

TOWN OF CLARKSON
TOWN BOARD MEETING
July 9, 2024

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, July 9, 2024, at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
** John Culhane	Councilperson
** Nick D'Amuro	Councilperson
Sharon Mattison	Councilperson
Evan Wexler	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
Kevin Moore	Building Inspector

** excused

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price, along with thanks to healthcare workers who tirelessly work to save lives every day.

HISTORICAL MOMENT

Town Historian Leanna Hale wanted to discuss her intern Sharon Marie Bartz, a Clarkson resident and current SUNY Potsdam student. Sharon will be providing 150 hours of service to Leanna over the summer. She received a grant from the Grandier Foundation Semi Quincentennial Summer Fellowship to assist Leanna. One of her assignments will be setting up a new historian office at the Justice Courthouse. She is currently digitizing and transcribing books and materials to place on the Seymour Library website. In addition, she is tracing the history of the revolutionary war veteran's of all Clarkson residents. / Leanna will be attending a conference in Long Island this fall, and will be speaking about the need to bring back cursive writing. / Leanna discussed resident Sally Snyder and her card collection from 1883. She found an old .50 ticket to a July 3, 1903 Dance Party at the Town Hall. Noted on the ticket were the resident names who formed the Dance Committee.

PUBLIC HEARING

Supervisor Liotta read the public notice referring to the Introductory Local Law#5-2024 Accelerated Enforcement of Brush, Grass, Rubbish and Weed Removal.

RESOLUTION #183

LOCAL LAW #5 - 2024 - CLOSE PUBLIC HEARING

Introduced by Councilperson Mattison

Seconded by Councilperson Wexler

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson closes the public hearing for Local Law #5 - 2024

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Mattison and Wexler

NAYES: None

ABSENT: Councilpersons Culhane, D'Amuro

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RESOLUTION #184
LOCAL LAW #5 - 2024 -- SEQR

Introduced by Supervisor Liotta
Seconded by Councilperson Wexler

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson classifies Local Law #5 - 2024 as a Type II action under SEQR.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Mattison and Wexler

NAYES: None

ABSENT: Councilpersons Culhane, D'Amuro

Superintendent Viscardi inquired about cost of removing the rubbish. Lengthy discussion ensued between all board members present, Code Enforcement Kevin Moore and Town Attorney Keith O'Toole regarding placement of removed rubbish and grass. Kevin Moore will contact Yard Daddy for some itemized details and will report at the next meeting.

RESOLUTION #185
LOCAL LAW #5 – 2024—RESOLUTION OF ADOPTION

Accelerated Enforcement of Brush, Grass, Rubbish and Weed Removal

Introduced by Councilperson Liotta
Seconded by Councilperson Mattison

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson adopts Local Law #5 of 2024 which amends the Town of Clarkson's Town Code Chapter 45 which is captioned as “Brush, Grass, Rubbish and Weeds”. Said Chapter 45 is further described as “Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson.”

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Mattison and Wexler

NAYES: None

ABSENT: Councilpersons Culhane, D'Amuro

NEW BUSINESS

WIBA#1 – Supervisor Liotta advised the Department of Agriculture has requested a procedural step to ensure that a water line is not being placed as an incentive to develop on agricultural land.

RESOLUTION #186
AUTHORIZATION OF PLACEMENT OF LATERAL RESTRICTIONS WITHIN
WATER IMPROVEMENT BENEFIT AREA NO. 1

Introduced by Councilperson Mattison
Seconded by Councilperson Wexler

WHEREAS, the Town of Clarkson Town Board (hereinafter referred to as “Town Board”) has created the Town of Clarkson Water Improvement Benefit Area No. 1 for the express purpose of providing public water supply to residents along the right-of-way for Sweden Walker Road (New York State Route 206), Ireland Road, Drake Road, Lawton Road, Monroe Orleans County Line Road, Redman Road (North Section), West Avenue (New York State Route 31), Redman Road (South Section) and Monroe Orleans County Line Road within the Town of Clarkson; and

WHEREAS, part of the land area within Water Improvement Benefit Area No. 1 is located within Monroe County Agricultural District No. 5; and

WHEREAS, the Town Board has filed a Notice of Intent to Undertake an Action Within an Agricultural District and to evaluate the impact of providing a source of public water supply within this area of lands within Monroe County Agricultural District No. 5; and

WHEREAS, the New York State Department of Agriculture and Markets has expressed concern about potential adverse impact that said public water supply is likely to have on agriculture uses within said Agricultural District; and

7-09-2024

NOW, THEREFORE BE IT RESOLVED by the Town Board of the Town of Clarkson, Monroe County, New York, as follows:

1. The Town Board, in recognition of the concerns that have been raised, hereby resolves to limit connections to the public water supply only to existing non-farm uses and to farm related uses within Water Improvement Benefit Area No. 1, which is also located within Monroe County Agricultural District No. 5.
2. This Resolution shall take effect July 9, 2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Mattison and Wexler

NAYES: None

ABSENT: Councilpersons Culhane, D'Amuro

Allied CPA – Supervisor Liotta mentioned annually, the Town must have a company audit the financials. Proposals were obtained and Allied has been chosen. This proposal is for the audit for 2023. In January, Allied was chosen to do the single audit in 2024 for WIBA#1, as well as the Town's financial audit for 2024.

RESOLUTION #187

LETTER OF ENGAGEMENT-ALLIED CPA'S, PC-AUDITING & ACCOUNTING SERVICES

Introduced by Councilperson Wexler

Seconded by Councilperson Mattison

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson authorizes the Supervisor to sign the Letter of Engagement with Allied CPAs, PC to provide auditing and accounting services. Auditing work to be performed for the year ending December 31, 2023.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Mattison and Wexler

NAYES: None

ABSENT: Councilpersons Culhane, D'Amuro

RESOLUTION #188

ACKNOWLEDGE RECEIPT OF SUPERVISOR'S JUNE FINANCIAL REPORT

Introduced by Councilperson Mattison

Seconded by Councilperson Wexler

Acknowledge receipt of Supervisor's June Financial Report.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Mattison and Wexler

NAYES: None

ABSENT: Councilpersons Culhane, D'Amuro

RESOLUTION #189

MOTION TO APPOINT CARLA WARD AS THE DEPUTY TOWN CLERK

Introduced by Councilperson Mattison

Seconded by Councilperson Wexler

Motion to appoint Carla Ward as the Deputy Town Clerk at Clerk II, Step 13 @ \$19.93/hr effective July 8, 2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Mattison and Wexler

NAYES: None

ABSENT: Councilpersons Culhane, D'Amuro

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RESOLUTION #190
MOTION TO APPROVE MERIT INCREASE FOR ASSISTANT TO BUILDING
INSPECTOR ANDREA ROOKEY

Introduced by Councilperson Mattison

Seconded by Councilperson Wexler

Motion to approve merit increase for Assistant to Building Inspector Andrea Rookey from Clerk II Step 13 @ \$19.93/hr to Clerk II Step 15 @ \$20.53/hr effective 7/3/2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Mattison and Wexler

NAYES: None

ABSENT: Councilpersons Culhane, D'Amuro

RESOLUTION #191
MOTION TO APPROVE 6-25-2024 MINUTES

Introduced by Councilperson Wexler

Seconded by Councilperson Mattison

Motion to approve minutes 6-25-2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Mattison and Wexler

NAYES: None

ABSENT: Councilpersons Culhane, D'Amuro

RESOLUTION #192
AUDIT 7-09-2024

Introduced by Councilperson Mattison

Seconded by Councilperson Wexler

To authorize payment of audit 7-09-2024 totaling \$62,263.95 AA General \$35,090.82, BB General- Outside Village \$133.97, DA Highway – Town Wide \$6,142.40, DB-Highway-Outside Village \$1,079.36, HH- Capital Projects \$16,028.28, SL – Lighting \$3,701.98 SS – Sewer \$87.14 and Distribution of checks: Joint Checking #4656-4691.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Mattison and Wexler

NAYES: None

ABSENT: Councilpersons Culhane, D'Amuro

RESOLUTION #193
MOTION TO ADJOURN

Introduced by Councilperson Mattison

Seconded by Councilperson Wexler

Motion to adjourn at 6:29pm.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Mattison and Wexler

NAYES: None

ABSENT: Councilpersons Culhane, D'Amuro

Respectfully submitted,

Susan Henshaw

Town Clerk

Approved 7-23-2024