

TOWN OF CLARKSON
TOWN BOARD MEETING
November 28, 2023

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, November 28, 2023 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
Nick D'Amuro	Councilperson
John Culhane	Councilperson
Tom Guarino	Councilperson
Sharon Mattison	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
Kevin Moore	Building Inspector

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price. Along with thanks to healthcare workers who tirelessly work to save lives every day.

HISTORICAL MOMENTS

Leanna Hale hosted a meeting with the Monroe County Historians last month that was well attended. The historians were impressed with the Clarkson Academy and the influence it has on the youth of our area and their interest in cursive writing. They discussed the need for more historians to be involved in schools in order to help promote cursive writing. Pioneer Day was held on October 27 which brought 4th graders to the Academy. They learned cursive, viewed exhibits and discussed the story "Times and Places", then reviewed past terminology referenced from the book. On December 5, The Historical Society will host Dan Schneiderman from the Rochester Museum and Science Center, who will speak in preparation for the Solar Eclipse in April 2024. Ms. Hale mentioned how she had on display in Town Hall, the Mayflower Compact and the story of the first Thanksgiving.

OPEN FORUM

Martha Clasquin, 34 Sherwood Dr, expressed her appreciation to the highway employees for their assistance with her bags of leaves during the Fall season. She was thankful for Supervisor Liotta for sending the 2024 town budget to her. Some questions were asked regarding how revenue from the state and county are divided within the town. As well as

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how the funds from the town solar projects is being dispersed. She inquired how things were prioritized regarding expenditures, such as upgrades, renovating and infrastructure.

PUBLIC HEARING

Local Law#8-2023 – Supervisor Liotta read the legal notice for Local Law#8-2023. Several changes have been made along with much continued effort from Councilperson D’Amuro to obtain this final legislation.

RESOLUTION #313**LOCAL LAW #5 of 2023 CLOSE PUBLIC HEARING**

Introduced by Councilperson D’Amuro

Secodnded by Councilperson Mattison

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson closes the public hearing for Local Law #5 of 2023 which was introduced as Introductory Local Law #8 of 2023.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D’Amuro, Guarino and Mattison

NAYES: None

NEW BUSINESS

ADP RUN – Supervisor Liotta discussed that after receiving feedback on the change to Complete Payroll several months ago, they have found their system to be cumbersome. It has been decided, for simplicity, we will be reverting back to ADP. ADP will grandfather the town regarding costs. The W2’s will encompass the full year under both payroll systems. Moving forward, payroll will be managed by the Assistant to the Supervisor in hopes to free up more time in each department.

RESOLUTION #314**MOTION TO ACCEPT THE NEW CONTRACT FOR ADP**

Introduced by Councilperson Mattison

Seconded by Councilperson Culhane

Motion to accept the new contract for ADP.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D’Amuro, Guarino and Mattison

NAYES: None

Supervisors Report –

MC Water Authority - Supervisor Liotta received a call today from the Monroe County Water Authority about a water main break on Lake Road North. Whenever a break takes

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longer than 4 hours to repair, a boil notice flyer is personally given to all the homes affected. Correction was expected to be within 24 hours.

Support Board – there are a few openings on our Conservation and Library boards. An ad will be in this weekend’s edition of Westside News.

Historic Commission - Councilperson D’Amuro advised the newly passed Local Law will be sent to the State Preservation Office and the National Park Service. The Commission Board will meet on the first Monday of every month at 6:45 pm at Town Hall.

Social Media – Councilperson D’Amuro and Tyler Jones will be reviewing ideas for an updated website.

Town Hall – Councilperson Culhane discussed the attention needed to the town hall roof, steps, chimney, window screens, parking lot and water lines. Superintendent Viscardi advised the water leak has been repaired in basement. The bucket truck has been out of service and just returned and they will be able to work on the roof and chimney next week. The concrete steps and the basement water lines are being discussed for further review of ideas.

Town Clerk – Susan mentioned that an ad will go in this weekend’s paper for our vacant support board seats. She has updated the Association of Towns of our newly elected officials for 2024 and supplied them with upcoming training class information. There is new interest in advertising on the Welcome to Clarkson signs. A new sign, to create and install, would cost approximately \$800 plus the annual \$300 advertising fee. An ad will be placed on all social platforms to help fill the 10 vacant spaces. Susan will be meeting with Laurie from MRB Group regarding the Record Retention room along with obtaining possible grant options. The Holiday Food Drive is going very well with many boxes and bags of donations to date. The Umpteenth Annual Christmas Party is scheduled for 6:30 pm Friday, December 8 at the Courthouse. The employee Christmas luncheon will be held on Thursday, December 14 at noon at the Town Hall.

Building Inspector – Kevin Moore advised of an upcoming Zoning Board meeting on Wednesday, December 6 at 7:00 pm.

Attorney - Keith O’Toole mentioned the dedication of Craig Hill Drive and some tax and title concerns that should be resolved soon.

Highway Report – Superintendent Viscardi wished to thank Martha Clasquin for her earlier comments. He mentioned the Valley View Drive sewer issue from Thanksgiving was completed and the family is safely back at home. The trucks are ready for winter and the barn is full. He will be providing the Town Clerk the Dispatch phone number in case of snow emergencies.

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RESOLUTION #315
APPROVE MINUTES 11-14-2023

Introduced by Councilperson Culhane

Seconded by Councilperson Mattison

To approve minutes from 11-14-2023.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison

NAYES: None

RESOLUTION #316
AUDIT 11-28-2023

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

To authorize payment of audit 11-28-2023 totaling \$93,946.24. AA General \$78,533.89, BB General- Outside Village \$1,818.66, DA Highway - Town Wide \$11,540.27, HH-Capital Projects \$59.12, SS – Sewer \$1,994.30 and Distribution of checks: Joint Checking #3975-4004.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison

NAYES: None

RESOLUTION #317
MOTION TO ENTER INTO EXECUTIVE SESSION

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

Motion to go into executive session for discussions relating to proposed, pending or current litigation. Matters relating to collective negotiations under Taylor Law. Matters relating to medical, financial, credit or employment history of a particular person or corporation. Matters related to the appointment, promotion, demotion, discipline or removal of a particular person or corporation.

That the Town Board enter into a private session with its attorney to discuss legal matters at 6:30 PM

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison

NAYES: None

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RESOLUTION #318
MOTION TO EXIT OUT OF EXECUTIVE SESSION

Introduced by Councilperson Culhane
Seconded by Councilperson D'Amuro
Motion to exit out of executive session at 7:42 PM.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison
NAYES: None

RESOLUTION #319
MOTION TO ADJOURN

Introduced by Councilperson D'Amuro
Seconded by Councilperson Mattison
Motion to adjourn at 7:43 PM.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison
NAYES: None

Respectfully submitted,

Susan Henshaw
Town Clerk

Approved 12-12-2023