

TOWN OF CLARKSON  
TOWN BOARD MEETING  
November 13, 2021

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, November 13, 2021 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 9:00 A.M.

**PRESENT:**

Christa Filipowicz	Supervisor
Allan Hoy	Councilperson
Patrick Didas	Councilperson
Tom Guarino	Councilperson
Leslie Zink	Councilperson
Susan Henshaw	Town Clerk
**Robert Viscardi	Highway Superintendent
**Richard Olson	Attorney
**Liz Spencer	Assessor
Kevin Moore	Building Inspector

\*\*excused

Supervisor Filipowicz opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders, as well as those on the front lines fighting COVID.

**OPEN FORUM**

Mary Pfeffer of 1296 Roosevelt Highway, advised she was thankful for the waterline brought to her road. However, she felt her front and side yards were not satisfactorily completed. The highway department have been out to her home a few times but she felt the yard still needed more finishing work. Hydro-seed was sprayed and brushed away from rain, and that was re-sprayed. Mrs. Pfeffer is requesting more communication to her from the Town. She just wants to have her yard completed the way she would like.

**PUBLIC HEARING**

Supervisor Filipowicz mentioned this is a continuation of the public hearing for the Preliminary 2022 Budget. She did a recap of the tax cap calculations from the October 26 Town Board meeting and requested any additional comments on the matter. No one from the public spoke.

**RESOLUTION #211**

**TO CLOSE THE PUBLIC HEARING ON THE PRELIMINARY 2022 BUDGET**

Introduced by Councilperson Hoy

Seconded by Councilperson Guarino

To close public hearing on the Preliminary 2022 Budget

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

**OLD BUSINESS**

**Wellington Woods Storm Water Management-** Town attorney Richard Olson has read through the facilities maintenance forms and has agreed to the information provided.

**11-13-2021**

**RESOLUTION #212**

**TO ACCEPT WELLINGTON WOODS STORM WATER AGREEMENT**

Introduced by Councilperson Didas

Seconded by Councilperson Hoy

To accept the Wellington Woods Storm Water Agreement

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

**NEW BUSINESS**

**Business Permits** -Building Inspector Kevin Moore discussed these permits are issued by the Town Board. The Town Board sets the pricing on how the permits are billed, as well as decides what businesses fall under the guidelines of requiring a business permit. The board requested Kevin to find a benchmark of establishing the fees for these permits, perhaps through other neighboring towns and report back.

**RESOLUTION #213**

**CRIME BOND FOR TAX COLLECTOR FOR 2022**

Motion by Councilperson Hoy

Seconded by Councilperson Zink

AUTHORIZING SURETY, FORM AND AMOUNT OF OFFICIAL UNDERTAKING FOR THE FAITHFUL PERFORMANCE OF THE DUTIES OF THE TOWN CLERK AND RECEIVER OF TAXES AND ASSESSMENTS

Be it resolved by the Board of the Town of Clarkson as follows:

Section. 1. The Board hereby approves the surety, form and amount of the official undertaking for the faithful performance of the duties of the town clerk and receiver of taxes and assessments, as follows:

**Type of undertaking: Crime Bond**

**Insurance company: New York Municipal Insurance Reciprocal**

**Amount: \$250,000.00**

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law section 25 and filed in the office of the Town Clerk.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

**Battery Storage** – discussions will be postponed until next Town Board Meeting

**Transfer Station** – Due to Christmas and New Years' Holiday being on a weekend, the Transfer Station will adjust days and hours as follows to help assist the residents' needs:

December 25 – closed

Sunday, December 26 – open 10:00 a.m.- 2:00 p.m.

January 1 – closed

Sunday, January 2 – open 10:00 a.m. – 2:00 p.m.

Extended hours:

Wednesday, December 29 – open 12:00 p.m.–7:00 p.m.

Wednesday, January 5 – open 12:00 p.m. – 7:00 p.m.

**Support Boards** – Interviews will begin after the November 23 Town Board meeting at 7p.

**11-13-2021**

**RESOLUTION #214**  
**AUTHORIZE MERIT/STEP INCREASE FOR HIGHWAY EMPLOYEE BRYCE**  
**GAESSER**

Introduced by Councilperson Didas

Seconded by Councilperson Guarino

To approve, based on merit, increase in pay for Highway employee Bryce Gaesser from Start Step \$18.84 per hour to MEO, Step 2 at \$19.41 per hour effective November 10, 2021

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Hoy, Zink and Didas

NAYES: None

**Supervisors' Report –**

**Town Newsletter** – went out last week as an insert in the Westside News

**Staff Meeting** – was held on November 3 and there were discussions on many different items from each department.

**American Tower Agreement** – regarding the cell tower behind highway, they are asking for a change in agreement and Town Attorney Richard Olson is working with them directly on this.

**Coronavirus – OSHA regulations –**

- OSHA has released an emergency temporary standard (ETS) requiring private employers with 100 or more employees to mandate vaccination or require weekly testing and masking for their unvaccinated workers
- Covered employees must ensure that all unvaccinated workers begin wearing masks by December 5, 2021 and provide a negative COVID-19 test on a weekly basis starting January 4, 2022
- Employers must provide employees with information about COVID-19 vaccines, protection against retaliation, and the criminal penalties for supplying false documentation in language that employees would understand
- This allows OSHA to cite employers for each instance of the employer's failure to protect all employees and for each affected employee, with penalties of up to \$14,000 per violation.

Town attorney Richard Olson did some research and the Association of Towns said that it doesn't apply to our Town at this time.

**Security Cameras** – are being considered at Town Hall and the first quote came in at \$6889.81.

**SWBR** – The Town Hall Design and Construction proposal has been discussed advising an expected completion date of September 2022. Items would be prioritized such as the porch and windows to be completed first. Understood there may be possible delays due to materials and labor.

**RESOLUTION #215**  
**TO APPROVE SWBR AGREEMENT FOR TOWN HALL RENOVATIONS**

Introduced by Councilperson Didas

Seconded by Councilperson Hoy

To approve construction plans on Town Hall renovations

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Didas, Hoy and Zink

NAYES: Councilperson Guarino

**11-13-2021**

**Transfer Station Meeting** – was held on November 10 to review responsibilities, discussed having two people on each shift and schedule holiday hours. Upcoming interviews will be scheduled to hire at least one more person.

**Cyber Security Grant** – is in final stages and the last set of forms for reimbursement are being completed and will be sent in.

**EFPR Group** – from Buffalo is working on a report for lost revenues for the town.

**Library Board of Directors Meeting** – is November 17. On December 8 at 5:15 p.m. they will be opening a time capsule to help celebrate their 25<sup>th</sup> anniversary.

**Monroe County Supervisors Association Meeting** – is Friday November 19.

**Gilmore Rd** – Councilperson Guarino has been working with residents on Gilmore Rd and is in discussions regarding the excessive speeding and cars passing buses. He has been working with the school bus garage and the Monroe County Sheriff's office where they placed a speed trailer on the road for approximately 2 months. He will meet with residents for an open discussion on possibly placing a stop sign on one of the corners, perhaps Scarlet Pine or Amy Lane. He will also contact the town engineer and the town attorney to be involved as well.

**Town Board Report** –

**Eagle Scout Project** –Nathan Bushnell has made 10 wooden benches and 4 wooden benches with planters, to be placed around Clarkson at our parks and other various locations. They are quite large and heavy at approximately 700 lbs. They have been built on site in a barn behind the highway garage and Superintendent Viscardi and the highway department will assist in the delivery of the benches.

**Comprehensive Plan** – Councilperson Zink advised they meet November 18.

**Battery Storage** – Councilperson Zink mentioned she would like to form a sub-committee to work on battery concerns.

**Holiday Party** – Councilperson Didas advised of the Holiday Party on Friday, December 10 and to move forward with all advertising. It is planned as a drive-thru event as it was last season. The DJ is all secured as well.

**RESOLUTION #216****ACKNOWLEDGE RECEIPT OF SUPERVISOR'S OCTOBER FINANCIAL REPORT**

Introduced by Councilperson Hoy

Seconded by Councilperson Guarino

To acknowledge receipt of October report

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Didas, Hoy, Zink and Guarino

NAYES: None

**11-13-2021**

**RESOLUTION #217**  
**APPROVE MINUTES 10-26-2021**

Introduced by Councilperson Zink  
Seconded by Councilperson Didas  
To approve minutes from 10-26-2021

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Didas, Hoy, Zink and Guarino  
NAYES: None

**RESOLUTION #218**  
**APPROVE MINUTES OF SPECIAL MEETING 11-5-2021**

Introduced by Councilperson Zink  
Seconded by Councilperson Didas  
To approve minutes of Special Meeting of 11-5-2021

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink  
NAYES: None

**RESOLUTION #219**  
**AUDIT 11-13-2021**

Introduced by Councilperson Hoy  
Seconded by Councilperson Guarino  
To authorize payment of audit 11-13-2021 totaling \$36,071.44 AA General \$7,793.07, BB General- Outside Village \$13,816.19, DA Highway - Town Wide \$9,435.95, DB Highway – Outside Village \$4,721.71, SL – Lighting \$270.07, SS – Sewer \$34.45 and Distribution of checks: Trust and Agency #6220-6223, Joint Checking #4591-4630

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Didas, Hoy, Zink and Guarino  
NAYES: None

**RESOLUTION #220**  
**ENTER INTO EXECUTIVE SESSION**

Introduced by Councilperson Zink  
Seconded by Councilperson Guarino  
To enter into executive session 9:35 a.m.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Didas, Hoy, Zink and Guarino  
NAYES: None

**RESOLUTION #221**  
**EXIT OUT OF EXECUTIVE SESSION**

Introduced by Councilperson Zink  
Seconded by Councilperson Didas  
To exit out of executive session 11:20 a.m.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink  
NAYES: None

**RESOLUTION #222**  
**RETURN TO REGULAR MEETING**

Introduced by Councilperson Guarino  
Seconded by Councilperson Zink  
To return to regular meeting at 11:21 a.m.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink  
NAYES: None

**11-13-2021**

**RESOLUTION #221**  
**APPROVAL OF FINAL 2022 BUDGET**

Introduced by Councilperson Zink

Seconded by Councilperson Didas

To pass the Final 2022 Budget

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

**RESOLUTION #221**  
**ADJOURN**

Introduced by Councilperson Didas

Seconded by Councilperson Guarino

To adjourn the meeting at 11:24 a.m.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

Respectfully submitted,

*Susan Henshaw*

Town Clerk

Approved 11-23-2021