

TOWN OF CLARKSON
TOWN BOARD MEETING
September 13, 2022

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, September 13, 2022 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Christa Filipowicz	Supervisor
Nick D'Amuro	Councilperson
John Culhane	Councilperson
Tom Guarino	Councilperson
Leslie Zink	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Richard Olson	Attorney
**Kevin Moore	Building Inspector

**absent

Supervisor Filipowicz opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price. We also remember the victims of 911 and pray for their families.

HISTORICAL MOMENTS

Leanna Hale spoke about the Cursive Camp that was held in August at the Clarkson Academy. It is for 4th & 5th graders and runs for 4 days. The day is run as it was in 1956 when the school closed its doors. It begins with the Pledge of Allegiance, discussions on the flag, then the kids learn cursive, art, history, science, music and architecture. During recess they learn Jacob's ladder, cat's cradle, jump rope, hopscotch, whizzer, clothespin in milk bottle, and other games of the era. Snack time consists of graham crackers, lemonade and water. The many volunteers who assisted Leanna were Ruth Rath, Sue Baker, Mary Edwards, Nancy Stone, Fran Murphy, Chris Manseri, Debbie and Dave Preston.

OPEN FORUM

Chris Schultz of Schultz Associates Engineers and Land Surveyors spoke regarding vacant property on West Avenue. He proposed possible Self Storage Units. He handed out drawings and maps to the board members showing this proposal of a 2000 sq. foot unit with retail office space located in the front of the building. Chris proposed landscaping to dress up the front to look conducive to the neighborhood. Units have the ability for vehicles to drive up access. They would offer a key code and only be open specific hours of the day. This is within requirements for the 95foot set back. An application to the Planning Board has been sent but was not accepted as this space is currently zoned highway industrial. Chris decided to try an incentive zoning application to discuss with the town board. Understanding the process takes some time to work through the different boards. Chris advised there are not enough storage units for the residents in Autumn Woods development, although this unit would be open to anyone. Supervisor Filipowicz mentioned that the current storage units are not well maintained. Chris mentioned this is the opportunity to advise of these kinds of things to be corrected. Further discussion on incentive zoning entailed. It was not an allowed use of the code, and was cited as the purpose of the denial by the Planning Board. Chris mentioned he never had an application denied and was hoping to work with all boards moving forward.

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Mark Westin of 2477 Redman Road, wanted to discuss the solar farm across the street from his house. He is trying to understand the project status of the solar farm. In past minutes he reviewed where it advises the benefits to the community due to results of the project, and inquired about Lead Agency. Supervisor Filipowicz explained that this is a 2-step process that begins with the Town Board then moves to the Planning Board. It is an extensive process that may involve a floating zone for consideration of placement of a particular solar farm. Mark asked about Host Agreement money being earmarked for Town Hall renovations. Wondering about possible grant money instead. Supervisor Filipowicz explained that the Town Board is searching for ways to find funds to update the much needed Town Hall building that is most optimal to avoid tax payers expense. Councilperson D'Amuro mentioned that the cost of updating the building far exceeds any grant amount given. Other means of monies are actively being worked on by the board. Mark in concerned how successful a solar farm can be in our region of low sunlight. Councilperson Zink suggested Mark attend a planning board meeting to express his opinion on the matter.

OLD BUSINESS

NYSERTA - Build Ready Solar was originally looking for a 50 plus acre solar project in the area. The transfer station has approximately 60 acres but 25 acres is appealing to them and still being considered at this time. A new director has been hired and is re-evaluating the project.

Budget Workshop - has been scheduled for September 29, 2022 at 6p. Supervisor Filipowicz and Superintendent Viscardi will meet with Shelby from EFPR on September 21.

WIBA #1 – Water District. Supervisor Filipowicz, Courtney Miller, Scott Mattison, Lori Fox from MRB and Bond Council met to create a timeline for events. They are working on costs of the project. Clarkson is working with Chuck Bastian with BPD – Bernard P. Donegan Inc. for the financial contract.

RESOLUTION #244**MOTION TO APPROVE BPD CONTRACT FOR WIBA #1**

Introduced by Councilperson Zink

Seconded by Councilperson Guarino

Motion to approve BPD contract for WIBA #1.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #245**MOTION TO APPROVE THE ATTORNEY CONTRACT FOR RICHARD OLSON REGARDING WIBA #1**

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

Motion to approve the attorney contract for Richard Olson regarding WIBA #1.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

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NEW BUSINESS

New View Cleaning – after extensive research into finding a new cleaner for the town buildings, we have decided on New View Cleaning. They have worked in the municipal sector in Spencerport as well as other large contracted companies. We feel they will be a good addition to Paul Tantalo our current part time cleaner.

RESOLUTION #246

TO ACCEPT THE NEW VIEW CLEANING SERVICES LLC CONTRACT

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

To accept the New View Cleaning Services LLC contract.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

Employee Recognition – Supervisor Filipowicz congratulated Ursula Liotta, Assistant to the Highway Superintendent, on her retirement on August 31 from the Town of Clarkson.

Building Coordinator – Anna Beardslee will be leaving her post on September 12, for a new position at the Brockport School District. Andrea Rookey will be Anna's replacement starting October 3.

RESOLUTION #247

AUTHORIZE MERIT/STEP INCREASE FOR SECRETARY TO THE SUPERVISOR COURTNEY MILLER

Introduced by Councilperson D'Amuro

Seconded by Councilperson Guarino

To authorize the merit/step increase to \$20.37/hr. for Secretary to the Supervisor Courtney Miller.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #248

TO AUTHORIZE ANDREA ROOKEY AS THE NEW BUILDING DEPARTMENT CLERK

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

To authorize Andrea Rookey at a rate of \$17.37/hr. as the new Building Department Clerk.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

Audit Report – Supervisor Filipowicz discussed the detailed report provided to the town board members.

Online Payments – National Grid and 5 Star Bank Credit Card. Due to payment scenarios for National Grid and their payment process, we would like to move to an online payment system in hopes to streamline and reduce any previous concerns.

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RESOLUTION #249
MOTION TO APPROVE ONLINE PAYMENTS WITH NATIONAL GRID AND
FIVE STAR CREDIT CARD

Introduced by Councilperson Culhane

Seconded by Councilperson Zink

Motion to approve online payments with National Grid and Five Start Bank credit card.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #250
ACKNOWLEDGE RECEIPT OF SUPERVISOR'S AUGUST FINANCIAL
REPORT

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

Acknowledge receipt of Supervisors August Financial Report.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

Supervisors Report –

Good Neighbor Days - Leslie Zink will have more details in her report but Supervisor Filipowicz wanted to personally thank Leslie for coordinating Good Neighbor Days and the many hours she spent on this project. Congrats Leslie on a job well done!

Seymour Library - After the last meeting the Town Board met with the Village and Sweden to hear Seymour Library's budget presentation. We were pleased and it is very close to being balanced. A few days later we learned that Jennifer Cacavalle has accepted a library director's position elsewhere and will be leaving Seymour October 3. We wish her well in the next chapter. Marilyn Brown, one of our three our Seymour trustees has informed me that fellow trustee and library secretary Scott Rochette will have completed two consecutive 5-year terms as trustee. The bylaws state this is the term limit so we will need to seek a new trustee for 2023. If anyone is interested, please advise. Supervisor Filipowicz met with Patty Hayles, Sweden Town Board, before the launch of the Seymour Library Community Survey which remained open until August 31. Patty, Anne Crane from Village of Brockport and Supervisor Filipowicz will meet Friday, September 23 to review all results and summarize for presentation.

PERMA – a meeting was held on September 7 with PERMA customer service representative John Woods, Sr Member Services specialist. This is a follow-up after the safety review last month and annual discussion regarding their member services.

WIBA #1 – On September 9 we hosted the kick off meeting regarding the Town of Clarkson's Water Improvement Benefit Area. Dick Olson, Courtney Miller, Scott Mattison and Laurie Fox from MRB Group join in as well as Chuck Bastion from BPD.

Pharmaceutical Take Back – will take place on October 4 - County Legislator Jackie Smith will be sponsoring the event in front of the Highway Garage from 3:00pm - 6:30pm. It is hosted by Monroe County Eco Park and MCSO and is a great opportunity to dispose of unwanted items. The Town Board will be there to assist as well.

On October 5, Superintendent Viscardi and Supervisor Filipowicz will be meeting with Senator Rob Ort to discuss the needs in our Town.

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On October 11 Supervisor Filipowicz will be meeting with Corrinna Crossdale and Thalia Wright from Monroe County, along with Sweden, Brockport and Hamlin. They are seeking info on what services our community is lacking. It could be income support, medical assistance, services to provide a higher quality of life for children, families, and disadvantaged or elderly adults. MC Legislator Jackie Smith is coordinating this first of its' kind meeting. If anyone has suggestions please advise.

Dog Control - Dave Maynard our Dog Control Officer contacted me to say that their annual inspection of the Dog Shelter passed with flying colors and was the best they have ever had. We congratulate Dave, Caroline, and all the volunteers who provide this wonderful service. As you know the westside is well served by Dave and his staff, and that most other municipalities in the County are not nearly as fortunate. They advised they have dealt with some extreme issues lately and we are grateful for the work they do and dogs that that care for. If anyone is able, they are always accepting donations for the pet food pantry.

Healthcare Options - Courtney Miller will be meeting with Tri-Ben and Bond to discuss healthcare options and costs for our employees. The information will be presented in the budget meetings. John Culhane has taken the lead on healthcare this year and has provided data on Clarkson and surrounding community offerings.

Town Hall Options - Architect David Strabel has provided conceptual drawings for a new Town Hall to be located next to the existing courthouse. This will be evaluated and compared to estimates for this existing Town Hall building to be renovated. A meeting will take place in October with Superintendent Viscardi and Dave Strabel and the Town Board for review.

Design Criteria - Kevin Moore and Supervisor Filipowicz are working with JP Schepp regarding possible updates to the design criteria regarding single family residences.

Monroe County Supervisors Association - is meeting this Friday and we will hear a Presentation from Reg Allen, CHS Mobile, on the current state of ambulance services and the arrangement with Henrietta and a discussion of ambulance services and Town special district taxes to support those services.

Lawrence Road Water District #3 - Terry Kaufman who is building a home on 1171 Lawrence Road paid for a fire hydrant that should have been charged to the Lawrence Road Water District #3. I need a motion to reimburse him for \$8,470.14 from the water district.

RESOLUTION #251**MOTION TO REINBURSE TERRY KAUFMAN FOR FIRE HYDRANT**

Introduced by Councilperson Zink

Seconded by Councilperson Guarino

Motion to reimburse Terry Kaufman \$8,470.14 for a fire hydrant from the water district.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

Courtney Miller has completed the mailing to all residents regarding the changes in the Assessor's Office. It was over 2600 and was mailed to all who own land in Clarkson.

Supervisor Filipowicz wanted to give a big shoutout to Kathy from Sara's Farm Market and the Brockport Lions Club who all volunteered to plant and mulch the roundabout for our communities.

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911 Memorial - The Brockport Fire Department held an all-day event on Sunday for the 911 Memorial. It has been 21 years since 9/11 and they have never forgotten those lives lost that day. Councilperson Zink and Supervisor Filipowicz were able to be present with in the morning and others attended throughout the day. Tom Guarino participated in the motorcycle ride to commemorate the day.

Town Board Reports –

Round-a-bout – Councilperson Guarino discussed the need for long-term solutions for the round-a-bout moving forward. Goal is for the Spring that something may be in place.

SHPO – State Historical Preservation Office – Councilperson D’Amuro discussed wanting to name portions of Clarkson on the National Historic District. Grants have been applied for. Once approved at the state level, you are on the National level as well, which allows more possibility of grant money. We need an amendment to the existing historical district we currently have, in order to do this. Addresses and photos of homes need to be sent to them for consideration. A suggestion was made to work with an architectural firm to assist. Councilperson D’Amuro contacted Katie Como at the Policy and Preservation League for guidance towards this grant due by the spring. There are many benefits to all residents and businesses in an historic area. Comprehensive Plan goal is to expand on the Historical district within Clarkson. A historical district does not need to be contiguous. We have many historical homes through-out Clarkson. We are looking for an architect to work with the ARB on this development.

Good Neighbor Day – Councilperson Zink discussed the success of the event. She wishes to thank Mike Farrell from the Highway Department on all his assistance as well as his suggestion in displaying cars on the grass area for the car show within the park. This allowed more handicap access. “Clarkson - Small Town Big Heart” is the winning slogan for the contest. Congratulations to Heather Cayman and Anne Porter for their entries. Bracelets were handed out at the event with the slogan inscribed on them. The local food banks were present to accept canned goods and monetary donations.

Zoning Code – Councilperson Zink has formed a smaller committee within our existing support boards to work on updating the town code.

Conservation Board – are meeting on a monthly basis and things are going well.

ARB – Friends of the ARB headed up by John Barr has some great momentum towards the historic district within the town. They work within the scope of the comprehensive plan as well.

Community Hygiene Bank – Councilperson Zink volunteered at the Jubilee Church where residents drove through and were handed personal care bags filled with a multitude of personal hygiene items. This is done 4 times a year and is open to anyone within the Brockport School District including SUNY Brockport.

Battery Storage Law - Councilperson Zink along with Harold Mundy and Keith O’Toole are working together on modifying the current town battery law. Updates to come soon.

Health Benefits – Councilperson Culhane is working with other health care providers on rates and benefits for the town employees. Rates are increasing this year and he is searching for other possible options.

Salary Survey – has been sent to Councilperson Culhane for review looking towards the 2023 budget.

Monthly Staff Meeting – the town board will be rotating every month as to whom will conduct this meeting for all town employees. Councilperson Culhane has the next meeting.

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Town Clerk Report – Susan advised that tax season is underway and payments are coming in droves. Tax bills were delayed several days due to a glitch in the banking codes that are printed on each bill. She reminded all that tax bills can be viewed anytime through the Monroe County.gov website. The Rabies Clinic will be held this Friday, September 16 from 5:30pm – 7:30pm at the Clarkson Highway garage. Plenty of appointments still available. Susan mentioned she continues to assist with the Assessor office concerns. Some examples are with the STAR program and the many exemptions that are offered. Some residents are anxiously awaiting their rebate checks that were sent out on August 25.

Town Attorney – Richard Olson advised that NEXAMP will be sending a check to the town for \$305,500 next week. Executive order regarding remote zoom meetings has expired. They will no longer be allowed. Mr. Olson is waiting for a new map plan report from MRB regarding the water district. This is a very large project that comes with many deadlines. Special meetings will be offered in the near future.

Superintendent Report - Superintendent Viscardi mentioned that Sweden, Parma, Riga and the Village of Brockport assisted in paving Clarkson Parma Townline Road. They worked late every evening to complete the project in 3 days. They are currently working on the shoulders, and the striping to be completed next week. The highway has milled Tearose Meadow Lane, Laura Lane, Darla Drive, Debbie Lane, Amy Lane, Valley View Drive and Lynwood Drive for a total of 12,000 feet. They will begin paving October 1 along with gutter repairs. Salt pricing increased 15% and Superintendent Viscardi mentioned he was able to secure an additional 500 tons of salt using last years' pricing due to a mild 2022 winter season. That saved the town \$6500. The salt tents are full in Clarkson for the first time.

RESOLUTION #252**APPROVE MINUTES 08-09-2022**

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

To approve minutes from 08-09-2022.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #253**APPROVE MINUTES FROM SPECIAL MEETING ON 08-23-2022**

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

Approve minutes from Special Meeting on 08-23-2022.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

9-13-2022

RESOLUTION #254
AUDIT 09-13-2022

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

To authorize payment of audit 08-13-2022 totaling \$56,859.39 AA General \$36,138.38, BB General- Outside Village \$177.92, DA Highway - Town Wide \$12,566.77, DB Highway – Outside Village \$4,043.44, SL – Lighting \$3,832.97, SS Sewer \$99.91, Distribution of checks: Joint Checking #0002577-0002637.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #255
MOTION TO ADJOURN

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

Motion to adjourn at 7:20 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

Respectfully submitted,

Susan Henshaw

Town Clerk

Approved 9-27-2022