

TOWN OF CLARKSON  
TOWN BOARD MEETING  
March 26, 2024

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, March 26, 2024 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
John Culhane	Councilperson
Nick D'Amuro	Councilperson
** Sharon Mattison	Councilperson
Evan Wexler	Councilperson
Susan Henshaw	Town Clerk
** Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
Kevin Moore	Building Inspector

\*\* excused

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price. Along with thanks to healthcare workers who tirelessly work to save lives every day. In particular, we are thinking of those involved in the Baltimore bridge collapse.

**HISTORICAL MOMENTS**

Town Historian Leanna Hale mentioned the article Supervisor Liotta wrote for the Westside News regarding the Solar Eclipse event for April 8, 2024. \*She discussed the results of the Cursive Writing contest that was also included in this week's paper. There were approximately 75 entries, and many prizes including honorable mention were awarded. \*On Saturday, May 18, the Clarkson Historical Society will be hosting a Night at the Museum event that includes locations within the Town of Sweden. This event is free and will run from 4:00pm-8:00pm.\* She mentioned that in 1801, a parcel of land in Clarkson cost \$2.50 an acre. \*She added that in 1810, Dewitt Clinton stayed in a tavern overnight in Clarkson, and struggled to obtain a restful sleep while visiting.

**PUBLIC HEARING**

Supervisor Liotta read Local Law#2-2024 Notification of Defects Law. Attorney O'Toole added that this is merely a clarification of the existing law.

**RESOLUTION #104**  
**MOTION TO CLOSE PUBLIC HEARING FOR**  
**LOCAL LAW #2 OF 2024 -**  
**NOTIFICATION OF DEFECTS LAW**

Introduced by Councilperson D'Amuro

Seconded by Councilperson Culhane

Motion to close public hearing for Local Law#2-2024 Notification of Defects Law.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**3-26-2024**

**RESOLUTION #105**  
**LOCAL LAW #2 OF 2024 -**

**MOTION TO ADOPT THE NOTIFICATION OF DEFECTS LAW**

Introduced by Councilperson D'Amuro

Seconded by Councilperson Wexler

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson classifies this as a Type 2 action under SEQR.

**Section 2.** That the Town Board of the Town of Clarkson approves Local Law #2 of 2024 - A local law providing for written notification of defects and obstructions on town highways, bridges, streets, sidewalks, crosswalks, and culverts in the Town of Clarkson.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**NEW BUSINESS**

Supervisor Liotta advised how the Seymour Library Board is made up of nine residents from the three municipalities: Town of Clarkson, Town of Sweden and the Village of Brockport. Each selecting three trustees to represent their respective towns. Clarkson's selection will complete our three representatives.

**RESOLUTION #106**

**MOTION TO APPOINT RYAN MACAULEY AS A SEYMOUR LIBRARY BOARD OF TRUSTEE TO A 5-YEAR TERM ENDING DECEMBER 31, 2029**

Introduced by Supervisor Liotta

Seconded by Councilperson D'Amuro

Motion to appoint Ryan Macauley as Seymour Library Board of Trustee to a 5-year term ending December 31, 2029.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**RESOLUTION #107**

**MOTION TO APPOINT HELEN WEXLER AS AN ALTERNATE BAR MEMBER TO A 5-YEAR TERM ENDING SEPTEMBER 30, 2028**

Introduced by Supervisor Liotta

Seconded by Councilperson Culhane

Motion to appoint Helen Wexler as an alternate BAR member to a 5-year term ending September 30, 2028.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro

NAYES: None

ABSTAIN: Wexler

ABSENT: Mattison

**RESOLUTION #108**

**MOTION TO APPROVE MERIT INCREASE FOR PART-TIME JUSTICE COURT CLERK CODY STEFFEN**

Introduced by Councilperson D'Amuro

Seconded by Councilperson Wexler

Motion to approve merit increase for Justice Court Clerk Cody Steffen to step 17, at \$24.64 per hour retroactively to February 16, 2024.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**3-26-2024**

**RESOLUTION #109**  
**MOTION TO APPROVE MERIT INCREASE FOR PART-TIME CUSTODIAN**  
**PAUL TANTALO**

Introduced by Councilperson Culhane  
 Seconded by Councilperson Wexler  
 Motion to approve merit increase for part-time custodian Paul Tantalo to step 20, at \$20.41 per hour effective immediately.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

Supervisor Liotta wishes to recognize the Building Inspector/Code Enforcement Officer for his 5 years of service with the town as of March 18, 2024.

**RESOLUTION #110**  
**MOTION TO APPROVE BUILDING INSPECTOR/CODE ENFORCEMENT**  
**OFFICER KEVIN MOORE WITH 80 HOURS OF VACATION ROLLOVER**

Introduced by Councilperson Culhane  
 Seconded by Councilperson D'Amuro  
 Motion to approve Building Inspector/Code Enforcement Officer Kevin Moore with 80 hours of vacation rollover.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**RESOLUTION #111**  
**MOTION TO APPROVE MCWA WATER DISTRICT MAIN EXTENSION**  
**AGREEMENT**

Introduced by Councilperson Wexler  
 Seconded by Councilperson Culhane  
 Motion to approve MCWA water district main extension agreement.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**RESOLUTION #112**  
**MOTION TO APPROVE THE NYS PARKS GRANT ADMINISTRATION**  
**PROCESS FOR HAFNER PARK**

Introduced by Councilperson Culhane  
 Seconded by Councilperson D'Amuro  
 Motion to approve the NYS Parks Grant administration process for Hafner Park.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

Supervisor Liotta advised of a Kick-Off meeting scheduled for Wednesday, April 3 at 10:00am regarding procedures for the WIBA#1 project. In attendance will be members from MRB Engineering Group and Town Board members.

**3-26-2024**

**Supervisors Report** –

Supervisor Liotta mentioned we have yet to receive the February report from our financial office. \*We just completed our quarterly newsletter this past week. It will be in this weeks Westside News as well as on the table as you enter Town Hall. \*She attended a Monroe County Supervisors meeting recently and remarks on their longevity in their positions. They discussed the ranges of pay of each particular towns' employees. This is a nice comparison to utilize small versus larger towns. The Town Board will be reviewing all wage scales to see if adjustments need to be made.

**Town Board Reports** –

**Councilperson D'Amuro** –Clarkson Historic Preservation Commission will meet again on April 1, when they hold their first public hearing regarding recertification of historic homes. \*Mike Farrell will be assisting and meeting with the disc golf coordinators for further guidance.

**Councilperson Culhane** – received feedback from the solar project's spreadsheet. He would like to continue with gathering information which includes incentive zoning projects as well to advise the actual incentive and where the incoming funds are designated. This will also include town hall repairs already completed. There are still renovations that are needed at the town hall and will be addressed. To date with the four completed projects, we are under the projected costs.

**Highway Report** – Foreman Farrell discussed the preventive maintenance on the sewer flushing of Sherwood Drive. The highway department replaced 40 feet today and will continue to replace other needed sections. He anticipates replacing the entire south loop of Valley View Drive during the summer in between other scheduled projects. \*Kimball lodge renovations are almost complete with minor touch ups. This project was completed on time and well under budget.

**RESOLUTION #113**

**MOTION TO APPROVE MINUTES 3-12-2024**

Introduced by Councilperson D'Amuro

Seconded by Councilperson Wexler

Motion to approve minutes 3-12-2024.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**3-26-2024**

**RESOLUTION #114**  
**AUDIT 3-26-2024**

Introduced by Councilperson D'Amuro

Seconded by Councilperson Culhane

To authorize payment of audit 3-26-2024 totaling \$40,227.61, AA General \$28,886.12, General- Outside Village \$1,117.51, DA Highway - Town Wide \$9,547.79, DB-Highway-Outside Village \$647.63, SS – Sewer \$28.56 and Distribution of checks: Joint Checking #4356-4384.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

**RESOLUTION #115**  
**MOTION TO ADJOURN**

Introduced by Supervisor D'Amuro

Seconded by Councilperson Culhane

Motion to adjourn at 6:35 PM.

**VOTE OF THE BOARD**

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Wexler

NAYES: None

ABSENT: Mattison

Respectfully submitted,

*Susan Henshaw*

Town Clerk

Approved 4-9-2024