

TOWN OF CLARKSON
TOWN BOARD MEETING
February 13, 2024

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, February 13, 2024 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
John Culhane	Councilperson
Nick D'Amuro	Councilperson
Sharon Mattison	Councilperson
Evan Wexler	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
Kevin Moore	Building Inspector

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price. Along with thanks to healthcare workers who tirelessly work to save lives every day.

OPEN FORUM

Patrick Pittman, Seymour Library Director, advised the many events anticipated for the Solar Eclipse on April 8, 2024;

- Ledgesdale Airpark on Colby Street is hosting a music concert.
- SUNY Brockport 1300 parking spaces, which include the students, for \$80 per space. They will offer live music, food trucks, entertainment.
- traffic flow expected between 30,000-50,000 just in Brockport, Sweden, Clarkson area per MCSO.

Patrick advises the Seymour Library will remain open that day from 9:00 a.m. – 8:00 p.m. with 110 parking spaces and is looking to offer indoor and outdoor educational experiences and different options at their location which include:

- NASA engineer
- Musical performance
- Solar system, astronomy activities for children.
- Rochester Zoo will potentially be available to discuss how animals react to the eclipse in middle of the day.
- Kiwanis will offer food to patrons during lunch time and post eclipse.
- 3 porta johns on site
- Indoor plumbing is currently being assessed for recent concerns.
- Strong West will have parking for EMS equipment.
- Sweden Town Park will be closed.
- Brockport School District and all parking lots will be closed.

Parking everywhere will be at a minimum. Traffic patterns will be disruptive. Towing services will be difficult but will be available. Walking is suggested as the best option. This is a community effort and the library is encouraging a walking plan (possible passport) from Clarkson all the way up to Sweden/Clarkson Community Center. He is looking to create spaces that will encourage people to want to stay for a period of time before and after the actual event.

Michelle Spagnola introduced 2 of her foreign exchange student guests. John who is from Italy, is a senior, and Juwane who is from South Korea, is a junior and both are currently attending Aquinas.

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NEW BUSINESS

RESOLUTION #73
MOTION TO AMEND THE SALARY SCHEDULE FOR THE BOARD OF
ASSESSMENT REVIEW

Introduced by Councilperson Culhane

Seconded by Councilperson D'Amuro

Motion to amend the salary schedule for the Board of Assessment Review.

WHEREAS: the current pay schedule for the Board of Assessment Review is \$180/per day for up to three days of work; and

WHEREAS: the Town Board of the Town of Clarkson finds the schedule to be inadequate for both the time commitment and level of expertise required.

NOW AND THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Clarkson does hereby increase the salary schedule of the Board of Assessment Review to \$250 for the first day; and \$125 for up to two additional days if needed.

Sec. 2. That a stipend of \$125 will be paid to each Board of Assessment Review member who takes the annual training offered by the Monroe County Office of Real Property Services.

Sec. 3. That this resolution shall take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #74
AUTHORIZING SUPERVISOR TO SIGN SUPPLEMENTAL AGREEMENT TO
CHANGE THE ESTIMATED EXPENDITURE FOR 2023/2024 SNOW & ICE
AGREEMENT

Introduced by Supervisor Liotta

Seconded by Councilperson Culhane

WHEREAS, the Town Board has authorized the Supervisor of the Town of Clarkson, County of Monroe, State of New York to sign the NYSDOT MUNICIPAL SNOW AND ICE SUPPLEMENTAL AGREEMENT for additional expenditure due to increases in labor.

The Original Base Season Estimate of \$256,213.93 plus Index Adjustment of \$38,964.78 equals a total revised estimated expenditure of \$295,178.71.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYS: None

RESOLUTION #75
AUTHORIZE MERIT/STEP INCREASE FOR THE ASSISTANT TO HIGHWAY
SUPERINTENDENT KELLY SPRAGUE

Introduced by Councilperson Mattison

Seconded by Councilperson Wexler

To authorize a merit/step increase for the Assistant to Highway Superintendent Kelly Sprague from Clerk 1, Step 13 at \$23.22/hour to Clerk 1, Step 15 at \$23.92/hour effective February 8, 2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

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RESOLUTION #76
MOTION TO ACCEPT MRB GROUP PROPOSAL FOR PROFESSIONAL SERVICES FOR HAFNER PARK'S GRANT

Introduced by Councilperson D'Amuro

Seconded by Councilperson Mattison

Motion to accept MRB Group proposal for professional services for Hafner Park's grant.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #77
MOTION TO ACCEPT RUBY SHOOZ CONTRACT FOR GOOD NEIGHBOR DAY

Introduced by Councilperson Mattison

Seconded by Councilperson Wexler

Motion to accept Ruby Shooz contract for Good Neighbor Day.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #78
SCHEDULE PUBLIC HEARING FOR PROPOSED LOCAL LAW:
INTRODUCTORY LOCAL LAW #1-2024
TOWN OF CLARKSON

A LOCAL LAW "Amending Eligibility for the Senior Citizens Property Tax Exemption"

WHEREAS, the Town Board has before it proposed Introductory Local Law 1 of 2024 to amend eligibility for the senior citizens real property tax exemption by increasing the allowable amount of income; and

WHEREAS, in order to adopt said Local Law, the Town Board of the Town of Clarkson is required to hold and conduct a public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. That the Town Board of the Town of Clarkson shall hold and conduct a Public Hearing on the 27th day of February 2024, at 6:00 p.m. at the Town Hall, 3710 Lake Road, Town of Clarkson, New York, 14430 to consider the changes which are contained on the attached Local Law; at which Public Hearing all interested persons will be heard concerning the subject matter thereof.

SECTION 2. That the Town Clerk shall cause due notice of such public hearing to be published as required by law.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #79
MOTION TO APPROVE EXPENDITURES OF UP TO APPROXIMATE \$25,000 FROM GREEN AREA TRUST FUND FOR KIMBALL LODGE RENOVATIONS

Introduced by Councilperson Culhane

Seconded by Councilperson D'Amuro

Motion to approve expenditures of up to \$25,000 from Green Area Trust Fund for Kimball Park renovations.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

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OLD BUSINESS

RESOLUTION #80
ACKNOWLEDGE RECEIPT OF SUPERVISOR'S DECEMBER FINANCIAL
REPORT

Introduced by Councilperson Mattison

Seconded by Councilperson Wexler

Acknowledge receipt of Supervisors December financial report.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

LGSS – advised that they require extra time to prepare the last several months' financial reporting due to state requirements; that January and February financial reports will be provided for the March Town Board meeting.

Supervisors Report –

Town Board Workshop – was held on January 27 and discussion was on the solar eclipse, Good Neighbor Day and Kimball Park.

Town Board Special Meeting – was held January 30, for a Park's grant that needed immediate approval and time was of the essence.

Monroe County Legislature – Jackie Smith met with Supervisor Liotta on January 30 to advise her continued availability for any matters at hand.

Seymour Library - the Open House was on January 30 and was well attended.

Certified Local Government – the agreement was received on January 31. This establishes a Historic Preservation Commission which allows us eligibility for certain grants.

WIBA#1 – 300 properties involved, and updates will be advised every 3 months in the Westside News and our town website, along with posting on the Town Clerk's board at the Town Hall.

Roundabout – the 3 municipality leaders, Supervisor Liotta, Hayles and Mayor Margay Blackman met to discuss the roundabout. No signage will be allowed in that area. Ideas were discussed regarding its beautification. No decisions were made.

Solar Eclipse – Jackie Smith held a meeting at the Sweden Town Hall on February 6 regarding the solar eclipse. In attendance were emergency personnel and local officials including highway departments, library and the Sweden Recreation Center in hopes to best plan for many out of town visitors. MCSO Deputy Payne and Captain Rojas led the meeting. Items discussed included:

- Anticipate 350,000-500,000 visitors to the Rochester area.
- In 2017, Ohio had a similar eclipse that attracted 50% less than the estimates.
- Traffic concerns-90% leave at the same time. In Ohio, this lasted 12 hours of slow moving 20-30 MPH, yet flowed freely.
- Rural areas expected to see the largest back-ups.
- Motor vehicle accidents did not tend to be a concern due to slow moving traffic patterns.
- Largest concern to the MCSO is route 31 east to route 531.
- Cellular service – an extra Verizon cell tower will be brought in.
- MCSO will conduct 12-hour shifts from 12:00 a.m. – 12:00 p.m. with 2 officers per vehicle.

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- Concern for emergency service response times. Monroe Ambulance listed main topic to be - how to get to the call, get out and get back in again. Employees are on 12-hour shifts.
- MCSO will do their best to keep flow of traffic moving on I-390 south and the thruway. Will use google maps as well as drones so they see things in real time. If any issues arise, this will assist in spotting it quickly.
- If highway or Town Hall receive any calls, they are to be deferred to 911.
- It is up to the town and villages to decide parking and temporary no parking ordinances. Each will set their own traffic control measures and perimeters.

Town Board Reports –

Councilperson D’Amuro – discussed his meeting with David Kopp from Disc Golf Club. Interested in doing possibly a 9-hole course at Kimball Park. Cost would be approximate \$12,000-\$15,000. The Disc Golf Club will assist in design and obtaining sponsor signage. There is potential to play disc golf at night at this location. Neighboring towns have disc golf and it seems quite popular. This would not mean increased work for our highway department. There is a lot of potential space for this venture at the park. The Clarkson Historic Preservation Commission had their first meeting on February 5. Biggest project is re-designating 10 properties at a time, historical markers and the website.

Councilperson Mattison- discussed grant opportunities through MRB Group. They feel that the T-Mobil grant may be fitting for the disc golf. Submissions would be quarterly on this grant. She has secured a DJ for Good Neighbor Day, specifically during the hours of 5:30pm – 7:30pm during the car show.

Councilperson Culhane – has had discussion with the Lions Club and they have decided against the Clock Tower for the Round a bout. An agreement is currently being tended to between the Village of Brockport and Town of Clarkson for maintenance and beautification of this area. He mentions that the Lions and Sara’s Farm Market have stepped up many times to tend to the gardens and have done a wonderful job. The village is currently working to restore water access to the area. He is in contact with Sara’s Farm Market regarding availability of trees for the memorial tree sponsorship. Discussion to open this memorial to Hafner Park as well and which trees might be best for the areas chosen.

Councilperson Wexler – is working with Councilperson Mattison in contacting local farm markets and their attendance at Good Neighbor Day. What a good team.

Town Clerk – Susan Henshaw advised that she has received \$5.1 million of the requested \$5.9 million in town and county taxes. Rabies clinic has just been secured for Thursday, May 2 at our highway department. This is a shared event between Clarkson and Hamlin. All appointments are made through the town clerk’s office, and we consistently book well over 200 each year.

Building Department – Supervisor Liotta spoke in Kevin Moore’s absence, that his summary of the department’s activity will be discussed at the next board meeting.

Town Attorney – Keith O’Toole mentioned he is drafting a local law regarding provisions within the town code that have not been updated since 1979.

Highway Report – Superintendent Viscardi mentioned they moved the old “swap shop” shed from the transfer station to its new home behind the Town Hall. It will be used for storing tables and chairs that are available for our residents to use. Kimball lodge is under-going much needed renovations. It was built in 2008 when a kitchen was added along with updated bathrooms and has been widely used for residents’ events over the

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years. They are working on the echo concern within the lodge and have completed the kitchen enclosure that includes a serving window, new lighting and all new appliances. A storage room has been added to accommodate the tables and chairs, 4 new fans have been installed and new paint through-out has been completed.

RESOLUTION #81
MOTION TO APPROVE MINUTES 1-23-2024

Introduced by Councilperson Culhane
 Seconded by Councilperson Mattison
 Motion to approve minutes 1-23-2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler
 NAYES: None

RESOLUTION #82
MOTION TO APPROVE WORKSHOP MINUTES 1-27-2024

Introduced by Councilperson Mattison
 Seconded by Councilperson D'Amuro
 Motion to approve workshop minutes 1-27-2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler
 NAYES: None

RESOLUTION #83
MOTION TO APPROVE SPECIAL MEETING MINUTES 1-30-2024

Introduced by Councilperson Wexler
 Seconded by Councilperson Culhane
 Motion to approve special meeting minutes 1-30-2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler
 NAYES: None

RESOLUTION #84
AUDIT 2-13-2024

Introduced by Councilperson Mattison
 Seconded by Councilperson D'Amuro
 To authorize payment of audit 2-13-2024 totaling \$194,279.53. AA General \$80,329.53, BB General- Outside Village \$6,815.92, DA Highway - Town Wide \$75,749.59, DB-Highway-Outside Village \$5,449.31, HH- Capital Projects \$21,207.25, SL – Lighting \$4,472.22, SS – Sewer \$96.19, TA Agency - \$159.52 and Distribution of checks: Joint Checking #4214-4255 and #4262-4263.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler
 NAYES: None

RESOLUTION #85
MOTION TO ADJOURN

Introduced by Supervisor D'Amuro
 Seconded by Councilperson Culhane
 Motion to adjourn at 7:01 PM.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler
 NAYES: None

Respectfully submitted,

Susan Henshaw
 Town Clerk

Approved 2-13-2024

