

TOWN OF CLARKSON
TOWN BOARD MEETING
June 25, 2024

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, June 25, 2024, at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
John Culhane	Councilperson
Nick D'Amuro	Councilperson
Sharon Mattison	Councilperson
Evan Wexler	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
Kevin Moore	Building Inspector

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price, along with thanks to healthcare workers who tirelessly work to save lives every day.

OLD BUSINESS

Roundabout Landscape License Agreement – Supervisor Liotta read through the agreement between the Village of Brockport and the Town of Clarkson. She mentioned the collaborative partnership between Sara's Garden Center and The Brockport Lion's Club in tending to the contents of the roundabout.

RESOLUTION #173

NYS ROUTE 19 ROUNDABOUT LANDSCAPE LICENSE AGREEMENT WITH BROCKPORT LIONS CLUB

Introduced by Councilperson D'Amuro

Seconded by Councilperson Mattison

WHEREAS, the Town of Clarkson and the Village of Brockport are responsible for maintenance of the center island of the traffic circle located on New York State Route 19 at the intersections of Lake Road, Main Street, East Avenue, and West Avenue located in the Village of Brockport and the Town of Clarkson pursuant to a Maintenance Jurisdiction Plan filed by the State of New York Department of Transportation in December 2009; and **WHEREAS**, Brockport Lions Club proposes to landscape and maintain the island area within the traffic circle for the purpose of enhancing its visual aesthetic; and **WHEREAS**, the Town of Clarkson finds value in the enhancement of the visual aesthetic of the traffic circle island and wishes to authorize the good work of the Brockport Lions Club in their efforts to contribute to the beautification of our community;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson authorizes the Supervisor to sign the Revocable License Agreement with Brockport Lions Club and the Village of Brockport so the Brockport Lions Club may provide landscape and maintenance services in the center island of the traffic circle located on New York State Route 19 at the intersections of Lake Road, Main Street, East Avenue, and West Avenue. This License shall be for annual terms commencing January 1, 2024, and terminating December 31, 2026 unless earlier revoked by any party.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilperson Culhane, D'Amuro, Mattison and Wexler

NAYS: None

6-25-2024

NEW BUSINESS

Local Law#5-2024 - Supervisor Liotta discussed the existing law that needed to be enhanced to move the process along for our code enforcement officer. This updated local law allows the Building Inspector to issue immediate violation notices and order the work at the end of the 10 days without further approvals or delay. Repeat offenders within the same calendar year will receive a 5-day notice requirement thereafter.

RESOLUTION #174
SCHEDULE PUBLIC HEARING FOR PROPOSED LOCAL LAW:
INTRODUCTORY LOCAL LAW #5 of 2024
TOWN OF CLARKSON

A Local Law to provide for Accelerated Enforcement of Brush, Grass,
Rubbish and Weed Removal within the Town of Clarkson.

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

WHEREAS, the Town Board has before it proposed Introductory Local Law 5 of 2024 which would amend the existing regulations relating to enforcement of Brush, Grass, Rubbish and Weed removal within the Town of Clarkson. By way of example, these regulations include:

adopting definitions for words found in the law, streamlining enforcement by authorizing the building inspector to issue notices of violation and order that property owners remove brush, grass & weeds over 10 inches in height.

WHEREAS, in order to adopt said Local Law, the Town Board of the Town of Clarkson is required to hold and conduct a public hearing thereon;

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. That the Town Board of the Town of Clarkson shall hold and conduct a Public Hearing on the 9th day of July 2024, at 6:00 p.m. at the Town Hall, 3710 Lake Road, Town of Clarkson, New York, 14430 to consider the changes which are contained in the attached Local Law; at which Public Hearing all interested persons will be heard concerning the subject matter thereof.

SECTION 2. That the Town Clerk shall cause due notice of such public hearing to be published as required by law.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilperson Culhane, D'Amuro, Mattison and Wexler

NAYS: None

Local Law#6-2024 – Supervisor Liotta discussed the growing concern of chickens roaming outside of their own yards and the inconvenience to area neighbors and residents. This situation is currently being worked on amongst the zoning committee, however, there is a need to accelerate this specific concern. She read through the introductory Local Law#6-2024. Attorney Keith O'Toole advised the need for this new introductory law to go before the Planning Board as well as be referred to Monroe County Planning due to this being part of the changes to the zoning code.

RESOLUTION #175
SCHEDULE PUBLIC HEARING FOR PROPOSED LOCAL LAW:
INTRODUCTORY LOCAL LAW #6 of 2024
TOWN OF CLARKSON

A Local Law to provide for the Keeping of Chickens
within the Town of Clarkson.

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

WHEREAS, the Town Board has before it proposed Introductory Local Law 6 of 2024 which would amend the existing regulations relating to the Keeping of Chickens within the Town of Clarkson. By way of example, these regulations include: Establishing the number of chickens which may be kept, how they are housed, permitting them in all zoning districts, requiring that all chickens be kept in a fenced enclosure or coop and prohibiting roosters.

6-25-2024

WHEREAS, in order to adopt said Local Law, the Town Board of the Town of Clarkson is required to hold and conduct a public hearing thereon;

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. That the Town Board of the Town of Clarkson shall hold and conduct a Public Hearing on the 13th day of August, 2024, at 6:00 p.m. at the Town Hall, 3710 Lake Road, Town of Clarkson, New York, 14430 to consider the changes which are contained on the attached Local Law; at which Public Hearing all interested persons will be heard concerning the subject matter thereof.

SECTION 2. That the Town Clerk shall cause due notice of such public hearing to be published as required by law.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilperson Culhane, D'Amuro, Mattison and Wexler

NAYS: None

ROA-Record of Activity – Town Clerk Susan Henshaw discussed the need to modify the current RS 2417-A in the portion referring to support board members, Kelly Smith and Paul Egan.

RESOLUTION #176

MOTION TO ADJUST THE ROA REPORTING RESOLUTION RS 2417-A REGARDING SUPPORT BOARD MEMBERS KELLY SMITH AND PAUL EGAN

Introduced by Councilperson Wexler

Seconded by Councilperson Culhane

Motion to modify the ROA reporting resolution RS 2417-A regarding support board members Kelly Smith and Paul Egan.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilperson Culhane, D'Amuro, Mattison and Wexler

NAYS: None

RESOLUTION #177

MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY EMPLOYEE MICHAEL BARTEK

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

Motion to approve merit increase for highway employee Michael Bartek from current MEO step 7 @ \$24.48/hr. to MEO step 9 @ \$25.22/hr. effective July 3, 2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilperson Culhane, D'Amuro, Mattison and Wexler

NAYS: None

Code Violations – Code Enforcement Officer Kevin Moore discussed a persistent violator of Chapter 45; Brush, Grass, Rubbish and Weed Violations who will be given 5 days notice to remedy. First notice was sent out after the May 25, 2024 town board meeting. Supervisor Liotta read the letter to resident.

RESOLUTION #178

MOTION FOR BUILDING INSPECTOR TO SEND LETTER OF TOWN CODE CHAPTER 45: BRUSH, GRASS, RUBBISH AND WEEDS VIOLATIONS

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

Motion for Building Inspector to send letter of Town Code Chapter 45: Brush, Grass, Rubbish and Weeds Violations.

Letter to be sent:

In accordance with Clarkson Town Code chapter 45: Brush, Grass, Rubbish and Weeds:

To the owner, occupant or person having charge of land within the Town of Clarkson briefly described as follows: **42 Woodstock Ln Brockport, NY 14420**. Notice is hereby given that certain violations of the Code of the Town of Clarkson currently exist at the

6-25-2024

aforementioned property, namely: grass and weeds over 10 Inches in length, brush and rubbish constitutes a public nuisance in the Town of Clarkson. The record owners of this property have been cited and failed to correct this violation at least once in the previous 12 months. These violations must be remedied by performing the work stated above within five days from the date of this notice. If said work is not performed and said violations are not remedied on or before the expiration of said five days from the date hereof, the Town of Clarkson, New York, acting through its duly authorized agents, servants, officers and employees, may enter upon said property and perform said work. In this event, the expense incurred by the Town of Clarkson shall be assessed against said property and shall constitute a lien thereon and be collected in the manner provided by law.

Dated: 6/25/2024

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilperson Culhane, D'Amuro, Mattison and Wexler

NAYS: None

Good Neighbor Day – Supervisor Liotta has mentioned that due to conflicts with Spatola Rental regarding the bounce houses, we will need to move forward with a new establishment that is meeting our needs. Jump 4 Joy has been chosen and there will be an update to their insurance shortly. Once it is reviewed, she will sign and return the contract.

RESOLUTION#179**MOTION TO APPROVE CONTRACT FOR JUMP 4 JOY REGARDING 2 BOUNCE HOUSES AT GOOD NEIGHBOR DAY**

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

Motion to approve contract for Jump 4 Joy regarding bounce houses at Good Neighbor Day.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilperson Culhane, D'Amuro, Mattison and Wexler

NAYS: None

Supervisors Report –

Town Hall Bathroom Renovations – On June 17, Supervisor Liotta, Superintendent Viscardi, Highway Foreman Mike Farrell and 2 members of MRB Group met to review options for renovating the downstairs bathrooms and to seek advice in our need to upgrade the area. Plans may include a lift, along with new lighting on the stairwell. MRB Group will prepare a proposal for Town Board review.

WIBA#1 – Supervisor Liotta advised the ad for the bid has been sent out in last weekend's Westside News edition. A pre-bid conference will be on July 10 at the town hall with opening the bids scheduled for July 16. A decision will be made on the contractor of choice at the July 23 town board meeting.

Summer Newsletter – has been completed and ready to be delivered to the Westside News for this weekend's paper.

Disc Golf at Kimball Park – the application has been completed and should be sent out tomorrow. We should have a decision by August. The grant is for \$46,000. This will be for a multi-course, encompassing soccer, golf or regular disc golf course.

Town Board Reports –

State Historic Preservation Office – Councilperson D'Amuro advised there will be training upcoming after the Clarkson Historic Preservation Board meeting on Monday,

6-25-2024

July 2. He clarified the certificate of appropriateness and the process. The basic premise is that a home is to preserve its historic nature within the district. This board does work with its residents on their requests. The historic page has now been loaded on the town's website so you are free to view and tour the district.

Seymour Library – Councilperson Wexler attended the library trustee meeting last week and shared their appreciation for the work the highway department completed last month. / The Garden Tour fundraiser is upcoming on July 20 from 11a – 4p where you may tour local resident gardens. / They wish to mention that they have experienced an 11% increase in foot traffic into the library.

ARPA – Monroe County ARPA money is available, and Monroe County Legislator Jackie Smith advised that county has determined that the funds are to be used for senior recreation or a senior center. More details to follow soon.

Hafner Park - there is a survey link loaded on our website along with printed copies in the foyer. We would like input from the residents. On July 11, there will be an informational meeting for the public from 4p – 8p at the Goodwin Lodge.

Town Clerk – Susan Henshaw wished to remind of the return of the Mobile DMV, starting tomorrow, Wednesday, June 26 from 10:30a – 3:30p at the Justice Courthouse. This service will continue to return on the 4th Wednesday of every month.

Building Inspector - Kevin Moore advised that all of the grass violations sent to the residents after last meeting, are working towards remedying the situations. / He has issued a stop work order to a property for no site plan. / Last board meeting he advised of 65 code violations year to date, and he is happy to report that only 8 remain open at this time.

Highway Department – Superintendent Viscardi mentioned continued work at both town parks, specifically the mulch around the playgrounds. He would like to move the bleachers in the old horse arena and place them on the municipal auction.

RESOLUTION #180**MOTION TO APPROVE MINUTES 6-11-2024**

Introduced by Councilperson D'Amuro

Seconded by Councilperson Wexler

Motion to approve minutes 6-11-2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #181**AUDIT 6-25-2024**

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

To authorize payment of audit 6-25-2024 totaling \$57,104.56 AA General \$11,240.27, BB General- Outside Village \$5,684.37, DA Highway – Town Wide \$10,760.12, DB-Highway-Outside Village \$567.59, HH- Capital Projects \$15,195.00, SS – Sewer \$13,657.22 and Distribution of checks: Joint Checking #4620-4655.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

6-25-2024

RESOLUTION #182
MOTION TO ADJOURN

Introduced by Supervisor Liotta
Seconded by Councilperson Wexler
Motion to adjourn at 6:37pm.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler
NAYES: None

Respectfully submitted,

Susan Henshaw
Town Clerk

Approved 7-09-2024