

TOWN OF CLARKSON
TOWN BOARD MEETING
July 25, 2023

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, July 25th, 2023 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Christa Filipowicz	Supervisor
Nick D'Amuro	Councilperson
John Culhane	Councilperson
Tom Guarino	Councilperson
Leslie Zink	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
Kevin Moore	Building Inspector

Supervisor Filipowicz opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price.

COMMUNICATIONS –

Seymour Library – Supervisor Filipowicz wished to remind everyone of the Budget Meeting on August 29, at 6:00 pm at the Seymour Library.

Hafner Park Grant – Supervisor Filipowicz mentioned she sent notices to firms on costs for a public hearing for their planning purposes. She heard from two of the four firms and sent the responses on, to assist with the grant process.

NEW BUSINESS –

RESOLUTION #214
MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY EMPLOYEE
STEVEN FONTE

Introduced by Councilperson Culhane

Seconded by Councilperson Guarino

Motion to approve merit increase for Highway employee Steven Fonte from MEO step 8 @ \$23.55/hr to MEO step 10 @ \$24.26/hr effective May 16, 2023.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

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RESOLUTION #215
MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY EMPLOYEE
MICHAEL BARTEK

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

Motion to approve merit increase for Highway employee Michael Bartek from MEO step 4 @ \$22.18/hr to MEO step 6 @ \$22.85/hr effective July 1, 2023.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #216
MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY EMPLOYEE
MICHAEL FARRELL

Introduced by Councilperson D'Amuro

Seconded by Councilperson Guarino

Motion to approve merit increase for Highway employee Michael Farrell from Deputy Superintendent/Foreman Step 19 @ \$34.49/hr to Deputy Superintendent/Foreman Step 21 @ \$35.53/hr effective June 26, 2023.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

Supervisor Filipowicz wanted to thank Superintendent Viscardi for filling potholes in the parking lot near the Post Office.

Paint Bids – two bids have been received and Superintendent Viscardi spoke with Patriot Painting regarding their bid, their experiences and what this project entails. He feels confident that they will do good work. He mentioned removal of loose paint, two coats of primer and two coats of paint should do it. The project should be done in the Fall and should take approximately two to three weeks.

RESOLUTION #217
MOTION TO ACCEPT BID FOR PAINTING OUTSIDE TOWN HALL
BUILDING FROM PATRIOT PAINTING

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

Motion to accept bid painting outside Town Hall building from Patriot Painting.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

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OLD BUSINESS

Pole Barn/Barndominium Local Law #3 - Kevin Moore mentioned he wants to ensure that the residents design applies to Pole Barn construction as well. Discussion on metal siding took place, and Supervisor Filipowicz stressed this is for an accessory use barn, not on a lot with another home. This is the actual home and it needs to look in character of the neighborhood. Kevin Moore mentioned the need to have a minimum of two acres to have an accessory barn. Attorney Keith O'Toole will update the Local Law#3 and will send to the board for review.

Supervisors Report –

PERMA – is now requiring the employees to be CPR and AED certified. Training will be upcoming and announced for all employees.

Annual Audit – is well underway and expectations to be more in depth due to WIBA#1.

Town Board Reports -

Town Hall – Councilperson Culhane continues to work on the spreadsheet of repairs needed for the town hall. Plans are that the water concerns will be tended to in August and the vault rooms will be in September.

Tree Program – Councilperson Culhane is working with Sara's Farm Market for pricing on trees and plaques for Kimball Park memorials.

Good Neighbor Day - Councilperson Zink mentioned banners are ordered and highway will place them around town. Placement of vendors will be reviewed with other board members and highway after they visit the site the week of the event. Tents and lights will go up the day before. Parking will remain the same as last year as it went well and left plenty of walking room for the Lions Car Show.

Historic Commission - Councilperson D'Amuro advised he will submit paperwork to Albany by the end of week. He met with the 5 new members of the commission: A. Hoy – Chairperson, M. Hennard, J. Linenfelser, L. Hale, D. Maier. He discussed events happening in another town and using that as a guide.

All Hands Meeting – Councilperson D'Amuro will be August 24 at 7:00 am at the Town Hall.

Town Clerk Report – Susan discussed the Buy a Brick program in support of the Hamlin Veterans Association. Each board member will contribute towards one brick naming the 2023 Clarkson Town Board Members. She mentioned the purchase of new

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chairs for the Goodwin Lodge. A few have broken over time and have now been replaced.

Highway Report – Superintendent Viscardi mentioned they are prepping Redman Road for chip seal on August 8-9. At the same time, they will be working on Hideaway Lane, Stag Creek, St. Katherine Way, Old Route 31, a portion of Lynnwood Drive and Gallup Road, weather permitting. Milling and paving is scheduled to be completed August 8-10 on Sherwood Drive and Sunset Center Road, weather permitting. At the parks, the basketball and pickleball courts will be receiving a fresh coat of paint.

RESOLUTION #218
APPROVE MINUTES 7-11-2023

Introduced by Councilperson Zink
Seconded by Councilperson Culhane
To approve minutes from 7-11-2023.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D’Amuro, Guarino and Zink
NAYES: None

RESOLUTION #219
AUDIT 7-25-2023

Introduced by Councilperson Guarino
Seconded by Councilperson D’Amuro
To authorize payment of audit 7-25-2023 totaling \$74,690.69. AA General \$21,791.87, BB General- Outside Village \$7,213.06, DA Highway - Town Wide \$9,812.13, DA-Highway-Outside Village \$1,121.23, HH- Capital Projects \$34,702.00, TA – Agency \$50.40 and Distribution of checks: Joint Checking #0003621-0003650 and Trust and Agency 0006292.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, Guarino, D’Amuro and Zink
NAYES: None

RESOLUTION #220
MOTION TO ENTER INTO EXECUTIVE SESSION

Introduced by Councilperson Zink
Seconded by Councilperson Culhane
Motion to go into executive session for discussions relating to proposed, pending or current litigation. Matters relating to collective negotiations under Taylor Law. Matters relating to medical, financial, credit or employment history of a particular person or corporation. Matters related to the appointment, promotion, demotion, discipline or removal of a particular person or corporation.
That the Town Board enter into a private session with its attorney to discuss legal matters at 6:33 PM.

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VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #221

MOTION TO EXIT OUT OF EXECUTIVE SESSION

Introduced by Councilperson Zink

Seconded by Councilperson Guarino

Motion to exit out of executive session at 7:19 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, D'Amuro, Guarino and Zink

NAYES: None

RESOLUTION #222

MOTION TO ADJOURN

Introduced by Councilperson Culhane

Seconded by Councilperson D'Amuro

Motion to adjourn at 7:20 PM.

VOTE OF THE BOARD

AYES: Supervisor Filipowicz, Councilpersons Culhane, Guarino, D'Amuro, and Zink

NAYES: None

Respectfully submitted,

Susan Henshaw

Town Clerk

Approved 8-8-2023