

TOWN OF CLARKSON
TOWN BOARD MEETING
December 13, 2022

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, December 13, 2022 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Christa Filipowicz	Supervisor
Nick D'Amuro	Councilperson
John Culhane	Councilperson
Tom Guarino	Councilperson
Leslie Zink	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Richard Olson	Attorney
Kevin Moore	Building Inspector

Supervisor Filipowicz opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price.

ONLINE AUCTION

Superintendent Viscardi advised that he would like to participate in an online auction that is scheduled to begin at 6:30 PM, for some replacement highway equipment. He would like to replace 2 trailers. The trailers he will place bids on are for no more than \$10,000 per trailer. He would like to purchase a used 1-ton roller through the public bid process as well. He would like approval to spend up to \$32,000.

RESOLUTION #297

**MOTION TO ALLOW SUPERINTENDENT VISCARDI TO SPEND UP TO
\$32,000 ON REPLACEMENT EQUIPMENT**

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

Motion to allow Superintendent Viscardi to spend up to \$32,000 on replacement equipment.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RECOGNITION

Supervisor Filipowicz wishes to recognize Town Attorney Richard Olson for his 40 years of service to town. She read from a Proclamation from the Town of Clarkson. Mr. Olson has guided numerous Planning boards, Zoning boards, developers, town engineers, building inspectors, provided land use planning education and assisted in deciphering the State Environmental Quality Review Act as well as Town Codes. He was instrumental in providing advice for comprehensive planning, zoning, telecommunications, solar laws, code development and compliance. Mr. Olson had a leading role in the continuation of our government during the COVID-19 Pandemic and provided wisdom and expertise on all legal matters and litigation. The entire town board wishes to congratulate him on his retirement on December 31, 2022 after 40 years of dedicated service to the Town of Clarkson.

12-13-2022

OPEN FORUM

Martha Clasquin of 34 Sherwood Drive would like to inquire about the Townwide Drainage District and if this is a line of taxation. Supervisor Filipowicz advised that yes it would be and it is in the early stages. This is an action item from the comprehensive plan. More to come.

Harold Mundy of 85 Mission Hill Drive wishes to advise that today is the Fire District election day and you can vote at the West Ave Fire Hall.

PUBLIC HEARING

Code Administration – Supervisor Filipowicz opened the public hearing for the Code Administration Part 1203 Update. It is a Local Law #6 to provide for the administration and enforcement of the NYS Uniform Fire Prevention and Building Code and the State Energy Conservation Code in the Town of Clarkson. This is a model code to fit what we do for the Town of Clarkson. These are mandated items by the state requiring more paperwork and recording and it is not supported through any funding.

RESOLUTION #298

**MOTION TO CLOSE THE PUBLIC HEARING FOR LOCAL LAW #6-2022
CODE ADMINISTRATION PART 1203 UPDATE**

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

Motion to close Public Hearing for Local Law #6-2022 Code Administration Part 1203 Update.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink

NAYES: None

RESOLUTION #299

**MOTION TO ADOPT LOCAL LAW #6-2022 CODE ADMINISTRATION PART
1203 UPDATE**

“Local Law #6-2022: A LOCAL LAW TO PROVIDE FOR THE ADMINISTRATION AND ENFORCEMENT OF THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE AND THE STATE ENERGY CONSERVATION CODE IN THE TOWN OF CLARKSON”

Whereas, on November 22, 2022, this board ordered that a Public Hearing be held to consider this proposed local law and set December 13, 2022 at 6:00 p.m. at the Town Hall, 3710 Lake Road Clarkson as the date, time and place of the Public Hearing; and

Whereas, the notice of this hearing was duly published and posted as required by law; and

Whereas, the Public Hearing was duly held on December 13, 2022 at 6:00 p.m. at the Town Hall, 3710 Lake Road, Clarkson, New York and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to said Proposed Local Law, or any part thereof, and

Whereas, the Town Board after due deliberation finds it in the best interest of the Town to adopt said Local Law;

12-13-2022

Section 1. That pursuant to SEQRA, the Town Board, as “lead agency” has determined that this is a Type II action and no further review is required.

Section 2. That the Town Board of the Town of Clarkson hereby enacts Local Law #6-2022.

Section 3. That the Town Clerk is ordered to file a copy of this Local Law with New York State as required by law.

Section 4. That this resolution shall take effect immediately.

Introduced by Councilperson Guarino

Seconded by Councilperson D’Amuro

Motion to adopt Local law #6 Code Administration Part 1203 Update.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink

NAYES: None

NEW BUSINESS**RESOLUTION #300****AUTHORIZE MERIT/STEP INCREASE FOR HIGHWAY EMPLOYEE CORRY JOHNSON**

Introduced by Councilperson Guarino

Seconded by Councilperson D’Amuro

To authorize merit/step increases for Highway employee Corry Johnson to MEO, step 11@ \$22.64/hour effective 12-8-2022.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink

NAYES: None

RESOLUTION #301**AUTHORIZE MERIT/STEP INCREASE FOR HIGHWAY EMPLOYEE ADAM JOHNSON**

Introduced by Councilperson D’Amuro

Seconded by Councilperson Guarino

To authorize merit/step increases for Highway employee Adam Johnson to MEO, step 11@ \$22.64/hour effective 12-8-2022.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink

NAYES: None

RESOLUTION #302**AUTHORIZE MERIT/STEP INCREASE FOR HIGHWAY EMPLOYEE BRYCE GAESSER**

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

To authorize merit/step increases for Highway employee Bryce Gaesser to MEO, step 11@ \$22.64/hour effective 12-8-2022.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink

NAYES: None

12-13-2022

RESOLUTION #303
AUTHORIZE MERIT/STEP INCREASE FOR HIGHWAY EMPLOYEE
ROBERT WILSON

Introduced by Councilperson Zink
 Seconded by Councilperson Culhane
 To authorize merit/step increases for Highway employee Robert Wilson to MEO, step 12@ \$22.98/hour effective 12-8-2022.
 VOTE OF THE BOARD
 AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
 NAYES: None

RESOLUTION #304
AUTHORIZE MERIT/STEP INCREASE FOR HIGHWAY EMPLOYEE WAYNE
T. SWANGER

Introduced by Councilperson Guarino
 Seconded by Councilperson D'Amuro
 To authorize merit/step increases for Highway employee Wayne T. Swanger to HEO, step 19@ \$28.64/hour effective 12-1-2022.
 VOTE OF THE BOARD
 AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
 NAYES: None

RESOLUTION #305
AUTHORIZE MERIT/STEP INCREASE FOR HIGHWAY EMPLOYEE
ROBERT FARRELL

Introduced by Councilperson D'Amuro
 Seconded by Councilperson Guarino
 To authorize merit/step increases for Highway employee Robert Farrell to MEO, step 19@ \$26.67/hour effective 12-1-2022.
 VOTE OF THE BOARD
 AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
 NAYES: None

RESOLUTION #306
AUTHORIZE MERIT/STEP INCREASE FOR HIGHWAY DEPUTY
SUPERINTENDENT MICHAEL FARRELL

Introduced by Councilperson D'Amuro
 Seconded by Councilperson Zink
 To authorize merit/step increases for Highway Deputy Superintendent Michael Farrell, to Step 19@ \$33.17/hour effective 12-1-2022.
 VOTE OF THE BOARD
 AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
 NAYES: None

RESOLUTION #307
AUTHORIZE MERIT/STEP INCREASE FOR HIGHWAY WORKING
FOREMAN JESSE CROSS

Introduced by Councilperson Zink
 Seconded by Councilperson Culhane
 To authorize merit/step increases for Highway Working Foreman Jesse Cross, to Step 13@ \$29.11/hour effective 12-1-2022.
 VOTE OF THE BOARD
 AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
 NAYES: None

12-13-2022

Hoffman, Hanafin & Associates – Brian Baty discussed several different options for our insurance. He advised that the towns current insurer Intact, was going to have an increase in cost for 2023. He provided a spreadsheet with 4 separate insurance companies along with the coverage they supply. Those companies are Expiring, Expiring @ Updated Exposures, Brit/Intact and American Public Risk. Brian encouraged utilizing American Public Risk due to their rate quote and coverage. They are a solid company owned by Berkshire Hathaway out of New York. The town has done very well with limited claims. Brian also discussed Workman’s Compensation options comparing losses vs premiums. He discussed the need to contact him immediately with all claims so that they can work directly with the insurance companies for an expedited process. Brian advised that a claim takes 3 years to clear out of the system and we have 2 more years for the effects of this past year to clear. He mentioned that having the aggregate increase is helpful to the town as we gain an additional \$1 million in coverage.

RESOLUTION #308
MOTION TO CHANGE TO AMERICAN PUBLIC RISK
FOR THE TOWNS’ PROPERTY AND LIABILITY INSURANCE

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

Motion to change to American Public Risk for the Towns’ Property and Liability Insurance.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink

NAYES: None

RESOLUTION #309
MOTION TO APPROVE PERMA AS THE TOWNS’ WORKMANS
COMPENSATION INSURANCE COMPANY

Introduced by Councilperson Guarino

Seconded by Councilperson D’Amuro

Motion to approve PERMA as the Towns’ Workmans Compensation Insurance Company.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink

NAYES: None

Line Transfers –

Transfer from BB.9950.900 - \$230,000.00 to DB.5031.000 - \$230,000.00.

RESOLUTION #310
TO APPROVE LINE TRANSFERS FOR EFPR

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

To approve line transfers for EFPR.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink

NAYES: None

Supervisor Report -

Sweden Clarkson Community Center - On December 1, along with Councilperson Zink and Guarino we attended the Sweden Clarkson Community Center’s Holiday Party along with a visit from Santa and Mrs. Claus. There were tons of children in attendance.

Parade of Lights – Supervisor Filipowicz attended the Parade of Lights in the Village and a big shout out to the highway crew for decorating the plow— it was a big hit with the kids!

12-13-2022

WIBA #1 - We held an extra meeting last month for users in the new proposed water district WIBA#1. It was well attended and the Board voted to move forward with the district but will require a vote of the residents of that district on March 6 in order to proceed.

Leadership Logic – Superintendent Viscardi, Courtney Miller and Supervisor Filipowicz met with Leadership Logic last week who will be our new consultants for human resource matters.

Christmas Party – Friday, December 16 is the Umpteenth Annual Children’s Christmas Party at the Courthouse. Deadline for sign up is Tuesday, December 13 but we can still accept a few more, just contact the Clerk’s office.

Toy Shelf – Supervisor Filipowicz and Councilperson Zink will be helping out at the Toy Shelf this weekend in Oliver Middle School.

Town Board Reports –

Veterans – Councilperson D’Amuro had the second walk-in for vets and was not well attended. He mentioned he is in this long term and is continually working at getting the information on services out there.

Historical District – Councilperson D’Amuro is working with the preservation office on information to assist in our historic district.

Safety – Councilperson Guarino advised that the Neighborhood Safety event is scheduled for Thursday, January 12 at the Courthouse from 7 pm – 8 pm. Deputy Payne with the Monroe County Sheriffs Office, is our Community Engagement Officer, and will be the guest speaker regarding ways to keep homes and vehicles safe.

Planning Board – Councilperson Zink met with the Planning Board regarding some changes to the Solar Law. Keith O’Toole is reviewing information that will be shared with the town board soon.

Seymour Library – Councilperson Zink along with other members of the town, took part in the interview process for the Director position. The candidates will have a second interview soon.

Zoning Board – Councilperson Zink is working with Bergmann to set up a meeting in January.

Monthly Meeting – Townwide Staff Meeting will be on Thursday, December 15.

Healthcare - Councilperson Culhane advised that through extensive research on options and healthcare plans, the committee was able to reduce the cost of town wide healthcare to a collective \$98,000. A savings of almost \$35,000 from 2022.

Town Clerk Report – Susan advised the Holiday Food Drive is about to wrap up on Friday, December 16. She will be dispersing the food collected between Life Solutions in Hamlin and the Brockport Food Shelf on Friday. She wishes to thank the generosity of the employee’s and the community for all their support for this event.

Building Department Report – Kevin Moore advised that in January his office will be sending out Fire Safety Inspection notices along with operating notices to commercial businesses.

12-13-2022

Highway Department – Superintendent Viscardi advised that they are in full winter mode and ready for the snow season. Trucks are ready along with all snow fences in place. They are continuing with drainage work and removing dead ash trees from the right of ways. ZOLADZ will be coming to the transfer station to remove all collected brush. He also wished to thank Attorney Richard Olson for his work with the town. Superintendent Viscardi has worked with Mr. Olson for 25 years and has learned so much about town law from his guidance.

Supervisor Filipowicz mentioned a letter of resignation from Seymour Library Board of Trustees member Pat Galinski. We are currently seeking 2 board seats at this time.

RESOLUTION #311
ACKNOWLEDGE RECEIPT OF SUPERVISOR'S NOVEMBER FINANCIAL REPORT

Introduced by Councilperson Zink
 Seconded by Councilperson Culhane
 Acknowledge receipt of Supervisors November Financial Report.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
 NAYES: None

RESOLUTION #312
APPROVE MINUTES 11-22-2022

Introduced by Councilperson D'Amuro
 Seconded by Councilperson Zink
 To approve minutes from 11-22-2022.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
 NAYES: None

RESOLUTION #313
AUDIT 12-13-2022

Introduced by Councilperson Guarino
 Seconded by Councilperson D'Amuro
 To authorize payment of audit 12-13-2022 totaling \$200,485.19 AA General \$133,275.40, BB General- Outside Village \$4,927.19, DA Highway - Town Wide \$13,405.03, DB Highway – Outside Village \$14,102.31, HH – Capitol Projects \$31,086.46 SL – Lighting \$3,387.21, SS Sewer \$198.27, TA- Agency \$103.32
 Distribution of checks: Trust and Agency #006276--006277, Joint Checking #0002881-0002947.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
 NAYES: None

RESOLUTION #314
MOTION TO ADJOURN

Introduced by Councilperson Zink
 Seconded by Councilperson Guarino
 Motion to adjourn at 6:36 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink
 NAYES: None

Respectfully submitted,

Susan Henshaw
 Town Clerk