

Motion by Councilperson Zink

Seconded by Councilperson Didas

To approve the wage increase for Anna Beardslee.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Zink and Guarino

NAYS: None

RESOLUTION #304**MINUTES**

Motion by Councilperson Zink

Seconded by Councilperson Guarino

To approve the March 22, 2020 teleconference meeting minutes.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Zink and Guarino

NAYS: None

04.14.20

RESOLUTION #305

AUDIT 4-01-2020

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To authorize payment of audit 4-01-2020 totaling \$157,950.18: AA General \$11,449.77; BB General \$1,745.49; DA Highway \$138,546.29; HH Capital Projects \$2,704.22; SL Lighting \$3,417.67; SS Sewer \$86.74.

Checks written include: Joint Checking #35450 – 35494; Trust & Agency #6075 – 6078 (void #6079).

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Zink and Guarino

NAYS: None

RESOLUTION #306

EXECUTIVE SESSION

Motion by Councilperson Didas

Seconded by Councilperson Zink

To enter Executive Session at 6:32 p.m. to discuss a personnel matter.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Zink and Guarino

NAYS: None

RESOLUTION #307

RETURN TO REGULAR SESSION

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To return to regular session at 6:43 p.m.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Zink and Guarino

NAYS: None

RESOLUTION #308

ADJOURNMENT

Motion by Councilperson Didas

Seconded by Councilperson Guarino

To adjourn the Town Board meeting at 6:43 p.m.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Hoy, Didas, Zink and Guarino

NAYS: None

Respectfully submitted,

Sharon S. Mattison

Town Clerk

Approved 05-12-2020