

TOWN OF CLARKSON
TOWN BOARD MEETING
April 11, 2023

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, April 11, 2023 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Christa Filipowicz	Supervisor
Nick D'Amuro	Councilperson
John Culhane	Councilperson
Tom Guarino	Councilperson
Leslie Zink	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
Kevin Moore	Building Inspector
** Tammy Baker	Assessor

** excused

Supervisor Filipowicz opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price.

The Public Hearing for the Local Law on Landmark Preservation has been postponed until the April 25 Town Board meeting.

HISTORICAL MOMENTS

Leanna Hale spoke about April 2 being the anniversary of the founding of the Town of Clarkson. The Town is now 204 years old. She wanted to encourage everyone to create their own important events, museum and history of your family. Keep news articles, obits, personal greeting cards and anything from others so you have a timeline. Leanna discussed items left to her, such as a cookbook and ads from the paper. She mentioned the different types of "ads" and that some had a sense of humor within them, such as the Jar of Carefulness, which was written in the early 1900's.

COMMUNICATIONS

Pinpoint Security – will begin their install on April 17. Courtney also shared info regarding a quote for adding cameras to the lodges for additional safety. Please review and this will be discussed at the next board meeting.

Complete Payroll – has advised a target date of end of May as their starting date.

Solar Law Update – Councilperson Zink advised that the Planning Board made some recommendations for updates and a few representatives will attend next board meeting on April 25 to discuss those options.

Town Hall - Window Replacement and Exterior painting project. Ads will be placed in the Westside News for bids for services.

4-11-2023

RESOLUTION #124
MOTION TO PLACE ADS FOR BIDS IN WESTSIDE NEWS

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

Motion to place ads for bids on Town Hall windows and exterior painting.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #125
ACKNOWLEDGE RECEIPT OF SUPERVISOR'S MARCH FINANCIAL REPORT

Introduced by Councilperson Culhane

Seconded by Councilperson Zink

Acknowledge receipt of Supervisor's March Financial Report.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #126
MOTION FOR MRB GROUP TO ASSIST IN GRANT WRITING FOR PARKS - NOT TO EXCEED \$5,000

Introduced by Councilperson D'Amuro

Seconded by Councilperson Guarino

Motion for MRB Group to assist in grant writing for parks-not to exceed \$5,000.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

NEW BUSINESS –

RESOLUTION #127
MOTION TO APPROVE CONTRACT FOR ARLENE'S COSTUMES FOR FACE-PAINTING

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

Motion to approve contract for Arlene's Costumes for Face-Painting.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #128
MOTION TO APPROVE EMPLOYEE PERFORMANCE MERIT INCREASE FOR KEVIN MOORE

Introduced by Councilperson Culhane

Seconded by Councilperson Zink

Motion to approve employee performance merit increase for Kevin Moore from \$30.76 to \$32.95 including retro pay to January.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

4-11-2023

RESOLUTION #129
MOTION TO ACCEPT THE RESIGNATION FROM ZBA BOARD MEMBER
DAN MAIER

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

Motion to accept the resignation from ZBA Board member Dan Maier.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #130
MOTION TO APPOINT PETER CONNELL AS ZBA MEMBER

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

Motion to appoint Peter Connell as ZBA member effective April 17.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

NYS Comptroller – Courtney Miller will be attending the NYS Comptroller Finance School on May 8-9.

OLD BUSINESS

RESOLUTION #131
MOTION TO RE-SCHEDULE THE PUBLIC HEARING FOR THE
LANDMARKS PRESERVATION LAW

Introduced by Councilperson D'Amuro

Seconded by Councilperson Guarino

Motion to re-schedule the Public Hearing for the Landmarks Preservation Law to April 25 at 6:00 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

Supervisors Report

Spring Newsletter – is being finalized and will be sending the draft out for the board to review.

Bid Specs – along with legal notices for publication regarding painting and window replacement for Town Hall will be placed this week.

Carrier Property – Keith O'Toole, Kevin Moore will also be attending the meeting with Frank Alois regarding this property.

Seymour Library – board members met at the Sweden Town Lodge after last town board meeting, for a presentation to all the municipalities.

Bookmark Contest – on March 31 Supervisor Filipowicz assisted in judging the contest at the Seymour Library. They had over 500 entries from elementary school children.

Town Hall – Both Superintendent Viscardi and Supervisor Filipowicz have met to discuss more details on painting and restoration of Town Hall. Further discussion ensued regarding a possible upstairs bathroom. This will be tabled until next town board meeting.

4-11-2023

Town Board Reports

Budget Sheet Updates – Councilperson Culhane has put together an update to the budget spreadsheet that will be more user friendly. Information will be sent directly to the board members for review. It coincides with NYS formatting.

Good Neighbor Days – Councilperson Zink advised she is working with Toby Unger from the Lion’s Club to order the dash plaques for the Lion’s Club Car Show.

Zoning Code – Councilperson Zink is continuing to work with the local farmers ahead of the next Zoning Board meeting, scheduled for end of April.

Monroe County Youth Awards - Councilperson Guarino advised that all 3 candidates he nominated will receive this award on April 27 at 6:00 PM at MCC.

Certified Local Government – Councilperson D’Amuro is continuing to review and prepare for the upcoming Public Hearing at the next board meeting on April 25.

Historic Commission – Councilperson D’Amuro has secured 4 of the 5 members needed for the commission, the newest being John Barr from the ARB. He noted that after further review he has found that the requirements are a bit more flexible.

Town Clerk Report – Susan advised of an upcoming Rabies Clinic scheduled for Thursday, May 4 from 5:30p – 7:30p at the Hamlin Library. Any board members wishing to volunteer, please advise. Shred Day is scheduled for Saturday, June 3 in front of the Highway Department, from 10a – 12p. She discussed attending training on Narcan last month and some details involved in the placement of the Narcan Box. Further discussion ensued regarding Narcan. Susan also mentioned possibilities of field trips to the Historical Clarkson Schoolhouse during Good Neighbor Day/week. Trying to incorporate the Historic District with the event. Some other ideas were a “Fill the Highway Truck” Food Drive.

Building Inspectors Report – Kevin Moore advised concerns about property violations within the town and that letters would be going out tomorrow. Attorney Keith O’Toole mentioned that one of the properties is a possible Unsafe Building and steps may be taken towards that process. He advised he will be at a Training Conference for Stormwater and Flood Plains next week.

Superintendent Report – Bob Viscardi mentioned that highway completed their Snow Watch last week; 2 weeks early, where they have removed the plows from the trucks. They have been able to take down 3 acres of dead Ash trees in the back of Hafner Park. They plan to re-seed in the spring. Summer maintenance schedule includes milling and paving route 260 from route 31 to route 104. Also, black-top will be placed on Redman Road, from route 104 to route 31. A town project on Gilmore Road will include a cold mix recycling process then paving. Junk Days is upcoming on April 22-29. Brush and leaf pick up will begin April 25. A new brush trailer has been purchased for the residents to borrow.

RESOLUTION #132

APPROVE MINUTES 3-28-2023

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

To approve minutes from 3-28-2023.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink

NAYES: None

4-11-2023

RESOLUTION #133

AUDIT 4-11-2023

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

To authorize payment of audit 4-11-2023 totaling \$73,683.50 AA General \$12,778.89, BB General- Outside Village \$2,741.28, DA Highway - Town Wide \$5,584.91, DA Highway – Outside Village \$4,218.29, HH- Capital Projects \$42,516.00, SL – Lighting \$5,243.73, SS – Sewer \$550.00, TA – Agency \$50.40 and Distribution of checks: Joint Checking #0003306-0003352.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #134

MOTION TO ENTER INTO EXECUTIVE SESSION

Introduced by Councilperson Culhane

Seconded by Councilperson Zink

Motion to go into executive session for discussions relating to proposed, pending or current litigation. Matters relating to collective negotiations under Taylor Law. Matters relating to medical, financial, credit or employment history of a particular person or corporation. Matters related to the appointment, promotion, demotion, discipline or removal of a particular person or corporation.

That the Town Board enter into a private session with its attorney to discuss legal matters at 6:35 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #135

MOTION TO EXIT OUT OF EXECUTIVE SESSION

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

Motion to exit out of executive session at 7:18 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #136

MOTION TO ADJOURN

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

Motion to adjourn at 7:19 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

Respectfully submitted,

Susan Henshaw

Town Clerk

Approved 4-25-2023