

TOWN OF CLARKSON
TOWN BOARD MEETING
November 14, 2023

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, November 14, 2023 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
Nick D'Amuro	Councilperson
John Culhane	Councilperson
**Tom Guarino	Councilperson
Sharon Mattison	Councilperson
**Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
Kevin Moore	Building Inspector

**excused

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price. Along with thanks to healthcare workers who tirelessly work to save lives every day.

OPEN FORUM

Bill Fine, 3502 County Line Rd, inquired about clarification from the minutes of the October 11 meeting. Are residents responsible for maintaining exterior and upkeep of historical buildings such as the Whitehall Mansion using taxpayer dollars? Councilperson D'Amuro advised no tax dollars will be used and that the Architectural Review Board handles that matter. All homeowners are responsible for the upkeep of their own historic home.

Greg Lund from the Lion's Club mentioned a possible Clock Tower in the roundabout. He discussed teaming up with the Village of Brockport regarding a solar powered Windsor double sided clock. This brand comes with a three-year warranty. He discussed mutually maintaining the grounds of the roundabout with Sara's Farm Market as well as both preferring to disallow signs or banners to be displayed. Superintendent Viscardi will contact NYS in matters regarding the signs, as they own the roundabout. The Lion's Club is hopeful for a grant or a match to purchase the solar clock with plans to fundraise through summer of 2024.

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PUBLIC HEARING

Budget 2024-Supervisor Liotta read the article placed in the Westside News November 5, 2023 edition.

Martha Clasquin , 34 Sherwood asked to elaborate the budget. Supervisor Liotta advised:
General Budget: 2023 \$1.5M to 2024 \$1.3M

Tax rate: 2023 3.29% to 2024 2.61%

Tax cap under: 2023 \$2,403 to 2024 \$2,073

Tax rate decreased due to reassessments. All residents are now at 100% and most tax bills remain even or lower. All Clarkson employees will receive a 4% increase due to being under budget. The 2023 zoning code update contract was for \$54,000 and \$50,000 of it was spent in 2023. We will add \$4,000 to the 2024 budget, not \$35,000 which is currently noted in the preliminary budget.

RESOLUTION #305

MOTION TO CLOSE PUBLIC HEARING ON THE 2024 BUDGET

Introduced by Councilperson D'Amuro

Seconded by Councilperson Mattison

Motion to close public hearing on the 2024 Budget.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Guarino

NEW BUSINESS

RESOLUTION #306

MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY EMPLOYEES C. JOHNSON, B. GAESSER, W. SWANGER, S. FONTE

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

Motion to approve merit increase for Highway employee C. Johnson from MEO step 10 @ \$24.26 hr to MEO step 12 @ \$24.99/per hr. effective November 24, 2023.

Motion to approve merit increase for Highway employee B. Gaesser from MEO step 10 @ \$24.26 hr to MEO step 12 @ \$24.99/per hr. effective November 11, 2023.

Motion to approve merit increase for Highway employee W. Swanger from MEO step 19 @ \$29.79 hr to MEO step 21 @ \$30.68/per hr. effective November 12, 2023.

Motion to approve merit increase for Highway employee S. Fonte from MEO step 10 @ \$24.26 hr to MEO step 12 @ \$24.99/per hr. effective November 16, 2023.

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VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Guarino

OLD BUSINESS

RESOLUTION #307
MOTION TO AMEND RESOLUTION ON CRIME BOND FOR TAX
COLLECTOR FOR 2024

Introduced by Councilperson Mattison

Seconded by Councilperson Culhane

AUTHORIZING SURETY, FORM AND AMOUNT OF OFFICIAL UNDERTAKING FOR THE FAITHFUL PERFORMANCE OF THE DUTIES OF THE TOWN CLERK AND RECEIVER OF TAXES AND ASSESSMENTS

Be it resolved by the Board of the Town of Clarkson as follows:

Section 1. The Board hereby approves the surety, form and amount of the official undertaking for the faithful performance of the duties of the town clerk and receiver of taxes and assessments, as follows:

Type of undertaking: Crime Bond

Insurance company: Travelers Casualty and Surety Company of America

Amount: \$250,000.00

Policy Premium: \$785.00

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law section 25 and filed in the office of the Town Clerk.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Guarino

RESOLUTION #308
SCHEDULE PUBLIC HEARING FOR PROPOSED LOCAL LAW:
INTRODUCTORY LOCAL LAW #8 of 2023
TOWN OF CLARKSON

Introduced By Councilperson Culhane

Seconded by Councilperson D'Amuro

A LOCAL LAW TO ADOPT amendments to the Town of Clarkson's Local Law No. 2 of 2023 entitled "Town of Clarkson Landmarks Preservation Local Law"

WHEREAS, the Town Board has before it proposed Introductory Local Law No. 8 of 2023 which amends the Town of Clarkson's Local Law No. 2 of 2023 entitled "Town of Clarkson Landmarks Preservation Local Law" ; and

WHEREAS, in order to adopt said Local Law, the Town Board of the Town of Clarkson is required to hold and conduct a public hearing thereon;

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NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. That the Town Board of the Town of Clarkson shall hold and conduct a Public Hearing on the 14th day of November 2023, at 6:00 p.m. at the Town Hall, 3710 Lake Road, Town of Clarkson, New York, 14430 to consider the changes which are contained in the attached Local Law; at which Public Hearing all interested persons will be heard concerning the subject matter thereof.

SECTION 2. That the Town Clerk shall cause due notice of such public hearing to be published as required by law.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Guarino

RESOLUTION #309

ACKNOWLEDGE RECEIPT OF SUPERVISOR'S OCTOBER FINANCIAL REPORT

Introduced by Councilperson Culhane

Seconded by Councilperson D'Amuro

Acknowledge receipt of Supervisors October Financial Report.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Guarino

Supervisor Report

Town Hall - The windows have been completed. They are soundproof and look beautiful. The painting has also been completed and looks amazing.

WIBA #1 - As of November 1, the project is currently waiting for approval by the Monroe County Water Authority and USDA Rural Development. Also, completing easement maps and descriptions that need to be obtained to construct the project. The bidding of the project starts 2024, with construction beginning Spring 2024. Project completion Spring/Summer 2025. Once all permits are obtained, the project will be pushed back accordingly. Scott Mattison with MRB Group, is the project manager and if anyone has questions or concerns, they may contact the town hall for his personal number.

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Town Board Reports

Local Law #2 -Councilperson D'Amuro advised Al Hoy will be the Chairperson. Upon completion of this project, he will continue as the liaison. At this time, Councilperson D'Amuro is currently working on the website. He is looking forward to preserving the Town Hall, whether it becomes the Post Office or the historic entry into the town. He is also reviewing a potential trail from Hamlin Beach to the Erie Canal.

Town Clerk - Stacey Gahagan advised the 2023 School Tax season is now completed. Our Holiday Food Drive started on November 13 and will continue to December 15, with the drop off location being the Town Hall. Transfer Station permits go on sale December 1, and the price will remain at \$235.00. A new policy to take place in 2024 will be the acceptance only of checks at the transfer station. They will no longer accept cash. Residents are welcome to prepay in advance by cash, check or charge at the town hall for any of the additional charged items noted on the rules and regulations sheet. They are then required to take their receipt to the transfer station as proof of pre-payment. The Town of Clarkson sign has a new advertiser, Cusimano's Pizzeria. Currently, we have 10 more open advertising spots available on our signs that border the four corners of Clarkson. If interested in advertising, please contact the Town Clerk.

Building Inspector – Kevin Moore advised there were six new single-family homes being built and three of them should be completed by the end of the year. To date his office has completed 193 permits and 1044 inspections. Planning and Zoning application updates will be at the next meeting on November 28, 2023. Attorney Keith O'Toole we be giving a training class to our Zoning Board members on November 15, 2023. On December 6, 2023, the zoning committee will meet with Bergmann for updates on the zoning codes. He also attended a training class with NY Parks for the preservation board.

Highway Superintendent – Superintendent Viscardi advised brush pick up has ended but will continue to pick up leaves Monday and Tuesday mornings until the snow comes or by December 1. Trailers are available until the snow comes on an as needed basis. We will be transitioning into our winter schedule putting on plows and placing up snow fences. Salt barns continues to be full as they were able to fill with the 2023 budget, due to a mild winter. In 2023 salt was \$54.00 a ton. In 2024 prices for salts went to \$62.00 a ton. We saved \$16,000.00 purchasing in 2023. He continues to work with MRB for the WIBA #1 water project testing the soil. Surplus equipment sales from the Fall Municipal Auction include:

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#11 – 2008 Ford F-350 Super Duty \$5,075.00 Picked up 11/13/2023
 #27A – Ford F540B Tractor \$4,000.00 Picked up 11/08/2023
 #32 – Hot Box \$3,900.00 Picked up 11/21/2023
 Set of 2 Tractor Tires \$675.00 Picked up 11/09/2023
 8 ft. Steel uni-mount snowplow \$105.00 Picked up 11/15/2023
 Ice Machine \$150.00
 Sander \$1,000.00
 Total-\$14,905.00

RESOLUTION # 310
APPROVE MINUTES OF 10-24-2023

Introduced by Councilperson D'Amuro

Seconded by Councilperson Culhane

Approve minutes of 10-24-2023.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Guarino

RESOLUTION #311
AUDIT 11-14-2023

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

To authorize payment of audit 11-14-2023 totaling \$194,343.33. AA General \$35,708.41, BB General- Outside Village \$17,127.12, DA Highway - Town Wide \$12,304.24, DB-Highway-Outside Village \$88,218.74, HH- Capital Projects \$27,518.50, SL – Lighting \$4110.55, SS – Sewer \$643.53, Special District - Water \$8,712.24 and Distribution of checks: Joint Checking #3908-3974.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Guarino

11-14-2023

RESOLUTION #312
MOTION TO ADJOURN

Introduced by Supervisor Liotta

Seconded by Councilperson Culhane

Motion to adjourn at 6:51 PM.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Guarino

Respectfully submitted -

Stacey Gahagan

Deputy Town Clerk

Approved 11-28-2023