

TOWN OF CLARKSON  
TOWN BOARD MEETING  
December 14, 2021

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, December 14, 2021 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

**PRESENT:**

Christa Filipowicz	Supervisor
Allan Hoy	Councilperson
Patrick Didas	Councilperson
Tom Guarino	Councilperson
Leslie Zink	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Richard Olson	Attorney
Liz Spencer	Assessor
Kevin Moore	Building Inspector

Supervisor Filipowicz opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders, as well as those on the front lines fighting COVID.

**HISTORICAL MOMENTS**

Historian Leanna Hale spoke about the Clarkson Church, known as Christ Church of Clarkson. Was organized as a Congregational Society of Murray in 1816. Local volunteers at the time, built the church for \$3500. The steeple came later from a ship builder. Stain glass windows were added in the late 1800's. This is the oldest, continuous church west of the Genesee River. This church is in the historical overlay district and is protected from demolition. Ms. Hale remembers Christmas parties and gatherings as a child at the church.

**PUBLIC HEARING**

Supervisor Filipowicz mentioned the Battery Storage Moratorium to have 6 months to develop the law. No one from the public spoke.

**RESOLUTION #233**  
**TO CLOSE THE PUBLIC HEARING ON THE BATTERY STORAGE**  
**MORATORIUM**

Introduced by Councilperson Didas  
Seconded by Councilperson Guarino  
To close public hearing on the Battery Storage Moratorium

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink  
NAYES: None

**RESOLUTION #234**  
**TO ADOPT THE BATTERY STORAGE MORATORIUM**

Introduced by Councilperson Hoy  
Seconded by Councilperson Zink  
To adopt the Battery Storage Moratorium

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink  
NAYES: None

**12-14-2021**

**NEW BUSINESS**

**Snow and Ice Removal-**

NYSDOT Municipal Snow & Ice Program  
Supplemental Agreement No. 2 to Contract No. D014803  
2021/22 Snow & Ice Season  
Current Contract Period: 7/1/2019 to 6/30/2024

**WHEREAS**, the Town Board has authorized the Supervisor of the Town of Clarkson, County of Monroe, State of New York to sign the above referenced Agreement with NYSDOT.

The 2021/22 season estimate is \$280,239.91.

**RESOLUTION #235**

**AUTHORIZING SUPERVISOR TO SIGN NYSDOT MUNICIPAL SNOW AND ICE PROGRAM**

Introduced by Councilperson Guarino

Seconded by Councilperson Zink

Authorizing Supervisor to sign the NYSDOT Municipal Snow & Ice Program for the 2021/22 season

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

**Vacation Rollovers** - Ursula Liotta is requesting a vacation rollover of remaining 2021 hours to 2022 vacation.

**RESOLUTION #236**

**TO ROLLOVER REMAINING VACATION HOURS FOR URSULA LIOTTA**

Introduced by Councilperson Didas

Seconded by Councilperson Zink

To rollover remaining vacation hours from 2021 to 2022 vacation for Ursula Liotta

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

**Handbook Updates** – to adopt new amendments to the employee handbook regarding changes to Family Sick Leave to include siblings. Under whistleblower, the statute of limitations is extended to 2 years. Retaliatory action will now include threatening or taking actions that would impact an employees' future employment and contacting or threatening of immigration authorities. These items were sent by the attorney to make these changes.

**RESOLUTION #237**

**TO ADOPT CHANGES TO THE EMPLOYEE HANDBOOK**

Introduced by Councilperson Didas

Seconded by Councilperson Guarino

To adopt changes to the Employee Handbook

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

**12-14-2021**

**RESOLUTION #238**

**AUTHORIZE MERIT/STEP INCREASES FOR KEYLEE GILFILIAN**

Introduced by Councilperson Hoy

Seconded by Councilperson Zink

To approve, based on merit, step increases for Assistant to the Supervisor Keylee Gilfilian

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Guarino, Hoy, Zink and Didas

NAYES: None

**RESOLUTION #239**

**AUTHORIZE MERIT/STEP INCREASE FOR HIGHWAY EMPLOYEE  
THOMAS J. SERCU**

Introduced by Councilperson Hoy

Seconded by Councilperson Zink

To approve, based on merit, increase in pay for Highway employee Thomas J. Sercu from HEO, Step 9 to HEO, Step 11 @ \$23.84 per hour plus 2% COLA= \$24.31 effective January 1, 2022.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Guarino, Hoy, Zink and Didas

NAYES: None

**RESOLUTION #240**

**AUTHORIZE MERIT/STEP INCREASE FOR HIGHWAY EMPLOYEE  
ROBERT WILSON**

Introduced by Councilperson Guarino

Seconded by Councilperson Hoy

To approve, based on merit, increase in pay for Highway employee Robert Wilson from MEO, Step 8 to MEO, Step 10 @ \$21.86 per hour plus 2% COLA = \$22.31 effective January 1, 2022.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Guarino, Hoy, Zink and Didas

NAYES: None

**RESOLUTION #241**

**TO ACCEPT THE RESIGNATION OF HIGHWAY EMPLOYEE BRETT  
CHEBBY**

Introduced by Councilperson Guarino

Seconded by Councilperson Didas

To accept the resignation of highway employee Brett Chebby as of December 17, 2021

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

**Pesh Homes Trail Stormwater Maintenance Project** – to put together a stormwater retention pond located at 3078 Redman Road. Resident Bonnie Ryan of 3074 Redman Road mentioned some concerns about possible tree removal and road side ditches near her property. She inquired about the water placement coming in from the west side of the road. Superintendent Viscardi explained that it was a design from many years ago. It seems to be pitched or has water diverted towards the one side where there are houses currently. Superintendent Viscardi advised that they will start looking at the project when water freezes. He advised that the project work that will be done, will all take place behind Ms. Ryan residence.

12-14-2021

**RESOLUTION #242**  
**TO ACCEPT SEQR TYPE II ACTION FOR PESH HOMES TRAIL**  
**STORMWATER MAINTENANCE PROJECT-PENDING ATTORNEY**  
**APPROVAL**

Introduced by Councilperson Guarino  
Seconded by Councilperson Zink  
To accept Seqr Type II action for Pesh Homes Trail Stormwater Maintenance Project  
**VOTE OF THE BOARD**  
AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink  
NAYES: None

**TOWN OF CLARKSON**  
**SEQR TYPE II ACTION**  
**PESH HOME TRAIL STORMWATER MAINTENANCE PROJECT**

**WHEREAS**, the Town of Clarkson Town Board (hereinafter referred to as Town Board) is considering improvements to the Pesh Home Trail Stormwater Maintenance project located at 3078 Redman Road in Clarkson, New York. The Town of Clarkson will perform maintenance of the stormwater control measures from the Town of Clarkson Transfer Station at 3078 Redman Road to Pesh Home Trail which will include the cleaning of approximately 2,850 linear feet of drainage ditches as necessary to ensure optimum performance and;

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Town Board does hereby classify the above referenced Action to be a Type II Action under Section 617.5 (c), (1) (2) and (8) of the State Environmental Quality Review (SEQR) Regulations; and

**BE IT FURTHER RESOLVED THAT**, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

**BE IT FINALLY RESOLVED THAT**, the Town Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

Motion made by Member \_\_\_\_\_: Seconded by Member \_\_\_\_\_

Dated: \_\_\_\_\_  
The above Resolution was duly adopted on \_\_\_\_\_ by the Town of Clarkson Town Board.

\_\_\_\_\_  
Christa L. Filipowicz, Supervisor  
Town of Clarkson

**12-14-2021**

**Wellington Woods East Stop Sign** – Building Inspector Kevin Moore suggests a stop sign at the new 3-way intersection at the end of Wellington Woods Drive and the intersection of Wellington Woods East and the Wellington Woods residences. This is approximately 500 feet from the entrance off Lake Road. He is aware of several accidents at this time. Attorney Richard Olson advises he will prepare a Local Law regarding the stop sign for the next Town Board Meeting on January 11, 2022.

**Mini Excavator** – Superintendent Viscardi is requesting to bid on a used mini excavator on December 20. This was approved in the 2022 budgeted.

**RESOLUTION #243**  
**TO BID ON A USED MINI EXCAVATOR**

Introduced by Councilperson Hoy

Seconded by Councilperson Guarino

To bid on a used mini excavator

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

**Supervisors Report –**

**Seymour Library** – On November 29, Supervisor Filipowicz joined the Town of Sweden, Village of Brockport and the Seymour Library to sign the Seymour Library Joint Operating Agreement put together by the attorneys representing the municipalities and Seymour.

**SWBR** – On December 1, Attorney Dick Olson, Building Inspector Kevin Moore and Supervisor Filipowicz met with Randy Sickler and Rich Linder from SWBR finalizing plans for Town Hall renovations. They provided a sketch for the parking lot and exterior site landscaping for review. Also on December 8th was the 25th Silver Anniversary of the Seymour Library. A copy of what Supervisor Filipowicz read on behalf of the Town Board was put in the time capsule and will be opened in 25 years. Very nice event.

**Umpteenth Annual Kids Christmas Party Saturday** – On December 4, Supervisor Filipowicz and Councilperson Zink prepared the tin boxes with the treats for the Umpteenth Annual Kids Christmas Party that was held last Friday evening. Special thanks to the entire town board Al, Pat, Leslie and Tom along with Town Clerk Susan Henshaw and Bryce Gaesser who worked that night. Also to Mike Farrell for the power installation and the highway crew for the preparations.

Additional thanks to Mike Farrell who decorated the highway truck and participated in the Dec 5 Parade of Lights in the Village of Brockport and congrats to Councilperson Didas who's 'Super Hero' float took 2nd place.

**Covid Test Kits** - Last week County Executive Adam Bello called a meeting of all county supervisors to discuss the purchase of COVID test kits to be distributed in the Towns. The kits were available for pickup on Wednesday and once in hand we planned for distribution that Saturday. He also shared his plans to put a State of Emergency in affect due to the uptick in positive cases in the county. Again, my thanks to Susan, Kevin, Keylee, Tom, John Culhane and Leslie for their volunteering to help with the distribution. We have kits available and residents can stop by the Town Hall to pick one up.

Lastly, a big thank you to Bob Viscardi, Mike Farrell and the entire HWY crew for their hard work during the windstorm event. There were trees down, power outages and two pump stations without power.

**12-14-2021**

**Town Board Reports –**

Councilperson Zink advised she put a group together to discuss the Battery Laws and they will be coming up with recommendations soon. There is a tentative Open House planned for January 20, 2022 to review the Comprehensive Plan.

Councilperson Hoy advised he participated in the Fire Response due to the recent wind storm. He advised there were 44 events that night including downed power lines, water issues and a structure fire.

Councilperson Guarino advised that he met with a group of residents from Amy Lane about a 4 way stop sign at the corners of Gilmore Road, Leanna Crescent and Amy Lane. They also discussed a possible speed reduction from 45 to 30 MPH. This is a DOT request at this time. They continue to work with the Sheriffs Office and cars passing busses on Gilmore Road. Attorney Richard Olson will put together a Local Law and he advised that a Public Hearing will need to be set for the next Town Board meeting on January 11, 2022.

He also worked with Nate Bushnell to move some benches to inside the Dog Park on Ridge Road.

**Assessor** - Liz Spencer advised that the exemptions have been sent out to the residents

**Superintendent Report** – Superintendent Viscardi advised that during the storm, the pump stations went down but the generators were quick to come on for back-up. Highway will have a brush pick up starting December 20 and they will go once around town to all roads. He advised highway is accepting brush at the Highway Department in the concrete barriers in front of the fence, if residents do not wish to wait for the town-wide pick-up. They are also accepting Christmas trees until January 9, 2022.

**Supervisor Filipowicz paused the Town Board meeting to introduce Assemblyman Steve Hawley from District #139. He is here to recognize Councilpersons Al Hoy and Pat Didas on their retirement from the Town Board. He read a Proclamation and Citations to each of them. Monroe County Legislator Jackie Smith from District #2 was also here prior to the meeting to present both Councilpersons with a Citation to recognize and congratulate them. Supervisor Filipowicz presented both with a gift, a picture of Town Hall.**

**Supervisor Filipowicz resumed the Town Board meeting.**

**RESOLUTION #244**

**ACKNOWLEDGE RECEIPT OF SUPERVISOR'S NOVEMBER FINANCIAL REPORT**

Introduced by Councilperson Guarino

Seconded by Councilperson Zink

To acknowledge receipt of the Supervisor's monthly financial report.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

**12-14-2021**

**RESOLUTION #245**  
**APPROVE MINUTES 11-23-2021**

Introduced by Councilperson Zink

Seconded by Councilperson Hoy

To approve meeting minutes of 11-23-2021

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

**RESOLUTION #246**  
**AUDIT 12-14-2021**

Introduced by Councilperson Hoy

Seconded by Councilperson Guarino

To authorize payment of audit 12-14-2021 totaling \$36,375.42 AA General \$9,733.20, BB General- Outside Village \$2,614.17, DA Highway - Town Wide \$23,735.19, SL – Lighting \$292.86 and Distribution of checks: Trust and Agency #6225-6226, Joint Checking #4670-4713

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Didas, Hoy, Zink and Guarino

NAYES: None

**RESOLUTION #247**  
**ADJOURN**

Introduced by Councilperson Didas

Seconded by Councilperson Hoy

To adjourn the meeting at 6:41 P.M.

**VOTE OF THE BOARD**

AYES: Supervisor Filipowicz, Councilpersons Guarino, Didas, Hoy and Zink

NAYES: None

Respectfully submitted,

*Susan Henshaw*  
Town Clerk

Approved 12-28-2021