

TOWN OF CLARKSON
TOWN BOARD MEETING
May 28, 2024

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, May 28, 2024, at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
John Culhane	Councilperson
Nick D'Amuro	Councilperson
Sharon Mattison	Councilperson
Evan Wexler	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
Kevin Moore	Building Inspector

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price, along with thanks to healthcare workers who tirelessly work to save lives every day.

OLD BUSINESS

T-Mobile Hometown Grant – Supervisor Liotta discussed items from the previous board meeting's executive session, specifically the grant and construction of disc golf at Kimball Park. Motion was made at the time to authorize supervisor to sign the MRB Group proposal for the T-Mobile Hometown Grant Program.

Town Code Violations – Also mentioned was the need for the Building Inspector to send letters of Town Code Violations to 7 property owners regarding grass more than 10" long. Motion was passed and letters were sent the following day.

NEW BUSINESS

RESOLUTION #156

MOTION TO APPOINT HELEN WEXLER AS A SEYMOUR LIBRARY BOARD OF TRUSTEE TO A 5-YEAR TERM ENDING DECEMBER 31, 2029

Introduced by Councilperson Wexler

Seconded by Councilperson Culhane

Motion to appoint Helen Wexler as Seymour Library Board of Trustee to a 5-year term ending December 31, 2029.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #157

MOTION TO APPROVE HIGHWAY EMPLOYEE ROBERT WILSON 5-YEAR LONGEVITY BONUS OF \$500.00

Introduced by Councilperson D'Amuro

Seconded by Councilperson Mattison

Motion to approve highway employee Robert Wilson 5-year longevity bonus of \$500.00.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

5-28-2024

RESOLUTION #158
ACKNOWLEDGE RECEIPT OF SUPERVISOR'S APRIL
FINANCIAL REPORT

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

Acknowledge receipt of Supervisor's April Financial Report.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

Town Hall Bathroom Renovations – Supervisor Liotta discussed the solar project payment spreadsheet and the \$400,000.00 Borego project that provided the town finances for town hall improvements. Many updates have been completed, with a few more at hand. The bathrooms are now in consideration and are ready to be sent out for bid.

RESOLUTION #159
AUTHORIZING A REQUEST FOR THE FURNISHINGS OF SEALED BIDS
ASSOCIATED WITH THE TOWN HALL BATHROOM RENOVATION
PROJECT

Introduced by Councilperson D'Amuro

Seconded by Councilperson Mattison

WHEREAS, the Town of Clarkson desires to provide for the renovation of certain Town Hall bathrooms; and

WHEREAS, the Town of Clarkson is desirous of securing sealed bids for such project; and now therefore

BE IT RESOLVED AS FOLLOWS:

Section 1: That the Town Clerk is hereby directed to cause to be published a Notice to Bidders requesting the furnishing of sealed bids for the Town Hall Bathroom Renovation Project, which bids shall be submitted to the Town Clerk. All bids so received shall be publicly opened and read aloud.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

Supervisors Report –

2024 Civil Service Payroll Signature Sheet – the town is required to annually report all town employees' with the county. The county has reported back, and that report is complete with zero discrepancies.

Seymour Library – Don Pophal updated the progress of the library project. Structural work and remodeling projects were both approved on May 15. Key completion dates were discussed with a final date being approximately November 22 as the construction closeout by LaBella Associates.

WIBA#1 – information was updated and posted on May 1. A map of the water connections and roads affected have been provided by the engineer Scott Mattison and posted to town platforms as well as in the town hall lobby.

Monroe County Legislature – provided updates to the capital improvement program for 2025-2030 and a copy of the guide can be found on the counter in town hall.

Hafner Park – MRB Group is currently preparing a questionnaire survey to send out to the public on the town's social platforms as well as copies on hand at town hall for walk-ins. Deadline to complete the survey will be August 31.

Newsletter – expected to be sent out by the end of June.

5-28-2024

Town Board Reports –

Town Clerk – Susan Henshaw advised there will not be any countywide primaries for the June election. Our town polling locations will not be needed for the June election. / Shred Day will be held Saturday, June 1 from 10:00a – 12:00pm in front of the highway garage.

Building Inspector - Kevin Moore advised of 10 property and mowing violations since the last board meeting.

RESOLUTION #160

MOTION FOR BUILDING INSPECTOR TO SEND LETTERS OF TOWN CODE CHAPTER 45: BRUSH, GRASS, RUBBISH AND WEEDS VIOLATIONS

Introduced by Supervisor Liotta

Seconded by Councilperson D'Amuro

Motion for Building Inspector to send letters of Town Code Chapter 45: Brush, Grass, Rubbish and Weeds Violations.

Letters to be sent:

In accordance with Clarkson Town Code chapter 45: Brush, Grass, Rubbish and Weeds:

To the owner, occupant or person having charge of the land within the Town of Clarkson briefly described as follows:

8575 Ridge Road	3224 Lake Road
8303 Ridge Road	2548 Lake Road
8287 Ridge Road	23 Deer Track Lane
42 Woodstock Lane	310 Chadlee Drive
45 Woodstock Lane	10 Lynnwood Drive

Brockport NY 14420. Notice hereby given that certain violations of the Code of the Town of Clarkson currently exist at the aforementioned property, namely: grass over 10 Inches in length, brush and rubbish constitutes a public nuisance in the Town of Clarkson. The violation must be remedied by performing the work stated above within 10 days from the date of this notice. If said work is not performed and said violations are not remedied on or before the expiration of said 10 days from the date hereof, the Town of Clarkson, New York, acting through its duty authorized agents, servants, officers, and employees, may enter upon property and preform said work. In this event, the expense incurred by the Town of Clarkson shall be assessed against said property and shall constitute a lien thereon and shall be collected in the manner provided by law.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

Town Attorney – Keith O'Toole advised he is preparing information to streamline code enforcement issues within the town and should have a draft ready for the next board meeting. If interested in modifying the property maintenance section, he proposes a separate law. / Discussion on the zoning code ensued regarding changes made and its presentation to the town board for review prior to release to the public.

Highway Department – Superintendent Viscardi mentioned several punch list items are being tended to at town hall and at the 2 town parks prior to road work beginning.

5-28-2024

RESOLUTION #161
MOTION TO APPROVE MINUTES 5-14-2024

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

Motion to approve minutes 5-14-2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #162
AUDIT 5-28-2024

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

To authorize payment of audit 5-28-2024 totaling \$78,74.04. AA General \$33,605.89, BB General- Outside Village \$2,531.16, DA Highway – Town Wide \$16,088.13, DB-Highway-Outside Village \$2,138.21, HH- Capital Projects \$22,878.00, SS – Sewer \$1,500.65 and Distribution of checks: Joint Checking #4518-4568.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #163
MOTION TO ADJOURN

Introduced by Supervisor Liotta

Seconded by Councilperson D'Amuro

Motion to adjourn at 6:28pm.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

Respectfully submitted,

Susan Henshaw
Town Clerk

Approved 6-11-2024