

TOWN OF CLARKSON
TOWN BOARD MEETING
June 11, 2024

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, June 11, 2024, at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
John Culhane	Councilperson
Nick D'Amuro	Councilperson
Sharon Mattison	Councilperson
Evan Wexler	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
Kevin Moore	Building Inspector

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price, along with thanks to healthcare workers who tirelessly work to save lives every day.

HISTORICAL MOMENT

Leanna Hale wished to thank all who attended the Night of the Museum as the event was well attended. / She discussed that in 1916, President Woodrow Wilson issued a presidential proclamation that designated June 14 as Flag Day. It shares the date of the anniversary of the Second Continental Congress in 1777. On that date it was declared that the flag will have 13 stars and 13 stripes. In 1891, NYS Board of Regents adopted June 14 as the day to honor the flag. Since 1777, there have been 27 versions of our flag. In 1906, George M. Cohan wrote the song, "*You're a Grand Old Flag*". Leanna Hale thanked the town board and the many volunteers for placing flags by the veterans' graves at the cemetery for Memorial Day. She then proceeded to read aloud a patriotic statement titled "*I am Your Flag*".

NEW BUSINESS

RESOLUTION #164

ACKNOWLEDGE RECEIPT OF SUPERVISOR'S MAY FINANCIAL REPORT

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

Acknowledge receipt of Supervisor's May Financial Report.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

Supervisor Liotta discussed the 2 delinquent lawn mowing proposals received by the board and details of what is required from them. Both provided their insurance information and one was considerably more expensive than the other. Building Inspector Kevin Moore added that Larry Washbon of YardDaddy, was ready to begin lawn mowing once approved. Clean up of the lawn was described as any debris or brush found within the lawn. The disposal of the debris will be discussed with the highway department and brought to the transfer station.

6-11-2024

RESOLUTION #165
MOTION TO ACCEPT YARDDADDY'S MAINTENANCE
PROPOSAL FOR DELINQUENT LAWNS

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

Motion to accept YardDaddy's maintenance proposal for delinquent lawns.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

T-Mobile Hometown Grant – Supervisor Liotta discussed the grant and the process of bringing disc golf or a 9 hole multigolf course into Kimball Park. MRB Group is overseeing this grant. A draft letter was prepared at the May 30 meeting, to be given to stakeholders, in support of the project. Supervisor Liotta discussed the letter and the resolution. MRB Group has received 2 of the 5 letters of support requested. Deadline of receipt of all letters is June 21. Funds over and above the grant amount, will be appropriated from the Green Area Trust Fund or the General Fund if necessary.

RESOLUTION #166
TOWN OF CLARKSON
RESOLUTION OF SUPPORT & AUTHORIZATION FOR THE TOWN OF
CLARKSON 2024 T-MOBILE HOMETOWN GRANTS APPLICATION
KIMBALL PARK MULTIGOLF PROJECT

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

WHEREAS, the Town of Clarkson, Monroe County, supports the submission of the 2024 T- Mobile Hometown Grants Application on behalf of the Town for construction funding of a MultiGolf Course in Kimball Park;

WHEREAS, T-Mobile invites eligible applicants to apply for funding opportunities through the Hometown Grants Application to foster local connections such as technology upgrades, outdoor spaces, and community centers;

WHEREAS, a value of the Town's planning documents recognizes our recreational assets are important to us; and

WHEREAS, the Town strives to provide accessible green space and enjoyable programs in all seasons for the community and provide opportunities for relaxation, experiential learning inside and outside, and socialization to enhance personal growth and well-being for all individuals; and continuously improve the quality and safety of our facilities and services; and

NOW, THEREFORE, BE IT RESOLVED, by the Town Board on behalf of the Town of Clarkson, New York authorizes the Town Supervisor to submit a T-Mobile Hometown Grants application for a grant regarding the Town-owned Kimball Park and authorizes that the Supervisor be considered the authorized representative for the project, able to execute all necessary documents relative to this project; and

BE IT FURTHER RESOLVED, the Town Board does hereby authorize and obligates funds over and above the grant award of \$50,000 where needed that will be hereby appropriated from the Green Area Trust Fund or the General Fund Budget line; and

BE IT FURTHER RESOLVED, that the Town of Clarkson recognizes and fully supports the submission of this 2024 T-Mobile Hometown Grants submission for a MultiGolf course for Kimball Park.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

6-11-2024

Arlene's Face Painting – Supervisor Liotta discussed the contract and Attorney Keith O'Toole mentioned to forward insurance information to Brian Baty our insurance specialist for review. He advised it is sufficient to approve the contract and pass the resolution prior to the insurance being reviewed.

RESOLUTION #167

MOTION TO APPROVE CONTRACT FOR ARLENE'S COSTUMES FOR FACE PAINTING AT GOOD NEIGHBOR DAY

Introduced by Councilperson D'Amuro

Seconded by Councilperson Mattison

Motion to approve contract for Arlene's Costumes for Face-Painting at Good Neighbor Day.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

Spatola Party Rental – Supervisor Liotta discussed the contract and Attorney O'Toole mentioned to change the approver to Supervisor Ursula Liotta then the contract was fine to move forward and approve the resolution; subject to receipt of insurance.

RESOLUTION#168

MOTION TO APPROVE CONTRACT FOR SPATOLA PARTY RENTAL FOR TENT AND BOUNCE HOUSES AT GOOD NEIGHBOR DAY

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

Motion to approve contract for Spatola Party Rental for tent and bounce houses at Good Neighbor Day.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

WIBA#1 – The USDA Rural Development has approved the Town of Clarkson to put the project out to bid. Attorney Olson has reviewed all paperwork and prepared a resolution as follows:

RESOLUTION #169

RESOLUTION TO AUTHORIZE BIDDING FOR THE TOWN OF CLARKSON WATER IMPROVEMENT BENEFIT AREA NO.1

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

At a regular meeting of the Town Board of the Town of Clarkson held at the Town Hall, 3710 Lake Road, Clarkson, New York on June 11, 2024

WHEREAS, in accordance with New York State Town Law, the Town Board has previously established the Town of Clarkson Water Improvement Benefit Area No. 1 (the "Project"); and

WHEREAS, all relevant agencies have approved the plans for the Project submitted by MRB Group, the town's engineers for the Project; and

WHEREAS, in accordance with the relevant laws, rules and regulations, the Town must bid this Project;

NOW, on motion duly made and seconded, it was

RESOLVED, the MRB Group, the town's engineers for this Project, are authorized and directed to prepare the necessary bidding documents and advertise for bids for the Town of Clarkson Water Improvement Benefit Area No. 1; and it is further

RESOLVED, that upon the opening of the bids, MRB Group shall analyze said bids and submit its recommendations to the Clarkson Town Board for consideration; and it is further

RESOLVED, that this Resolution shall take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

6-11-2024

Supervisors Report –

Grievance Day – Supervisor Liotta mentioned on May 29 the Board of Assessment Review met to discuss the 7 grievance applications.

NYS Tax Department – Supervisor Liotta received a letter and data reports, along with Amy Grande-Monroe County Real Property and Assessor Tammy Baker, advising that an equalization rate of 96% has been established for the Town of Clarkson.

Town Hall Bathroom Renovations – MRB Group will be meeting with Supervisor Liotta on June 17 to discuss preparations and proper terminology for the bid.

WIBA#1 – Supervisor Liotta attended a zoom meeting on 6/11/24 with BPD (financing company), Attorney Olson, and Laurie Fox w/MRB. Due to the project's current timetable, it was decided that since we are not in need of a loan at this time, the required financing would be revisited in November 2024. Upcoming project dates were provided to us by Scott Mattison, including:

Advertise for bids – week of June 11

Bid Opening – July 15

Award project at the July 23rd town board meeting

Construction begins in September 2024

Substantial completion (water on) March 2025

Final payment (project completed and cleaned up) May 2025

ARPA Funds- County Legislature Jackie Smith advised about excess funds that Monroe County has to use by year's end. Projects are being sought that Clarkson could submit to possibly bring these funds to our area. A suggestion was made for a new pump for the Clarkson Meadows Subdivision-Benita Pump Station. Superintendent Viscardi advised the need to have a pump in reserve for that location which serves so many residents. Jackie Smith will present this to the county on the town's behalf.

Town Board Reports –

Councilperson D'Amuro – discussed 2 applications for certificates of appropriateness that have been approved regarding the Historic Preservation Commission. He thanked Building Inspector Kevin Moore for reviewing the applications prior to the Commission's approval as a means of streamlining the process. The State Historic Preservation Office will be at the next meeting for the committee to provide training. The state is most interested in the recordkeeping of the historic homes within the town. The list of homes from the Western New York Landmark Society will soon be uploaded to a new historic webpage for viewing once designated.

Councilperson Culhane – wanted to thank the highway department for their completed and ongoing renovations taking place at Kimball Lodge.

Town Clerk – Susan Henshaw wanted to thank Councilperson Culhane for his assistance at the Shred Day event where 3 tons of paper were collected. / The Mobile DMV will be returning to the Town of Clarkson every 4th Wednesday of the month, starting June 26 from 10:30a-3:30p at the Justice Court on Lake Road.

Roundabout – Supervisor Liotta mentioned a 3-year agreement was prepared by Village of Brockport attorney between the Brockport Lions Club, Village of Brockport and Town of Clarkson for maintenance of the roundabout from 1/1/2024-12/31/2026. It will be approved for signature at the next meeting.

6-11-2024

Building Inspector – Kevin Moore advised that on June 8 he responded to a fire call at Seldon Square apartments where 2 families were displaced. The American Red Cross was called upon to assist the families involved. / According to Al Spaziano, Brookfield project developer, NY Parks has asked for hand dug holes (12in. x 12 in.) for verification of no archeological significance. All indications reflect that the project may not begin by the end of the year. / General permit items for Stormwater, that are due at the 6-month mark are currently being worked on. / Building Department Report Year to Date:

4 new single-family homes under construction.

1 new single-family home permit application under review

107 building, fire/ life safety, operating permits

134 inspections.

65 property violations

5 Planning Board applications

11 Zoning Board applications

2 Historic Preservation applications for certificates of appropriateness

The Whitehall Mansion Building permit is under review

Attorney O'Toole – advised that the agreement for the Roundabout between the Town of Clarkson, Village of Brockport and Brockport Lions Club looks sufficient and a resolution will be prepared and sent.

Highway Department – Superintendent Viscardi updated the Kimball lodge renovations and the remaining punch list items. The acoustic panels are being completed, along with the patio extension, walkways, playground mulch and planting new remembrance trees where needed. The pickleball courts at Hafner Park were freshly painted as well as replacing the stone with certified mulch at the playground area.

RESOLUTION #170**MOTION TO APPROVE 5-28-2024 MINUTES**

Introduced by Supervisor Liotta

Seconded by Councilperson Wexler

Motion to approve minutes 5-28-2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #171**AUDIT 6-11-2024**

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

To authorize payment of audit 6-11-2024 totaling \$36,967.00 AA General \$22,060.29, BB General- Outside Village \$2,368.70, DA Highway – Town Wide \$6,984.64, DB-Highway-Outside Village \$556.24, HH- Capital Projects \$995.00, SL – Lighting \$3,914.99 SS – Sewer \$87.14 and Distribution of checks: Joint Checking #4569-4619.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

6-11-2024

RESOLUTION #172
MOTION TO ADJOURN

Introduced by Councilperson D'Amuro

Seconded by Councilperson Wexler

Motion to adjourn at 6:50pm.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

Respectfully submitted,

Susan Henshaw

Town Clerk

Approved 6-25-2024