

TOWN OF CLARKSON PLANNING BOARD MEETING MINUTES
Held at Clarkson Town Hall and Via Zoom
Tuesday, May 4, 2021 at 7:00 PM

Board Members

John Jackson, Chairperson
Dave Virgilio
Harold Mundy
Daryl Fleischer
John Culhane

Support Board Members

Richard Olson, Town Attorney
J.P. Schepp, Town Engineer
Kevin Moore Bldg. Inspector
Anna Beardslee, Bldg. Dept. Clerk

* Excused

CALL TO ORDER:

J. Jackson called the Planning Board meeting to order at 7:00 PM and led everyone in the Pledge of Allegiance and read through the agenda for the night.

PUBLIC HEARING:

Applicant: Ernie Haywood, Lifetime Assistance
Property Address: 100 Horizon Park Drive
Tax ID: 54.01-1-22.112

Applicant requesting to construct a 6,700 SF addition on the northeast corner (rear) of their existing building, and expand the existing parking lot to add 14 spaces.

J. Jackson read aloud the Legal Notice for Lifetime Assistance. Cole present from Marathon Engineering to represent Ernie and Lifetime Assistance. Cole gave a brief recap of the addition on the existing building, explaining that they are expanding to have more space for staff. He stated that the Monroe County DRC report was received. He also stated that the Town Engineer Comments were received.

J. Schepp stated that the Engineer Comments were only minor issues and he had no concerns.

K. Moore stated that he submitted the plans for the project over to the Fire Department to review, and spoke with the Fire Chief, and they had no concerns.

J. Jackson asked if there was anyone present from the Public that would like to comment.
No one answered.

D. Virgilio made a motion to close the Public Hearing.
D. Fleischer seconded.
Unanimously carried.

H. Mundy asked about lighting on the addition.
E. Haywood stated that lighting will be added on the addition.
H. Mundy asked if the lighting would affect nearby houses.
E. Haywood stated that the lighting shines downward.

J. Schepp stated that the Lifetime Assistance property has a lot of trees around and it would cover the lighting, so it should not be an issue for houses around it.

J. Jackson commented that Lifetime Assistance also owns the property to the east.

H. Mundy asked about impervious areas. J. Schepp stated that they were minute.

J. Jackson asked where the waste container location was on the property. E. Haywood pointed it out on the map.

J. Jackson read aloud the Conservation Board recommendation that had been received.

J. Jackson stated that the Conservation Board reviewed the project plans and he made a motion to determine SEQR as an unlisted action with a negative declaration and is not subject to further environmental review.

D. Virgilio seconded.
Unanimously carried.

D. Fleischer made a motion to approve the addition for Lifetime Assistance according to the plans submitted.

H. Mundy seconded.

Unanimously carried.

MINUTES:

H. Mundy made a motion to approve the minutes from April 20, 2021.

D. Fleischer seconded.

Unanimously carried.

ADJOURNMENT:

J. Jackson made a motion to adjourn the meeting at 7:15 PM.

D. Virgilio seconded.

Unanimously carried.

NEXT MEETING:

The next scheduled meeting of the Planning Board will be on Tuesday, May 18, 2021 at 6:00 PM, both at the Town Hall and via Zoom videoconferencing.

Respectfully submitted,

Anna Beardslee Building Department Clerk

Minutes approved on 5/18/2021