

TOWN OF CLARKSON
TOWN BOARD MEETING
July 11, 2023

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, July 11, 2023 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Christa Filipowicz	Supervisor
Nick D'Amuro	Councilperson
John Culhane	Councilperson
Tom Guarino	Councilperson
Leslie Zink	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
**Kevin Moore	Building Inspector

** excused

Supervisor Filipowicz opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price.

HISTORICAL MOMENTS

Leanna Hale discussed the Declaration of Independence, as well as other events that took place in the month of July. July 1, 1863 was the start of The Battle of Gettysburg. The 140th Infantry Company A was formed in Brockport. There were several men from Clarkson who were given a three-year assignment and ranged in age from 18-23. There are several books at the Seymour Library regarding the 140th Infantry Company. Some other important events in history happened on July 4. West Point Military Academy opened in 1802. Alaska became the 49th state in 1959. Hawaii became the 50th state in 1960. We celebrated the country's 200th birthday in 1976. She ended with a quote from Abe Lincoln regarding the North and the South.

COMMUNICATIONS

Town Board wishes to recognize Mike Farrell on his 20th anniversary with the town. He will be acknowledged at the All Hands Meeting next week in front of all town employees.

NEW BUSINESS

RESOLUTION #201

ACKNOWLEDGE RECEIPT OF SUPERVISOR'S JUNE FINANCIAL REPORT

Introduced by Councilperson Zink

Seconded by Councilperson Guarino

Acknowledge receipt of Supervisors June Financial Report.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

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RESOLUTION #202
MOTION FOR MERIT INCREASE FOR DEPUTY TOWN CLERK STACEY
YANKLOWSKI

Introduced by Councilperson Culhane

Seconded by Councilperson Guarino

Motion for merit increase for Deputy Town Clerk Stacey Yanklowski from Step 9 @ \$18.05, to Step 12 @ \$18.88 /hr.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #203
MOTION TO TRANSFER \$423,182.08 IN ARPA FUNDS TO HIGHWAY
DEPARTMENT FOR WORK ON TOWN ROADS

Introduced by Councilperson Zink

Seconded by Councilperson Culhane

Motion to transfer \$423,182.08 in ARPA funds to the Highway Department for work on Town roads.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #204
MOTION TO TRANSFER \$8,815.11 FROM GREEN AREA TRUST FUND TO
HIGHWAY DEPARTMENT FOR LAWN MOWER

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

Motion transfer \$8,815.11 from Green Acre Trust Fund to Highway Department for the lawn mower.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #205
MOTION TO TRANSFER FROM CAPITAL PROJECTS TO GENERAL FUND

Introduced by Councilperson Zink

Seconded by Councilperson Guarino

Motion to transfer from Capitol Projects to General Fund as follows:

\$175, 804.62 for Clarkson-Parma Townline Water District.

\$12,307.90 for 549-Lake Road Sewer District.

\$21,089.25 for Town Hall Improvements.

Total of \$209,201.77.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #206
MOTION TO APPROVE THE PERMIT TO ALLOW FIREWORKS DISPLAY
BY YOUNG EXPLOSIVES FOR AN EVENT AT DEERFIELD COUNTRY
CLUB, LLC

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

Motion to approve the permit to allow fireworks display by Young Explosives for an event at Deerfield Country Club, LLC on Friday, July 21. 2023.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

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OLD BUSINESS

RESOLUTION #207

MOTION TO ACCEPT THE AUDIT FOR JUSTICE COURT

Introduced by Councilperson D'Amuro

Seconded by Councilperson Guarino

Motion to accept the Audit for Justice Court.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #208

MOTION TO ACCEPT CHANGES TO THE EMPLOYEE HANDBOOK
UPDATES TO SECTION 3.06

Introduced by Councilperson Culhane

Seconded by Councilperson Zink

Motion to accept changes to the employee handbook updates from the beginning, up to section 3.06.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

Supervisors Report –

Town Hall Window Estimates – Supervisor Filipowicz explained some background information with past estimates dating back to 2020 and the quotes we received at that time. We received 1 bid for a new estimate and the board decided to move forward on that bid before rates increase. Due to the timeline on new quotes provided on this most recent bid, the board felt they needed to act on this expeditiously. The question was lack of transparency from the resident. However, the project bid was advertised in the paper, the bids were opened publicly at stated date and time and discussed in many meetings. The town has the funds to do this at no expense to the residents. The special meeting was then advertised at the Town Hall and took place that next Tuesday, May 16.

Councilperson Culhane advised that the board has agreed to do all they can to keep the current Town Hall building up to date at a bare minimum cost, while they entertain options and prepare for future plans for a Town Hall complex. A discussion ensued regarding timelines for public notices, with input from town attorney Keith O'Toole. If less than the time required to put in newspaper, they post on the Town Hall Town Clerks Board and doors.

MRB Group – Supervisor Filipowicz met with Laurie Fox for a Planning Grant for Hafner Park. Things are proceeding as planned.

WIBA#1 - the Town Engineer has met with the MCWA to review the project; all engineering has been completed and submitted and we await various approvals.

Town Board Reports -

Clarkson Historic Commission – Councilperson D'Amuro mentioned the first meeting will be held on July 17. They will begin the process to submit all paperwork to the NYS Preservation Commission office. They anticipate an approximate six-month wait.

Good Neighbor Day – Councilperson Zink advised she is finalizing advertising for the event.

All Hands Meeting – Councilperson Zink advised she is heading up that employee meeting for next week, Thursday July 20 at 7:00 am.

Solar/Battery Laws – Councilperson Zink mentioned she is working with Keith O'Toole for finalization.

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Kimball Tree Program – Councilperson Culhane mentioned he is working with Sara’s Farm Market for pricing of trees.

Town Clerk – Susan Henshaw advised we have a new Dog License sandwich board out front of Town Hall that we share with the Towns of Sweden and Hamlin. Just reminding residents to license their dogs starting at four months old. We have seen an increase in passports issued as well as marriage licenses.

Town Attorney – Keith O’Toole advised to anticipate some revisions to the Engineering fees in the nearest of the future.

RESOLUTION #209
APPROVE MINUTES 6-27-2023

Introduced by Councilperson Zink
Seconded by Councilperson Culhane
To approve minutes from 6-27-2023.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink
NAYES: None

RESOLUTION #210
AUDIT 7-11-2023

Introduced by Councilperson Guarino
Seconded by Councilperson D’Amuro
To authorize payment of audit 7-11-2023 totaling \$83,060.23. AA General \$8,835.45, BB General- Outside Village \$256.95, DA Highway - Town Wide \$65,404.43, DB Highway - Outside Village 3,514.34, SL-Lighting \$3,768.31, SS - Sewer \$1,280.75 and Distribution of checks: Joint Checking #0003581-0003620.

RESOLUTION #211
MOTION TO ENTER INTO EXECUTIVE SESSION

Introduced by Councilperson Guarino
Seconded by Councilperson D’Amuro
Motion to go into executive session for discussions relating to proposed, pending or current litigation. Matters relating to collective negotiations under Taylor Law. Matters relating to medical, financial, credit or employment history of a particular person or corporation. Matters related to the appointment, promotion, demotion, discipline or removal of a particular person or corporation.
That the Town Board enter into a private session with its attorney to discuss legal matters at 6:30 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink
NAYES: None

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RESOLUTION #212
MOTION TO EXIT OUT OF EXECUTIVE SESSION

Introduced by Councilperson Culhane

Seconded by Councilperson Guarino

Motion to exit out of executive session at 7:00 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #213
MOTION TO ADJOURN

Introduced by Councilperson Zink

Seconded by Councilperson D'Amuro

Motion to adjourn at 7:33 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

Respectfully submitted,

Susan Henshaw

Town Clerk

Approved 7-25-2023