

**TOWN OF CLARKSON ZONING BOARD OF APPEALS MEETING**  
**Held at the Clarkson Town Hall**  
**Wednesday, July 20, 2022 at 7:00 PM**

**Board Members**

Conrad Ziarniak, Chairperson  
Joseph Perry  
Joanne Scheid \*  
Howard Henick  
Dan Maier \*

**Support Staff**

Keith O'Toole, Town Attorney \*  
Kevin Moore, Code Enforcement  
Anna Beardslee, Building Department Clerk

Excused \*

**CALL TO ORDER:**

C. Ziarniak called the Zoning Board meeting to order at 7:00 p.m. and led all those present in the Pledge of Allegiance with a moment of silence for first responders. He then read aloud the agenda for the night.

**OPEN FORUM:**

C. Ziarniak asked K. Moore if the Building Department had been busy.

K. Moore said that it has been slowing down for permits but still taking a lot of phone calls.

K. Moore stated that we may have some applications coming through for the Zoning Board. He stated that the library was thinking about putting in a new digital sign.

H. Henick stated that he took one of the training classes in regards to public engagement and that in the class they really stressed that Board Members should try to get residents engaged in the meetings. He felt that if this was done and more people are involved we would have a better idea of residents' concerns. He stated that there was an application that was just approved for a shed that was close to the road and he said that looking back on it, he probably would have voted against it. He said he drives past it every day and he said it is not that it looks bad, but it catches your eye when you are driving by and it doesn't meet the characteristics of the neighborhood. He felt that if more people in the neighborhood had known about the meeting they may have been able to give their opinions, and the application may not have been approved.

H. Henick also stated that he didn't feel that expenses shouldn't be a factor to consider when making a decision on the application. He stated that homeowners have an idea of what they would like to do and what they can afford. He felt that decisions need to be based off of trying to follow the town codes as much as possible.

J. Perry stated that he would like to see documentation on expenses.

K. Moore stated that it shouldn't be based off of dollar figures but what the town codes are, easements, and setbacks.

C. Ziarniak stated it goes back to criteria and being stricter with interpreting the criteria.

J. Perry stated that he looked up other Towns and when they have their Zoning Board Meetings. He stated that it would be nice if there are times where there are no items on for our Zoning Board Meeting, if we could go to another town to just see how they manage their meetings.

J. Perry gave everyone a handout he created of nearby towns and their Zoning Board Meeting dates and times, if anyone was interested.

C. Ziarniak said that it would be a good idea to see how other towns hold their Zoning Board Meetings.

K. Moore stated that the Town Hall will be going through their Town Codes, so it would be a good idea for Zoning Board Members to think about some town codes that they would like to revise.

K. Moore stated that he would like to include a new permit for places that have outdoor sales. He gave the example of the antique shop outside sale. He further stated that there are safety concerns that should be looked at and addressed.

C. Ziarniak stated that we could have some working meetings where Board Members brainstorm ideas for Town Codes or sections, to fix, add, remove, or adjust.

**MINUTES:**

C. Ziarniak motion to approve the minutes as corrected from June 1, 2022.

J. Perry seconded.

Unanimously carried.

**ADJOURNMENT:**

C. Ziarniak made a motion to adjourn at 7:46 PM.

J. Perry seconded.

Unanimously carried.

**NEXT MEETING:**

The next meeting of the Zoning Board of Appeals will be Wednesday, August 3, 2022 at 7:00 PM held at the Town Hall.

Respectfully submitted,

*Anna Beardslee, Building Department Clerk*

*Minutes approved on 8/3/2022*