

TOWN OF CLARKSON  
TOWN BOARD MEETING  
December 26, 2023

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, December 26, 2023 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
Nick D'Amuro	Councilperson
John Culhane	Councilperson
Tom Guarino	Councilperson
Sharon Mattison	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
** Keith O'Toole	Attorney
Kevin Moore	Building Inspector

\*\* excused

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price. Along with thanks to healthcare workers who tirelessly work to save lives every day.

**NEW BUSINESS**

**RESOLUTION #329**

**AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS 2024**

Introduced by Councilperson Guarino

Seconded by Councilperson Culhane

AGREEMENT between the Town Highway Superintendent of the Town of Clarkson, Monroe County, New York, and the undersigned members of the Town Board. Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. The dollar amount comprised of General Repairs per the 2024 budget of \$150,000.00 and the NYS CHIPS projected amount for 2024 of \$51,896.00, totaling \$201,896.00, shall be set aside to be expended for primary work and general repairs upon 43 lane miles of town highways, including sluices, culverts and bridges having a span of less than five feet, and sidewalks or the renewals thereof.

**12-26-2023**

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison  
NAYES: None

**RESOLUTION #330**  
**AUTHORIZE MERIT/STEP INCREASE FOR HIGHWAY EMPLOYEE**  
**MICHAEL BARTEK**

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

To authorize a merit/step increase for Highway employee Michael Bartek from MEO, step 6 @ \$22.85 to MEO, step 8 @ \$23.54 per/hr. With the 4% cost of living adjustment, he will be at \$24.48 per/hr effective January 3, 2024.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison  
NAYES: None

**Rodeo Bleachers** – Superintendent Viscardi discussed the 2 bids that were received. Alden Church will win the bid, as they wish to disassemble them and use them for future rodeos. Alden church is insured and they plan to do a complete tear down in early January. The remaining bleachers will have a snow fence placed around them for safety.

**RESOLUTION #331**  
**MOTION TO ACCEPT THE BID TO PURCHASE THE RODEO BLEACHERS**  
**FOR \$2,000.00**

Introduced by Councilperson Culhane

Seconded by Councilperson Mattison

Motion to accept the bid to purchase the rodeo bleachers for \$2000.00.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison  
NAYES: None

**RESOLUTION #332**  
**MOTION TO ACCEPT ESTIMATE AND MOVE FORWARD WITH**  
**INSTALLATION OF DOOR AT TOWN HALL**

Introduced by Councilperson D'Amuro

Seconded by Councilperson Guarino

Motion to accept estimate and move forward with installation of door at Town Hall at \$9,986.00.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison  
NAYES: None

**12-26-2023**

**RESOLUTION #333**

**MOTION TO ACCEPT SERVICE AGREEMENT WITH EAP FOR 2024**

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

Motion to accept service Agreement with EAP for 2024.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison

NAYES: None

**RESOLUTION #334**

**MOTION TO ACCEPT SERVICE AGREEMENT WITH LGSS FOR 2024**

Introduced Councilperson Culhane

Seconded by Councilperson Guarino

Motion to accept service agreement with LGSS for 2024.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison

NAYES: None

**RESOLUTION #335**

**MOTION TO HIRE KATHY KEMP TO ASSIST IN TOWN CLERKS OFFICE  
AT \$30.00 PER HOUR**

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

Motion to hire Kathy Kemp to assist in Town Clerks office at \$30.00 per hour.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison

NAYES: None

**PERMA** – Supervisor Liotta advised of her earlier meeting with Brian Baty and discussed the current 2024 rate. There is a 2% savings (\$1200.00) if paid by end of 2023. The Town Board agreed to pay the bill now. Brian Baty will be at the next Town Board meeting.

**RESOLUTION #336**

**APPROVE MINUTES 12-12-2023**

Introduced by Councilperson Guarino

Seconded by Councilperson Culhane

To approve minutes from 12-12-2023.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison

NAYES: None

**12-26-2023**

**RESOLUTION #337**

**AUDIT 12-26-2023**

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

To authorize payment of audit 12-26-2023 totaling \$60,634.83. AA General \$12,005.32, BB General- Outside Village \$3,245.77, DA Highway - Town Wide \$10,214.98, DB- Highway-Outside Village \$25,804.05, HH- Capital Projects \$8,972.50, SS – Sewer \$392.21 and Distribution of checks: Joint Checking #4052-4097.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison

NAYES: None

**RESOLUTION #338**

**MOTION TO ENTER INTO EXECUTIVE SESSION**

Introduced by Councilperson Guarino

Seconded by Councilperson Mattison

Motion to go into executive session for discussions relating to proposed, pending or current litigation. Matters relating to collective negotiations under Taylor Law. Matters relating to medical, financial, credit or employment history of a particular person or corporation. Matters related to the appointment, promotion, demotion, discipline or removal of a particular person or corporation.

That the Town Board enter into a private session with its attorney to discuss legal matters at 6:20 PM

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison

NAYES: None

**12-26-2023**

**RESOLUTION #339**  
**MOTION TO EXIT OUT OF EXECUTIVE SESSION**

Introduced by Councilperson Guarino

Seconded by Councilperson Mattison

Motion to exit out of executive session at 7:39 PM.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison

NAYES: None

**RESOLUTION #340**  
**MOTION TO ADJOURN**

Introduced by Councilperson Guarino

Seconded by Councilperson D'Amuro

Motion to adjourn at 7:40 PM.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Guarino and Mattison

NAYES: None

Respectfully submitted,

*Susan Henshaw*

Town Clerk

Approved 1-09-2024