

TOWN OF CLARKSON
TOWN BOARD MEETING
February 28, 2023

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, February 28, 2023 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Christa Filipowicz	Supervisor
NickD'Amuro	Councilperson
John Culhane	Councilperson
Tom Guarino	Councilperson
Leslie Zink	Councilperson
** Susan Henshaw	Town Clerk
** Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
Kevin Moore	Building Inspector
** Tammy Baker	Assessor

** excused

Supervisor Filipowicz opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price.

OPEN FORUM-

Martha Clasquin of 34 Sherwood Drive, discussed the mobile DMV. She wanted to know if it might return to Clarkson. She also requested an update on the Town Hall renovations along with concerns of existing long term town projects and if they will be continued in the future. Supervisor Filipowicz advised that our town leaders worked towards a mobile DMV return with no avail. Brockport was awarded the mobile unit. Town Hall renovation meeting will be upcoming.

PUBLIC HEARING -

Local Law #1-2023 - Dog Licensing and Dog Control Law. Repealing revisions of chapter 56.13 in the town code. This discusses the redemption of impounded dogs and removing the fee schedule within the code so we no longer need a local law for changes made in the future.

RESOLUTION #87

MOTION TO CLOSE PUBLIC HEARING ON DOG CONTROL LAW

Introduced by Councilperson Zink
Seconded by Councilperson Guarino
Motion to close Public Hearing on dog control law.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink
NAYES:None

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RESOLUTION #88

APPROVE LOCAL LAW #1-2023 A LOCAL LAW TO AMEND THE TOWN OF CLARKSON'S "DOG LICENSING AND CONTROL LAW OF THE TOWN OF CLARKSON"

Introduced by Councilperson Guarino

Seconded by councilperson D'Amuro

Whereas, the Town Board has before it a Local Law entitled "Local Law #1-2023 "A local law to amend the Town of Clarkson's "Dog Licensing and Control Law of the Town of Clarkson"" which, if adopted, will amend the fees charged in dog control matters; and **Whereas**, the Town Board has, pursuant to law, held a public hearing to consider said proposed Local Law; and

Whereas, this action was classified as an Unlisted action under the State Environmental Quality Review Act and the Town Board made a finding of no significant environmental impact and adopted a negative declaration; and

Whereas, the notice of this hearing was duly published and posted as required by law;

Now, therefore, be it resolved:

Section 1. That the Town Board of the Town of Clarkson hereby enacts Local Law #1-2023 "A local law to amend the Town of Clarkson's "Dog Licensing and Control Law of the Town of Clarkson""

Section 2. That the Town Clerk is ordered to publish a legal notice indicating the adoption of this Local Law and to file a copy of this Local Law with New York State.

Section 3. That this Local Law shall take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

RESOLUTION #89

MOTION TO AMEND TOWN FEE SCHEDULE AS IT RELATES TO DOG CONTROL FEES

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

WHEREAS, the Town Board has adopted Local Law 1-2023 which authorized the establishment of various dog control fees, and authorized their amendment, via resolution of the Town Board and directed; and

WHEREAS, the Town Board is desirous of adopting a list of such dog control fees and adding them to the Town of Clarkson fee schedule

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. That the Town Board of the Town of Clarkson hereby adopts the dog control fees in the amounts stated in Schedule A attached hereto.

SECTION 2. That the Town Clerk shall incorporate the fees so adopted in Schedule A the Town of Clarkson Fee Schedule and make it available to the public.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

COMMUNICATIONS -

Seymour Library - Supervisor Filipowicz advised the library board will hold their meeting Tuesday, March 28 at 7pm at the Sweden Lodge.

RESOLUTION #90

MOTION TO ATTEND SEYMOUR LIBRARY MEETING IN TOWN OF SWEDEN

Introduced by Councilperson Guarino

Seconded by Councilperson Culhane

Motion for the town board to attend Seymour Library Meeting on Tuesday, March 28 at 7:00 PM at the Sweden Town Lodge.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

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NEW BUSINESS -

Payroll Proposals - Superintendent Viscardi, Mike Farrell, Courtney Miller and Kelly Sprague all met with ADP for their presentation on their software. We are looking for a company that offers enhanced reporting to accommodate the NYS retirement reporting system. Courtney spoke with NYSLRS regarding training so she can do the reporting through her office. This will take months to complete which means a large lapse of time in reporting. NYSLRS suggested a company called Complete Payroll based out of Perry N.Y. They would assign one representative to work with Clarkson. A handout of payroll company options for ADP, Paychex and Complete Payroll, which includes services and pricing, were provided to the town board members for review. Discussion ensued regarding details on the hand-outs. Follow-up will be done and information will be provided to the board members at a later date.

Holiday Policy- Per discussion with Leadership Logic, the employee holiday pay for non-exempt employees has been updated. This will now define designated holidays pertaining to weekdays and weekends.

RESOLUTION #91

MOTION TO APPROVE HOLIDAY PAY CHANGE AND UPDATES TO THE EMPLOYEE HANDBOOK

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

Motion to approve holiday pay and updates to the employee handbook.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

Certified Local Government (CLG) - Councilperson D' Amuro once again reviewed the difference between CLO and a designated Historical District. Councilperson Zink mentioned the ability to have more options for grants if a CLO, but is concerned with the work volume involved. Finding the five-member commission with very specific qualifications, may be the biggest obstacle. Councilperson D' Amuro discussed the need for the commission to adhere to the town board. That was agreed upon by the board. The commission is similar to an ARB board. The possibility exists to combine the two committees. Restoring Clarkson's history is the objective to both. Preserving and expanding the history of the town, along with its natural farmland are crucial and requested per the survey completed last year. The thoughts of the homeowner are considered by the CLO. Creating a local law will be the next step in creating the CLO.

OLD BUSINESS

RESOLUTION #92

MOTION TO MODIFY POSITIONING OF ELECTION INSPECTORS

Introduced by Councilperson Guarino

Seconded by Councilperson D' Amuro

Motion to modify positioning of Election Inspectors as follows:

Primary inspectors, Allan Hoy, Deborah Farese, Mary Scott and Jill McCoullough.

Alternate inspectors, Carol McNees and Carmella King.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

Security Cameras - Proposals from Pinpoint Group, ADT, Casco and Just Solutions were presented. Councilperson Guarino discussed the video storage or each option along with the ability to transfer the cable to a new location if town hall is moved if need be. He discussed the number of cameras offered along with the terabytes and the pricing for the options. The more terabyte the longer the retention time for viewing on the camera. The members discussed the PinPoint proposal seemingly as the top option. Harold Mundy discussed field of view and focal point with the cameras and ensure we understand what

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exactly we need. Councilperson Culhane discussed the town hall being noted as a safe spot within the community. A visit to the Town of Sweden to view their camera system and discuss possibilities will take place prior to a decision being made.

Supervisors Report -

Supervisor Filipowicz wishes to thank Courtney Miller on all the work she has done with the numerous proposals of late.

WIBA#1 - highway will be picking some items up from Board of Elections as we all prepare for the vote on Monday, March 6 from 12:00 PM- 9:00 PM at the Town Hall.

Seymour Library- a special meeting will be held Wednesday, March 1 at 7:00 PM.

Supervisors Meeting- was held last Friday. Senior exemptions seemed to be a topic of conversation.

United Way- campaign has begun and forms will be distributed at the monthly meeting and will be located in Courtney's office.

Taxes - this rate tends to fluctuate, so the town always budgets conservatively. There was an 8% increase in mortgage tax and a 14% sales tax increase for 2022.

Town Board Reports -

Good Neighbor Days - Councilperson Zink has been continuing her efforts with GND.

RESOLUTION #93**APPROVAL TO SIGN RUBY SHOOZ CONTRACT**

Introduced by Councilperson Culhane

Seconded by Councilperson D'Amuro

Approval to sign the Ruby Shooz contract to play from 7:00 PM-10:00 PM on Friday, August 18 for \$2000.00 for Good Neighbor Days.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

Veteran's Outreach - Councilperson D' Amuro advised that his intern, Lily, will be present for office hours starting Tuesday, March 7.

Monroe County Youth Awards - Councilperson Guarino has nominated scouts Zachary Kelly, Nathan Bushell and Jacob McNees for this award.

Highway Report - Foreman Mike Farrell advised the highway tended to the most recent snowstorm quickly and efficiently and he had round the clock crews in place to safeguard the town roads. If residents find drainage issues from the storm, they are to contact the highway department. They are planning to take down the ice rink in the near future.

Building Department - Kevin Moore reported he had 13 fire inspection notices sent to owners with no response. A second set of letters will be sent. Monroe County Stormwater provided the department with a GIS tracking system for inspection sites. New resident looking to build on Lake Road will need an amendment letter so they can be removed from the flood plain.

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RESOLUTION #94
APPROVE TRANSCRIPT OF MINUTES FROM THE WIBA#1 PUBLIC
HEARING #2 ON 11-29-2022

Introduced by Councilperson Guarino

Seconded by Councilperson D' Amuro

Approve transcript of minutes from the WIBA#1 Public Hearing #2 on 11-29-2022.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

RESOLUTION #95
APPROVE MINUTES 2-04-2023 SPECIAL MEETING

Introduced by Councilperson Culhane

Seconded by Councilperson Zink

Approve minutes from 2-04-2023.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

RESOLUTION #96
APPROVE MINUTES 2-14-2023

Introduced by Councilperson Guarino

Seconded by Councilperson D' Amuro

Approve minutes from 2-14-2023.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

RESOLUTION #97
AUDIT 2-28-2023

Introduced by Councilperson Guarino

Seconded by Councilperson D' Amuro

To authorize payment of audit 2-28-2023 totaling \$39,948.98 AA General \$17,777.66, BB General- Outside Village \$3,431.06, DA Highway-Town Wide \$9,441.37, DA Highway - Outside Village \$2,649.62, HH- Capital Projects \$6,247.93, SL-Lighting \$320.32, TA-Agency \$81.02 and Distribution of checks: Joint Checking #0003194-0003238 and Trust and Agency #0006284.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

Workshop for Town Hall Renovations - is set for Wednesday, March 22 at 6:00 PM.

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RESOLUTION #98
MOTION TO ENTER INTO EXECUTIVE SESSION FOR A PERSONEL
MATTER AND PER TOWN ATTORNEY REQUEST

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

Motion to enter into executive session for a personnel matter related to the appointment, promotion, demotion, discipline or removal of a particular person or corporation under section 105F.

Whereas, Section 108(3) of the Public Officers Law exempts "any matter made confidential by federal or state law" from the provisions of the Open Meetings Law; and

Whereas, Section 4503 of the New York State Civil Practice Law and Rules provides for confidential and privileged communications between an attorney and his or her client in the course of professional employment; and

Whereas, the Town Attorney has requested the opportunity to discuss legal matters with his client, the Town Board;

Now, therefore, be it resolved

That the Town Board enter into a private session with its attorney to discuss legal matters and that in addition to the Town Board of Trustees and the Attorney, the following individuals shall be included: Courtney Miller at 6:57 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

RESOLUTION #99
MOTION TO EXIT OUT OF EXECUTIVE SESSION

Introduced by Councilperson D'Amuro

Seconded by Councilperson Culhane

Motion to exit out of executive session at 7:41 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

RESOLUTION #100
MOTION TO ADJOURN

Introduced by Councilperson D' Amuro

Seconded by Councilperson Guarino

Motion to adjourn at 7:42 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D' Amuro, Guarino and Zink

NAYES:None

Respectfully submitted,

Susan Henshaw

Town Clerk

SCHEDULE A

Dog Control Fees		
Seizure		
First Pick-up	\$25	
Second Pick-up	\$45	
Third Pick-up	\$60	
Fourth Pick-up	\$75	
Fifth & Subsequent Pick-ups	\$100	
Kenneling Fee (Impound Fee)		
Each day or part of a day	\$20	
Veterinarian Fees		
Vet Fees	\$ All Fees charged by Vet	
Transport to Vet	\$47 per trip	