

TOWN OF CLARKSON
TOWN BOARD MEETING
May 24, 2022

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, May 24, 2022 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Christa Filipowicz	Supervisor
Nick D'Amuro	Councilperson
John Culhane	Councilperson
Tom Guarino	Councilperson
Leslie Zink	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Richard Olson	Attorney
**Liz Spencer	Assessor
Kevin Moore	Building Inspector

Supervisor Filipowicz opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price.

OPEN FORUM

No one spoke

HISTORICAL MOMENTS

Supervisor Filipowicz shared that a resident of the country of Belgium, Pierre-Emmanuel Vergote, contacted the Town of Clarkson seeking information about a WW2 veteran that had lived in Clarkson. He stated: "The father of my girlfriend is the director of a school here in Belgium and his school is an old castle in the city of Meldert. In this castle are inscriptions left by American soldiers during WW2 and one of them is Paul C. Koppen, Clarkson New York, USA 1944." (picture was included).

He does research on all the names and found online that Paul Koppen was apparently born in 1906 and died in 1990. His wife was Martha R. Koppen and he is buried in Lakeside Cemetary in Hamlin. His name is also listed in the Clarkson Honor Roll in our Veterans Park. He was seeking more info, so Christa posted it on her Town of Clarkson Supervisor Facebook page. Within a few days she was contacted by resident Mike Cunningham who told her that she knows Paul Koppen's daughters. It turns out that she had worked with both of them at SUNY Brockport—Sharon Woodley (Mike's mother -in law) and Gail Prince. Apparently, Paul Koppen had come to the US in 1939 from Germany and eventually lived on Ridge Road just a few houses west of the Clarkson Town Hall. He provided a lot of information and she will be meeting with Mike and Sharon to get more info on the history of this family in Clarkson to relay back to Pierre-Emmanuel.

COMMUNICATIONS

NYS Comptroller – is hosting an online Budget Seminar for all interested towns and employees.

Brockport Veterans Club - reminder of the Memorial Day Ceremony at the Brockport Vet's Club Saturday, May 28.

NEW BUSINESS

General Code – Clarkson Town Code Books and ECODE360 will be updated on our website. Any changes to current codes or when new local laws are made, Town Clerk Susan Henshaw will update with our contact Todd Metcalf.

5-24-2022

RESOLUTION #176
MOTION TO UPDATE GENERAL CODE PUBLISHERS

Introduced by Councilperson Guarino
Seconded by Councilperson D'Amuro
Motion to update General Code Publishers.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
NAYES: None

RESOLUTION #177
MOTION TO ROLLOVER VACATION TIME FOR HIGHWAY DEPUTY SUPERINTENDENT M. FARRELL

Introduced by Councilperson Culhane
Seconded by Councilperson Guarino
Motion to rollover 174 hours, one-time transition, of vacation time for Highway deputy Superintendent M. Farrell.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
NAYES: None

Employee Handbook updates – Edit to the bereavement (Section 4.10) needs to be made. Currently as written, it states – “domestic partner parents”. It should read: Immediate family - includes spouses, **domestic partner, parents**, brothers, sisters, parents of spouse. Also the Policy on Recording Devices (2018) will be included in this update.

RESOLUTION #178
MOTION TO ADD POLICY ON RECORDING DEVICES AND UPDATE THE BEREAVEMENT POLICY TO THE EMPLOYEE HANDBOOK

Introduced by Councilperson D'Amuro
Seconded by Councilperson Zink
Motion to add recording device policy to the Employee Handbook and to update the bereavement policy.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
NAYES: None

RESOLUTION #179
AUTHORIZING SUPERVISOR TO SIGN AMENDMENT B TO CHANGE THE ESTIMATED EXPENDITURE FOR 2021/22 SNOW & ICE AGREEMENT

Introduced by Councilperson Guarino
Seconded by Councilperson Culhane
Authorizing Supervisor to sign Amendment B to change the estimated expenditure for 2021/2022 Snow & Ice Agreement.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
NAYES: None

WHEREAS, the Town Board has authorized the Supervisor of the Town of Clarkson, County of Monroe, State of New York to sign the **NYSDOT MUNICIPAL SNOW AND ICE AGREEMENT WINTER SEVERITY ADJUSTMENT (AMENDMENT B)** due to the severity of the 2021/22 winter season.

The Original Estimated Expenditure of \$280,239.91 plus Index Adjustment of \$35,565.27 equals a total revised estimated expenditure of \$315,805.18.

Snow and Ice Agreement – Superintendent Viscardi mentioned how NYS has been very generous with the Snow and Ice contract this year. They upgraded all of the towns by 10%. Then they made an additional adjustment of \$35,560 according to our towns J Scale of traveled miles, which brings us to \$315,805.18.

5-24-2022

Supervisors Report –

Veterans’ Outreach event – which was held Saturday May 14, at the Hamlin Vets Club was very well attended. Councilperson D’Amuro initiated this at his first meeting in January and he is to be commended for bringing this to fruition in just 5 months. Congratulations to event coordinators Councilperson Nick D’Amuro and County Legislature Jackie Smith for a job well done. The event showcased all the support available for our veterans.

Memorial Day Ceremony – will be Friday, May 27 at the Oliver Middle School at 7:30 am. Supervisor Filipowicz will be in attendance.

Summer Hours - the Town Hall will move to summer hours starting Tuesday, May 31 – Monday, September 5, 2022.

Mondays - 7:30 am – 4:00 pm
 Tuesdays - 7:30 am – 6:00 pm
 Wednesdays - 7:30 am – 4:00 pm
 Thursdays - 7:30 am – 4:00 pm
 Fridays - 7:30 am – 1:00 pm

Town wide Water – FDA certification checklist from the US Agricultural Rural Development program has been signed and returned by the Supervisor and the engineers report has been filed by MRB Group. We await notification.

Town Board Reports –

Night at the Museum – Councilperson Culhane attended the event on Saturday, May 21 held at the museums through-out Clarkson, Sweden and Brockport.

Seymour Library’s Storytime Celebration – Councilperson Culhane attended and plans to participate in continued library events in the month of June.

Resident Feedback – Councilperson Culhane has installed (in the vestibule at Town Hall), the feedback mailbox for our residents and visitors to drop off feedback forms. The information can also be found on our town website.

Flag placement – Councilperson Zink reminded everyone flags will be placed on Wednesday, May 25 at 6:00 pm at the Garland Cemetery. The plan is to then go over to the West Clarkson Cemetery.

Good Neighbor Day – Councilperson Zink advised it will be held on Friday, August 19, with the Lions Club Car Show starting at 5p. She will work with Town Clerk Susan Henshaw on the advertising. Superintendent Viscardi will meet Councilperson Zink to review layout at Hafner Park for all vendor booths and parking.

Comprehensive Plan – Councilperson Zink advised she is working on the action items and is waiting for a quote from Bergmann the zoning code update. She would like to expand the Conservation Board roll and to set up a schedule to meet on a regular basis. She would like to conduct a Pedestrian and Bike study to assist in finding improvements. She will be working with Genesee Valley Transportation and Bergmann on this subject.

Veterans Outreach – Councilperson D’Amuro was very pleased with the turnout for the event and advised that the group will meet again in the Fall, and review the comments and questionnaire from the attendees to assist with future outreach events. Their goal is to make this an ongoing program.

5-24-2022

Historian Assistance – Councilperson D’Amuro has been working with SUNY Geneseo and their grant funding to have a history major assist our Historian Leanna Hale for the summer. He is hoping that for the summer of 2023 he can obtain 2 assistants for her.

Building Inspector – Advised the Annual Storm Water Report is complete.

Superintendents Report – Superintendent Viscardi discussed NYS CHIPS (Consolidated Local Street and Highway Improvement Program) and its funding for the 915 towns within NYS. Money disbursement is according to a study of highway traffic in our town. Consistently Clarkson receives \$34,000 a year. New programs were initiated in 2022 which now provides Clarkson with additional funding at approximate \$5,000 from each program. They are: PAVE-NY, POP (Pave our Potholes), and Extreme Winter Recovery. These programs will provide Clarkson with \$51,895.22 for the year 2022. All money can be used for local roads, of which Clarkson has 20 total miles of roads. This year most of those funds will be used on Drake Road and a portion in a few subdivisions. He also advised that the Hafner Park Pavilion, which was built in the late 1980’s, is currently closed for approximately 2 weeks due to repair of the rotting posts.

RESOLUTION #180
ACKNOWLEDGE RECEIPT OF SUPERVISOR’S MARCH FINANCIAL REPORT

Introduced by Councilperson Guarino
Seconded by Councilperson D’Amuro
Acknowledge receipt of Supervisors March Financial Report

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink
NAYES: None

RESOLUTION #181
ACKNOWLEDGE RECEIPT OF SUPERVISOR’S APRIL FINANCIAL REPORT

Introduced by Councilperson Guarino
Seconded by Councilperson D’Amuro
Acknowledge receipt of Supervisors April Financial Report

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink
NAYES: None

RESOLUTION #182
APPROVE MINUTES 5-10-2022

Introduced by Councilperson Zink
Seconded by Councilperson Culhane
To approve minutes from 5-10-2022.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink
NAYES: None

RESOLUTION #183
AUDIT 5-24-2022

Introduced by Councilperson Guarino
Seconded by Councilperson Culhane
To authorize payment of audit 5-10-2022 totaling \$34,615.77 AA General \$15,815.60, BB General- Outside Village \$3,562.72, DA Highway - Town Wide \$15,011.99, SL – Lighting \$225.46 and Distribution of checks: Joint Checking #002207-002240.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink
NAYES: None

5-24-2022

RESOLUTION #184
MOTION TO ENTER INTO EXECUTIVE SESSION

Introduced by Councilperson D'Amuro

Seconded by Councilperson Culhane

Motion to enter into executive session for a personnel matter at 6:29 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #185
MOTION TO EXIT OUT OF EXECUTIVE SESSION

Introduced by Councilperson D'Amuro

Seconded by Councilperson Culhane

Motion to exit out of executive session at 8:59 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #186
MOTION TO ADJOURN

Introduced by Councilperson D'Amuro

Seconded by Councilperson Culhane

Motion to adjourn at 9:00 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

Respectfully submitted,

Susan Henshaw

Town Clerk

Approved 06-14-2022