

TOWN OF CLARKSON
Town Board Meeting
January 11, 2022

The Town Board of the Town of Clarkson held their Town Board meeting on January 11, 2022 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:	Christa Filipowicz	Supervisor
	Nicholas D'Amuro	Councilperson
	John Culhane	Councilperson
	Leslie Zink	Councilperson
	Thomas Guarino	Councilperson
	** Susan Henshaw	Town Clerk
	Keylee Gilfilian	Assistant to the Supervisor
	Robert Viscardi	Highway Superintendent
	Richard Olson	Attorney
	** Liz Spencer	Assessor
	Kevin Moore	Building Inspector

**excused

Supervisor Filipowicz called meeting to order and led all those present in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans particularly those that have paid the ultimate price.

OPEN FORUM:

No one spoke.

COMMUNICATION:

Supervisor's Financial Report was distributed but Supervisor Filipowicz.

RESOLUTION #53

ACKNOWLEDGE RECEIPT OF SUPERVISOR'S FINANCIAL REPORT - DECEMBER

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson acknowledges receipt of the Financial Statements for December 2021.

Motion for adoption of this resolution by Councilperson Guarino, Second Councilperson D'Amuro.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

SEQRA Pesh Homes approved last meeting pending D. Olson approval, now finalized.

Clerk Position for the town hall has been advertised in Westside News and social media.

NEW BUSINESS

Cypress Creek Buck Run Solar - 2540 Redman Road.

The solar project was introduced by Bernardo who provided a concept site plan and general information. Project proposed for 2540 Redman Road 1/4 mile north of Borrego Solar. 116 acre parcel and they plan to use 30-40 acres for solar. Remainder of property is wetlands. Has not been farmed since 2019 and not considered prime. No battery storage is planned. Doesn't know if they will be stationary or tracking system. Goal is to begin application process in March 2022.

NYSLRS Standard Work Day & Reporting Resolution for Elected Officials.

RESOLUTION #54

NYSLRS STANDARD WORK DAY & REPORTING FOR ELECTED OFFICIALS

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson approves NYSLRS Standard Work Day and Reporting Resolution for Elected Officials.

Motion by Councilperson Zink, Second Councilperson Culhane.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

1/11/22

Introduction of 2022 Local Law #1 - Residency of Appointed Deputy Town Clerk

RESOLUTION #55

LOCAL LAW #1 2022 RESIDENCY OF APPOINTED DEPUTY TOWN CLERK

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson calls for a **Public Hearing** on Local Law #1 - 2022 - Residency of Appointed Deputy Town Clerk for Tuesday, January 25, 2022 at 6PM.

Motion by Councilperson Guarino, Second Councilperson D'Amuro.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

Introduce Local Law #2 - 2022 Residency of Appointed Court Clerk

RESOLUTION #56

LOCAL LAW #2 2022 - RESIDENCY OF APPOINTED COURT CLERK

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson calls for a **Public Hearing** on Local Law #2 - 2022 - Residency of Appointed Court Clerk for Tuesday, January 25, 2022 at 6PM.

Motion by Councilperson Zink, Second Councilperson Culhane.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

Introduce Local Law #3 - 2022 Residency of Appointed Deputy Court Clerk

RESOLUTION #57

LOCAL LAW #3 2022 - RESIDENCY OF APPOINTED DEPUTY COURT CLERK

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson calls for a **Public Hearing** on Local Law #3 - 2022 - Residency of Appointed Deputy Court Clerk for Tuesday, January 25, 2022 at 6PM.

Motion by Councilperson Guarino, Second Councilperson D'Amuro.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

Introduce Local Law #4 - 2022 Establish Stop Signs on Wellington Woods Drive South, Gilmore Road and Leanna Crescent, and Gilmore Road and Amy Lane.

RESOLUTION #58

LOCAL LAW #4 2022 - ESTABLISH STOP SIGNS ON WELLINGTON WOODS SOUTH, GILMORE ROAD & LEANNA CRESENT, AND GILMORE ROAD & AMY LANE

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson calls for a **Public Hearing** for stop signs on Wellington Woods South, Gilmore Road and Leanna Crescent, and Gilmore Road & Amy Lane for Tuesday, January 25, 2022.

Motion by Councilperson Guarino, Second Councilperson Culhane.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

Purchase of 2022 Chevy Silverado 1500 LTD by the Highway Department as budgeted.

RESOLUTION #59

HIGHWAY PURCHASE OF 2022 CHEVROLET SILVERADO 1500 LTD

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson approves the purchase of a 2022 Chevrolet Silverado 1500 LTD.

Motion by Councilperson D'Amuro, Second Councilperson Culhane.

VOTE OF THE BOARD

1/11/22

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

Approval of contracts as reviewed by Attorney Dick Olson for EFPR for Unified Court Audit and Accounting Services, Coverall Cleaning, EAP Workforce Solutions, SVHB Auditors, and Hoffman Hannifin.

RESOLUTION #60
EFPR, COVERALL CLEANING, EAP WORKFORCE SOLUTIONS, SVHB AUDITORS,
HOFFMAN HANNIFIN

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson approves contracts for for EFPR for Unified Court Audit and Accounting Services, Coverall Cleaning, EAP Workforce Solutions, SVHB Auditors, and Hoffman Hannifin.

Motion by Councilperson Zink, Second Councilperson Culhane.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

Association of Towns - Certificate of Designation of Councilman Tom Guarino.

RESOLUTION #61
ASSOCIATION OF TOWNS CERTIFICATE OF DESIGNATION

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson designates Councilman Tom Guarino as delegate to the Association of Towns.

Motion by Councilperson Culhane, Second Councilperson Zink.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

OLD BUSINESS

Intent to Apply for Rural Development Grant due to delays at Rural Development and two previous notices have expired.

RESOLUTION #62
INTENT TO APPLY - RD GRANT

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson has applied for Rural Development Grant for Townwide Water District, and notices have expired. A legal notice will include an "Intent to Apply".

Motion by Councilperson Zink, Second Councilperson Culhane.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

REPORTS

SUPERVISOR FILIPOWICZ

- Work continues with SWBR on town hall renovation. Lu Engineers is doing environmental inspections and a site survey.
- Rang the Salvation Army Bell at Walmart with Leslie Zink, Susan Henshaw, Tom Guarino.
- Attended December 13 meeting of the Comprehensive Plan. Posted the materials for the Open House January 27 6-7PM and the Public Hearing at 7PM.
- Provided two more Covid Test Kit distributions on December 11 and 31. Thanks to attorney Dick Olson for initiating the New Years Eve distribution and volunteering to work it with me and Pat Didas. Residents may pick up kits at the Town Hall with ID.
- Dick, Bob, and I have had two more meetings with NYSERDA regarding the Build Ready Program application for solar at the rear of Transfer Station property. I've shared the proposed maps with the town board. Dick is reviewing Lease-Option Agreement. We have not been selected yet however conversations continue.
- Attended the Town Gown Meeting hosted by SUNY Brockport and shared what is going on in Clarkson and discussed the Cannabis Legislation from Clarkson's perspective.
- I wanted to thank all who worked so hard while the Town Hall had to close for illness. Kevin Moore who held down for the fort with me throughout the holidays, and to Dick for his

assistance with all aspects of municipal projects and legal responsibilities that we were able to keep moving forward. Keylee Gilfilian for going above and beyond and running the Town Clerk's Office as well as mine after she herself recovered. She continues to work both jobs, dusting off her prior town clerk experience. We'll continue with reduced hours, closed for the lunch hour to give our staff time for administrative duties and time away from their desks. We've advertised for a clerk to assist us. Anna Beardslee has also been a tremendous asset, helped in many ways all while keeping the support boards and builders/developers all moving ahead while Town Hall was closed. The Highway has also been working short staffed throughout the weekend storm. Town Clerk and Assessor remain on leave.

COUNCILPERSON CULHANE

- Completed the two-day Association of Towns training for newly elected officials. A lot of good information on responsibilities.

COUNCILPERSON ZINK

- Provided details of the Comprehensive Plan Open House (6-7PM) and Pubic Hearing (7PM) scheduled for January 28 at the Stanley Pogrowszewski Courthouse. The draft plan will be reviewed and finalized after these meetings.

COUNCILPERSON D'AMURO

- Will be taking the Association of Towns Training this week online/
- Introduce plans to look into ways of providing mental health support to veterans, and wants to bring services here to Clarkson. Has initiated calls to Buffalo Veterans and will reach out to Rochester Veterans Assoc as well.

SUPERINTENDENT VISCARDI

- Reports that HWY brought in \$130,861.43 in 2021 so far.
- Trucks covered 8565 lane miles in November/December and used 412 tons of salt/
- Would like to sell stainless steel salter at the next auction. Can no longer use as truck it was on is gone. May get \$1500-2000.

RESOLUTION #63

AUTHORIZE SALE OF STAINLESS STEEL SALT SPREADER AT AUCTION

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson approves the sale of the stainless steel salt spreader at auction in January or February.

Motion by Councilperson Zink, Second Councilperson Culhane.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

BUILDING INSPECTOR MOORE

- Completing Annual Report for Stormwater
- 40 Fire Inspection Notices being mailed.

RESOLUTION #64

MINUTES - SPECIAL MEETING DECEMBER 28,2021

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson approves the minutes of the Special Meeting December 28, 2021.

Motion by Councilperson Zink, Second Councilperson Culhane.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

RESOLUTION #65

MINUTES - ORGANIZATIONAL MEETING - JANUARY 3, 2022

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson approves the minutes of the Organizational Meeting of January 3, 2022.

Motion by Councilperson Guarino, Second Councilperson Culhane.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

RESOLUTION #66
AUDIT - DECEMBER 31, 2021

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson approves the Audit of Record dated December 31, 2021. 12/31/21 = \$88,558.56: General \$19,661.34, General OV \$5089.61, Highway TW: \$63,454.18, SL: \$353.56

Motion by Councilperson Guarino, Second Councilperson Culhane.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

RESOLUTION #67
AUDIT - JANUARY 11, 2022

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson approves the Audit of Record dated January 11, 2022 = \$196,649.26: General \$75,153.32, General OV \$14,193.40, Highway TW: \$86,517.54, Highway OV: \$19,855.00, Sewer: \$930.00.

Motion by Councilperson Guarino, Second Councilperson Culhane.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

RESOLUTION #68
EXECUTIVE SESSION

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson to enter executive session at 6:27PM for discussion with the Attorney for the Town.

Motion by Councilperson Zink, Second Councilperson Guarino.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink, Supervisor Filipowicz

Noes: None

RESOLUTION #69
RETURN TO REGULAR MEETING

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson to return to regular meeting at 6:56PM.

Motion by Councilperson Culhane, Second Councilperson D'Amuro.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink Supervisor Filipowicz

Noes: None

RESOLUTION #70
ADJOURN

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson adjourns regular meeting at 6:57PM.

Motion by Councilperson Zink, Second Councilperson Culhane.

VOTE OF THE BOARD

Ayes: Councilperson D'Amuro, Councilperson Culhane, Councilperson Guarino, Councilperson Zink Supervisor Filipowicz

Noes: None

Respectfully submitted,

Christa Filipowicz for
Susan Henshaw
Town Clerk

Approved 1-25-2022