

TOWN OF CLARKSON
TOWN BOARD MEETING
April 26, 2022

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, April 26, 2022 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Christa Filipowicz	Supervisor
**Nick D'Amuro	Councilperson
John Culhane	Councilperson
Tom Guarino	Councilperson
**Leslie Zink	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Richard Olson	Attorney
**Liz Spencer	Assessor
Kevin Moore	Building Inspector

** excused

Supervisor Filipowicz opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price.

OPEN FORUM

Lee Hicks of 7978 West Ridge Road wanted to inquire about the ability to sell cars in front of his current business location. He has been a resident for 26 years and a business owner for 23 years. He has come before the town board many times in the past and continues to be declined for a permit. His business is located in a commercial zone and Supervisor Filipowicz mentioned Car Sales lots are permitted in Industrial Zoning. He is advising that he does not want to rezone. Both Councilpersons Guarino and Culhane mentioned they are not opposed to this, that they would like the front to look as professional. The Town Board will review the new Comprehensive Plan for direction.

OLD BUSINESS

Superintendent Viscardi mentioned he is working on possible Town Hall addition to the Clarkson Courthouse. It would be a 40x60 footprint starting at approximately \$420,000. The Highway Department would be able to help construct several items during the winter months, such as framing, roofing and siding. They could also do some of the mechanical portions. He mentioned the Highway Department has in the past completed the Fire Department, Courthouse, Highway building and 2 lodges. He will continue to work with establishing the costs of this possible new project. Building Inspector Kevin Moore mentioned the foundation and drainage concerns at the current Town Hall building. Superintendent Viscardi mentioned the possibilities of opening up the foundations' north side wall as the corner basement office tends to have water leaks at the time of substantial rain. Supervisor Filipowicz will request more time from SWBR as we navigate through this process.

4-26-2022

NEW BUSINESS

Records Retention – Town Clerk Susan Henshaw discussed the need for a resolution due to changes made to the records retention schedule.

RESOLVED, By the Town Board of Clarkson, that Retention and Disposition Schedule for New York Local Government Records (LGS-1) issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

RESOLUTION #156

MOTION TO APPROVE RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS

Introduced by Councilperson Guarino

Seconded by Councilperson Culhane

Motion to approve Retention and Disposition Schedule for New York Local Government Records (LGS-1).

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane and Guarino

NAYES: None

ABSENT: Councilpersons D'Amuro and Zink

NYCLASS – the ability to obtain a higher interest rate for ARPA funding. The higher rates can be utilized when untouched for extended periods of time.

RESOLUTION #157

MOTION TO PARTICIPATE IN THE NYCLASS

Introduced by Councilperson Culhane

Seconded by Councilperson Guarino

Motion to participate in the NYCLASS.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane and Guarino

NAYES: None

ABSENT: Councilpersons D'Amuro and Zink

Supervisors Report –

Seymour Library Report - See attached

National Animal Therapy Day April 30 - Supervisor Filipowicz wrote a Proclamation to Pet Partners for all the work they do with visiting hospitals, nursing homes and those students facing difficult life challenges.

Farm Worker Housing – Supervisor Filipowicz advised that Councilperson Zink has initiated working on a grant with Chris Martin from Martin Farms to provide water to service agricultural workers. We will contact the grant writer at MRB for assistance. They are looking to extend the water lines approximately 3000 feet from Redman Road.

4-26-2022

Monroe County Supervisor Meeting - was held last Friday and Monroe County Clerk Jamie Romeo was invited to speak about the mobile DMV. She cited concerns about the age of some of the software being used (Windows XP) and also from the CSEA union regarding safety. Although safety concerns have only been at the permanent DMV's rather than the mobile sites since they have remained closed during the pandemic. Supervisor Filipowicz asked if there has been any consideration for placing a permanent location in Clarkson. She asked to view an example of an approved site so that we might gain better understanding of what is preventing these services from coming back into our communities.

Dog Control - Animal Dog Control Survey for Monroe County will be completed by the supervisors as many local shelters are closing down.

Town Board Reports –

Eagle Scout Project – Councilperson Guarino signed off on scout Zachary Kelly who mapped and documented the veterans who are buried at West Clarkson cemetery. Zachary has created a website to help locate the sites of these honored veterans which includes a biography of each.

Highway Meeting - Councilpersons Guarino and Culhane met with the highway department last week. They are building a solid relationship between the Town Board members and the employees. Councilperson Culhane is continuing to attempt to better the timecards at the Highway Department. He will be practicing his ideas on a town laptop prior to presenting to the employees. He would like to use Share point for town leadership to share files and their ideas on a secure site.

Town and County Taxes - Town Clerk Susan Henshaw wanted to share that she has collected 6 million in taxes from our residents, which include town and county.

Shred Day – Town Clerk Susan Henshaw advised will take place on Saturday, June 4 in front of the Highway Department from 10a – 12p.

Monroe County Clerks Meeting – will be held on Thursday, May 12 at the Courthouse. County Legislature Jackie Smith will welcome the area clerks to our town, as Supervisor Filipowicz is not available.

Highway - Harold Mundy of 85 Mission Hill Road wished to comment on the highways imaginative use of the mini excavator for brush pick-up.

Junk Days/Brush Pick Up Week – Superintendent Viscardi advised he has seen 20-30 cars utilizing the drop off during the week and approximately 60 for the weekend.

Pick-up Truck – Superintendent Viscardi advised he has taken possession of a pick-up truck that was ordered last October. One truck is on the road and the other is in the shop. He plans to send some unused trucks off to the auction soon.

RESOLUTION #158**APPROVE MINUTES 4-12-2022**

Introduced by Councilperson Culhane

Seconded by Councilperson Guarino

To approve minutes from 4-12-2022.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane and Guarino.

NAYES: None

ABSENT: Councilpersons D'Amuro and Zink

4-26-2022

RESOLUTION #159

APPROVE MINUTES OF SPECIAL MEETING ON 4-19-2022

Introduced by Councilperson Guarino

Seconded by Councilperson Culhane

To approve minutes of Special Meeting on 4-19-2022.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane and Guarino.

NAYES: None

ABSENT: Councilpersons D'Amuro and Zink

RESOLUTION #160

AUDIT 4-26-2022

Introduced by Councilperson Guarino

Seconded by Councilperson Culhane

To authorize payment of audit 4-26-2022 totaling \$67,709.17 AA General \$13,945.89, BB General- Outside Village \$182.88, DA Highway - Town Wide \$53,375.23, SS – Sewer \$205.17 and Distribution of checks: Trust and Agency – N/A and Joint Checking #2128-2163.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane and Guarino.

NAYES: None

ABSENT: Councilpersons D'Amuro and Zink

RESOLUTION #161

ENTER INTO EXECUTIVE SESSION

Introduced by Councilperson Culhane

Seconded by Councilperson Guarino

To enter into executive session at 6:40 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane and Guarino.

NAYES: None

ABSENT: Councilpersons D'Amuro and Zink

RESOLUTION #162

EXIT OUT OF EXECUTIVE SESSION

Introduced by Councilperson Guarino

Seconded by Councilperson Culhane

To exit out of executive session at 7:39 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane and Guarino.

NAYES: None

ABSENT: Councilpersons D'Amuro and Zink

4-26-2022

RESOLUTION #163
MOTION TO APPOINT HOME RULE RESOLUTION

Introduced by Councilperson Guarino
Seconded by Councilperson Culhane
Motion to appoint Home Rule Resolution

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane and Guarino.

NAYES: None

ABSENT: Councilpersons D'Amuro and Zink

RESOLUTION #164
MOTION TO ADJOURN

Introduced by Councilperson Guarino
Seconded by Councilperson Culhane
Motion to adjourn at 7:40 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane and Guarino.

NAYES: None

ABSENT: Councilpersons D'Amuro and Zink

Respectfully submitted,

Susan Henshaw
Town Clerk

Approved 5-10-2022

Highlights of the Seymour Library Board of Trustees Meeting

April 20, 2022

- The Sweden facilities staff has visited the Library to investigate and address several physical plant issues. New bathroom fixtures are being installed by the Village and Town facilities staff.
- The Library received two grants (\$1,923 from New York State Representative Stephen Hawley and \$ 1,000 from Walmart). The former will be used to purchase a new monitor for the circulation desk, while the latter will be used for partial funding of the 1000 Books before Kindergarten project.
- Young Adult Librarian Patrick Pittman will be going to the middle and high schools to advertise the summer reading programs.
- Library Board Trustee Don Pophol performed an analysis on the library's electricity usage and will continue to monitor usage to determine savings as a result of lighting updates.
- The Marketing Committee met on April 14th to discuss potential survey questions for the community survey about the Library.
- The Long Range Plan Committee is collecting data for the next three-year plan. A Strengths, Opportunities, Aspirations, and Results (SOAR) analysis will build on the previously assembled Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis. The Board reviewed current core values via a short survey held during the Board meeting.
- A Night at the Museums event will be held on May 21st 2022 from 4-8 pm, with seven museums participating. The Library's Local History Room will be one of the locations for this event.
- The Friends of the Library expressed their appreciation for all those who helped setting up the book sale, selling, and breaking down the sale, which made over \$2,000 in sales.
- The Foundation is planning a fundraising event on May 7th 2022, starting at 7 pm. The After Hours theme is the 1950s. The cost is \$25.00 per person.

Next Library Board meeting: May 18, 2022, 6:30 pm