

**TOWN OF CLARKSON PLANNING BOARD MEETING MINUTES**  
**Held at Clarkson Town Hall**  
**Tuesday, March 1, 2022 at 7:00 PM**

**Board Members**

John Jackson, Chairperson  
Dave Virgilio  
Harold Mundy  
Daryl Fleischer  
Pat Didas

**Support Board Members**

Keith O'Toole, Town Attorney  
J.P. Schepp, Town Engineer  
Kevin Moore Bldg. Inspector  
Anna Beardslee, Bldg. Dept. Clerk

\* Excused

**CALL TO ORDER:**

J. Jackson called the Planning Board meeting to order at 7:00 PM and led everyone in the Pledge of Allegiance and read through the agenda for the night.

**PUBLIC HEARING:**

**Applicant:** Matt Tuttle

**Property Owner:** Dnistran

**Tax ID:** 039.040-01-013.131 (Lot 5 of Dnistran Subdivision)

**Zoning:** RS-20

**Acres:** 5.07

Applicant is proposing a one lot site plan for a single family home and associated improvements.

M. Tuttle present to represent for the owners of Lot 5 of the Dnistran Subdivision. He stated that the Monroe County sent their response and there are no issues.

K. Moore stated that a Flood Plain Application will be needed in order to receive a Building Permit.

J. Jackson asked if anyone had any concerns.

No one stated anything.

D. Virgilio made a motion to approve the site plan to build a single family home on Lot 5 of the Dnistran Subdivision.

D. Fleischer seconded.

Unanimously carried.

**PUBLIC HEARING:**

**Applicant:** Matt Tuttle

**Property Owner:** Dnistran Lot 2

**Tax ID:** 039.04-1-13.133

**Zoning:** RS-20

Applicant is proposing a one lot site plan for a single family home and associated improvements.

Matt Tuttle present to represent the owner of Lot 2 of the Dnistran Subdivision. He stated that Monroe County sent their response in and there were no concerns. M. Tuttle handed out new updated maps showing a slight change in the location of the house as well as a pole barn that is being proposed as well.

D. Virgilio asked if a new Public Hearing needs to be done for this item since the plans had been changed.

K. O'Toole stated that a new Public Hearing can be done if the Planning Board feels that the changes were substantial enough to require it.

J. Jackson asked if animals would be living in the pole barn.

M. Tuttle stated, no.

J. Jackson asked what the pole barn would be used for.

The owner of the property stated that it would be used to store and work on his own vehicles.

J. Jackson asked the board members if they felt the changes made were substantial enough to require a new Public Hearing.

P. Didas stated, no.  
D. Fleischer stated, no.  
H. Mundy stated, no.  
D. Virgilio stated, no.  
J. Jackson stated, no.

J. Jackson asked if J. Schepp had any concerns.  
J. Schepp stated he had no concerns.

D. Fleischer made a motion to approve the site plan to build a single family home and pole barn on Lot 2 of the Dnistran Subdivision.  
D. Virgilio seconded.  
Unanimously carried.

**NEW BUSINESS:**

**Applicant:** Rebecca Rowell  
**Property Owner:** Rebecca Rowell  
**Property Address:** 804 Lawrence Road  
**Tax ID:** 030.03-1-2.21  
**Zoning:** RS-20

Applicant requesting to separate a 1 acre parcel of the west side of the property. The parcel will be 110x395 more or less.

J. Jackson went over the application for Rebecca Rowell and made note that Rich Maier who is the surveyor for this project was not present at the meeting tonight.

J. Jackson asked J. Schepp if he had any issues with the subdivision.  
J. Schepp stated he had no issues.

D. Virgilio asked if it was a lot line change.  
J. Schepp stated it was a subdivision since a new lot was being created.

J. Jackson made a motion for SEQR that the item was an unlisted action with a negative declaration.  
D. Virgilio seconded.  
Unanimously carried.

D. Fleischer made a motion to approve the subdivision per the application for Rebecca Rowell of 804 Lawrence Road.  
D. Virgilio seconded.  
Unanimously carried.

**MYLAR RE-SIGN:**

AJ Barea, Surveyor present to have a Mylar re-signed for 3980 Lake Road. The Mylar had been previously signed in December. AJ explained that the owner had not paid the taxes and he was unable to file the Mylar with the County until it was done. He then stated that the signatures have since expired. He asked if the Chairman could re-sign without a new Mylar being done.

K. O'Toole stated that moving forward this should not be the process.  
J. Jackson re-signed the Mylar.

**MINUTES:**

J. Jackson made a motion to approve the minutes from February 15, 2022  
D. Fleischer seconded.  
Unanimously carried.

**ADJOURNMENT:**

D. Fleischer made a motion to adjourn the meeting at 7:24 PM.  
J. Jackson seconded.  
Unanimously carried.

**NEXT MEETING:**

The next scheduled meeting of the Planning Board will be on Tuesday, March 15, 2022 at 7:00 PM, at the Town Hall.

*Respectfully submitted,*

*Anna Beardslee Building Department Clerk*

*Minutes approved on 3/15/2022*